

# THE UNIVERSITY OF NOTTINGHAM CONTRACTORS APPLICATION FORM



The University of  
Nottingham

UNITED KINGDOM · CHINA · MALAYSIA

**Please complete this form in full and return it to Security,  
Hallward Library, University Park, NG7 2RD.**

SURNAME

COMPANY NAME

FORENAME(S)

REASON FOR PERMIT  
REQUEST

TITLE

COMPANY/HOME ADDRESS

.....

POST CODE

.....

TELEPHONE NO.

MOBILE NO.

VEHICLE REG

MAKE

MODEL

CO2 EMISSIONS\*

\*This information can be found on your vehicle registration document (V5C) or online at <http://www.taxdisc.direct.gov.uk/EvlPortalApp/> and select 'Vehicle Enquiry'. Replacement V5C documents can be requested from the DVLA on 0300 790 6802.

## METHODS OF PAYMENT

If in person, by cash or card at the Security Office, Hallward Library, University Park. If you wish to pay over the phone by card please supply an email address, once your application has been approved an email will be sent asking you to contact the Security Office.

Permit Options: - The full amount must be made upon application and I understand that there will be no rebates.

Please tick the appropriate option

1<sup>st</sup> Option - 12 Month Permit

2<sup>nd</sup> Option – 3 Month Permit (charge will be 50 % of a full permit)

## AUTHORISATION – TO BE SIGNED BY A DESIGNATED ESTATES PROJECT OFFICER

PRINT NAME.....

SIGNATURE.....

POSITION HELD.....

EXTENSION NUMBER.....

PLEASE TURN OVER AND SIGN THE DECLARATION

# DECLARATION

I certify that I have read and understood the University's Traffic Regulations, <http://www.nottingham.ac.uk/registrar/calendar/traffic-regs.pdf>, I recognise that failure to comply will result in the implementation of sanctions for non-compliance as detailed in the Regulations.

I agree to notify the Security Office of any changes to details stated on this form. I am not a registered student.

I agree to abide by any guidance issued with the permit.

I agree to the use of my personal data for the purpose of administering the University's Car Parking Scheme. The University of Nottingham may use personal details and information provided in this Parking Permit application form for the purposes of its parking statistics/strategy and related matters. This data will be recorded in accordance with the Data Protection legislation.

I declare that the information contained in this application is true to the best of my knowledge and belief. I understand that a false or misleading application may result in action being taken under the University Traffic Regulations.

I accept that my Permit may be withdrawn for non payment of parking charges or for repeat offences under the Traffic Regulations.

I agree to pay the full amount on approval of the application and understand that there will be no rebates.

This Permit must be renewed on expiry of existing permit if parking on University Sites is still required. Failure to comply may result in enforcement action.

NAME (BLOCK LETTERS)

SIGNED

DATE

## OFFICE USE ONLY

PERMIT NO.

DATE ISSUED

RECEIPT NO.  
(IF APPLICABLE)

PAYMENT (CASH/CARD)