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| **Name(s):** *If presenting as part of a group, please include all names. Please enter names in full.* | | **University Email:** | | **Course and Year:** |
| **Title of Work:** | | **Type of Work:** *Essay / Dissertation Extract / Drama / Creative Writing / Presentation / Other (please define)* | | |
| **Abstract:** *Your abstract should include some background to the work you are presenting and a summary of the points you make in the work. Abstracts should be no more than 250 words. If appropriate, include your research aims, methodology and a brief conclusion.* | | | | |
| **Abstract Keywords:** *Keywords to make your presentation identifiable at a glance. These can relate to genre, time period, themes, etc., or to central issues, such as women’s writing, discourse analysis, poetic form, etc.* | | | | |
| **Tagline:**  *What is the unique selling point of your presentation?* | **Engagement:** *How do you intend to engage with your audience? Presentation / handouts / audience participation. There are no right or wrong answers!* | | **Why are you most proud of this?** *Tell us, briefly, why you have chosen this over every other piece of work you have produced.* | |

**Tips:**

An abstract is a brief overview of an essay, presentation or similar research project. This should entice us (and your future audience), show us why you are so proud of it, and make everyone keen to find out more about your research, which of course they can only do by going to your presentation.

Find the main points of your work. Phrase them so that an educated person who is unfamiliar with your field of expertise can understand them. Rather than labour any particular point, try to give as broad a picture as you can – we want an outline of the entire picture, not just one tiny detailed corner. Indicate your field of expertise using keywords. Remember to use your word limit efficiently (we will be counting!), so try to avoid footnotes where possible, and if you’re using quotations, make them short.

Writing an abstract is by no means easy. Whittling down your work to a handful of sentences can feel torturous, but once mastered, it is a fantastic skill to have. See this as your hook, your chance to grab our attention, your chance to show us just how proud you are of your work.

If you have any questions, please get in touch ([emma.zimmerman@nottingham.ac.uk](mailto:emma.zimmerman@nottingham.ac.uk)). Don’t worry, we know that this will be the first time most of you will be doing something like this. This is a celebration of your work, and a chance for you to convince us that your work is original, interesting and engaging. Good luck!