

Careers and
Employability
Service

t: +44 (0)115 95 13680
e: careers-team@nottingham.ac.uk
w: www.nottingham.ac.uk/careers

Career events

Spring term 2015

This publication is available in alternative formats.
t: +44 (0)115 951 5559
e: alternativeformats@nottingham.ac.uk

Printed January 2015.

The University of Nottingham has made every effort to ensure that the information in this brochure was accurate when published. Please note, however, that the nature of the content means that it is subject to change from time-to-time, and you should therefore consider the information to be guiding rather than definitive.

© The University of Nottingham 2015. All rights reserved.

EVENTS
EVENTS
EVENTS



Welcome to **your** career events programme

Whether or not you know where your degree will take you, we're sure our events programme will have something for you. So, why should you get involved?

You want to meet employers

That's great! Employers love Nottingham graduates and as a consistently highly targeted university by top employers* our events give you the chance to meet companies from all kinds of diverse sectors.

You want to explore your options

Why not start here? Our events are the perfect place to start researching jobs, companies and career areas, especially if you don't know what you want to do after your studies.

You want to build your skills

With lots of events to help you ace the recruitment process, don't miss the chance to gain the skills you need to beat the competition for graduate jobs and internships.

You want to get the inside story

We've got it covered! Our Spotlight On... series brings in professionals so that you can hear first hand what it's like to work in their industry and what it has to offer.

We produce this guide at the start of each term to give you a flavour of what our events programme has to offer. The events listed here are open to all students – we haven't included events tailored to your school or faculty. Be sure to check our website for information about these events, along with when and where all our events will take place and any changes to the programme.

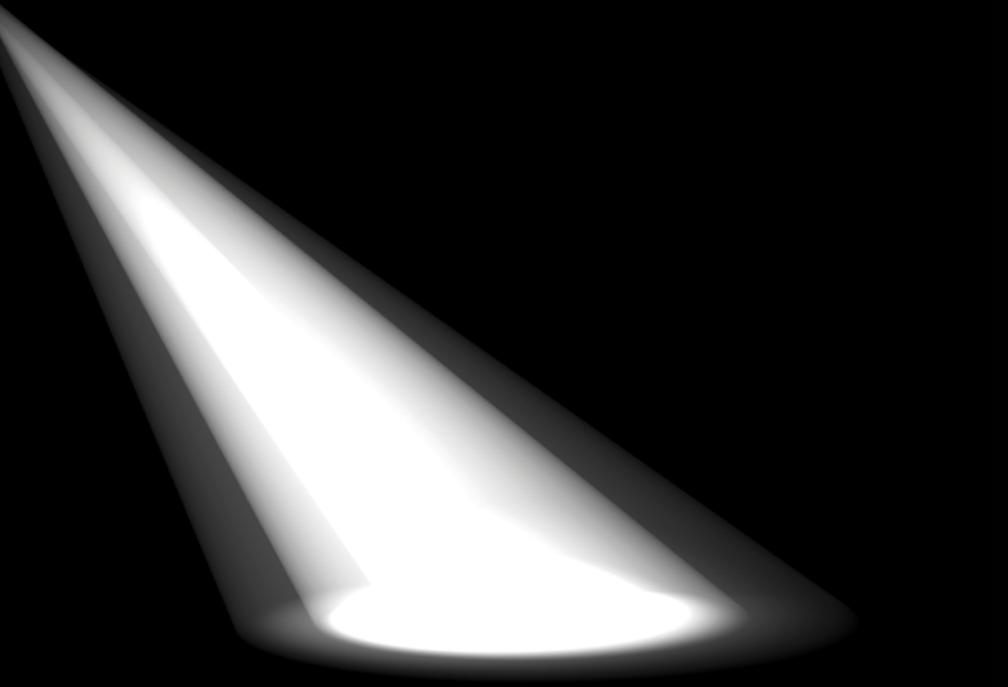
www.nottingham.ac.uk/careers/events

If you're involved in a society or sports club, or volunteer through the Students' Union, you'll also have access to specially designed workshops that will help you make the most of these experiences on your CV and at an interview. Email su-employability@nottingham.ac.uk for more information.

Don't forget, our team of career experts are here throughout your time at Nottingham to support you every step of the way – it doesn't matter what year you're in or what you're studying!

What are you waiting for?

* The Graduate Market in 2013, 2014 and 2015, High Fliers Research.



Don't get left in the dark

Hear about careers and sectors
from professionals working
in them at our exclusive
Spotlight On... events

Spotlight On...

Explore the range of opportunities open to you and get tips on looking for jobs and how to achieve success in the recruitment process.

Date	Event
Monday 9 February	Routes into Teaching for STEM Students
Tuesday 10 February	Research and Development in Industry
Wednesday 11 February	Graduate Entry to Medicine
Thursday 12 February	Postgraduate Study in the USA
Thursday 12 February	Retail
Wednesday 18 February	Participation Outreach
Wednesday 18 February	Contract Research
Thursday 19 February	International Development
Tuesday 24 February	Advertising, Marketing and PR
Wednesday 25 February	Creative Industries: Feature Writing Workshop
Wednesday 25 February	Market Research in Science
Wednesday 25 February	Environmental Careers
Thursday 26 February	Staying Local
Wednesday 4 March	IT Consultancy
Thursday 5 March	Law for Non-law Students
Tuesday 10 March	Creative Industries: Magazine Publishing
Tuesday 10 March	Big Careers in Small Companies
Wednesday 11 March	Patent Law and Intellectual Property
Wednesday 11 March	Social Research
Wednesday 18 March	Medical Sales
Thursday 19 March	Archives
Tuesday 24 March	Creative Industries: Film
Wednesday 25 March	Science Careers Outside the Lab
Wednesday 29 April	Science and the Media
Thursday 30 April	Heritage
Thursday 7 May	Wearable Technology

Don't miss these events! Check our website for the full listing, including events tailored to your school or course, when and where they take place and how to book:
www.nottingham.ac.uk/careers/events

Skills workshops

From working out which careers would suit you to perfecting your job application skills and harnessing social media in your job search, these workshops, led by our team and some by employers, are essential to your career success.

Date	Event
Monday 2 February	Career planning and job searching for international students
Monday 2 February	Finding an internship
Wednesday 4 February	Teacher training interview preparation
Wednesday 4 February	Assessment centres
Wednesday 4 February	Job interviews
Wednesday 4 February	Mock assessment centre
Thursday 5 February	Job application forms
Thursday 5 February	Psychometric tests
Monday 9 February	Teacher training interview preparation
Tuesday 10 February	Covering letters
Wednesday 11 February	Effective presentations
Wednesday 11 February	Recruitment boot camp
Wednesday 11 February	Presentations at assessment centres
Wednesday 11 February	Team-building skills
Thursday 12 February	CVs
Monday 16 February	LinkedIn and social media
Monday 16 February	Commercial awareness
Tuesday 17 February	Choosing your career
Wednesday 18 February	Job interviews – how to sell yourself effectively
Wednesday 18 February	Networking – how to make it work for you
Wednesday 18 February	Recruitment boot camp
Wednesday 18 February	UK conventions for CVs and covering letters
Wednesday 18 February	Job interviews
Thursday 19 February	Mock assessment centre
Monday 23 February	Insight into management consultancy
Monday 23 February	Commercial awareness
Monday 23 February	Six steps to recruitment success
Tuesday 24 February	Covering letters

Date	Event
Wednesday 25 February	Selling yourself effectively through social media
Thursday 26 February	Case studies for assessment centres
Monday 2 March	Interviews and assessment centres in the UK
Monday 2 March	Group exercises at assessment centres
Monday 2 March	Psychometric tests
Tuesday 3 March	Job interviews
Wednesday 4 March	Corporate social responsibility
Wednesday 4 March	How to be an excellent presenter
Wednesday 4 March	Recruitment boot camp
Wednesday 4 March	Six steps to recruitment success
Thursday 5 March	Job application forms
Monday 9 March	Skills for getting into marketing
Monday 9 March	Graduate job search
Tuesday 10 March	CVs
Tuesday 10 March	Covering letters
Wednesday 11 March	Influencing and negotiating
Wednesday 11 March	Recruitment boot camp
Thursday 12 March	Group exercises at assessment centres
Thursday 12 March	Getting into the commercial art world
Monday 16 March	LinkedIn and social media
Wednesday 18 March	Leadership skills
Thursday 19 March	Job interviews
Tuesday 24 March	CVs
Wednesday 25 March	What's your dream job?

Don't miss these events! Check our website for the full listing, including events tailored to your school or course, when and where they take place and how to book:

www.nottingham.ac.uk/careers/events

We **dream big** for our graduates

Class of 2015: this is your time

As a graduate from The University of Nottingham, you'll be in a great position to make an impression in the working world. We want you to make the most of the graduate opportunities open to you so that you can discover and achieve your ambitions.

Deciding what's next

Whether you're unsure about which career path would suit you or want to know how to get into a particular sector, we're here to help.

Even after you graduate, you can talk to a careers adviser wherever you are in the world via telephone, Skype or email. If you're still living locally, you can come and talk to a member of our team face-to-face.

Searching for vacancies

We are a consistently highly targeted university by top employers* and also have great links with local businesses. There are hundreds of graduate opportunities from these companies advertised on **My Career**, our online jobs board.

If you are planning to stay in Nottingham after graduation, why not register with Unitemps, our recruitment agency? New jobs are listed every week and you may find the ideal opportunity to get started.

Making an application

We understand that the recruitment process can seem daunting at first. That's why we offer expert advice for every stage of the process from your initial application through to the assessment centre. Our advisers will help you to tailor your application and articulate your skills to show an employer that you're their perfect new recruit.

Keeping up to date

For the latest vacancies, events and news:

 [CareersUoN](#)

 [@UoNCareers](#)

 blogs.nottingham.ac.uk/careers

Book appointments, watch videos and get started today:

www.nottingham.ac.uk/careers/students

What are you waiting for?

Check out
#UoNgrads2015
for targeted information for
our 2015 graduates

Employer presentations

Get to know a company inside out – its products or services, the graduate jobs and internships on offer, what it looks for and how to apply. You'll also be able to ask questions to help you decide if it is the right employer for you.

Date	Event
Tuesday 3 February	Herbert Smith Freehills
Thursday 5 February	Charityworks
Monday 9 February	CCUSA
Tuesday 10 February	The Challenge (charity)
Wednesday 11 February	Chatteris

These employers had booked at the time of going to print. Keep checking our website as new events are added all the time: www.nottingham.ac.uk/careers/events

Recruitment and careers fairs

Come and talk to us and explore internship and graduate opportunities with employers keen to recruit you. Before the event, read the fair guide on our website so you can plan which employers you want to talk to. There's no need to book for the fairs – just turn up on the day.

Date	Event
Thursday 29 January	Careers in Civil Engineering Fair
Tuesday 10 February	Engineering Internships Fair
Thursday 12 February	Careers in Technology Start-ups and SMEs Fair
Thursday 19 February	Biosciences Careers Fair
Tuesday 3 March	Inspiring Women, Inspiring Careers
Monday 16 March– Friday 20 March	Careers Roadshow
Tuesday 24 March	Office Wear Fashion Show

Don't miss these events! Check our website for the full listing, including events tailored to your school or course, when and where they take place and how to book: www.nottingham.ac.uk/careers/events

Save the date!

June 2015						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Graduate Jobs Fair – meet employers!

Graduate Jobs Fair

Monday 8 June 2015, 11.30am–4pm

East Midlands Conference Centre, University Park

- Internships and graduate jobs
- Careers advice
- CV reviews
- Job-hunting workshops