Nottingham EEA Workshops - Paragon Law

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Naturalisation Applications

Application Forms

Form AN - Naturalisation application

This is the correct application form for a person who has permanent residence, and who wishes to apply to Naturalise as a British citizen. It is now a requirement that permanent residence is evidenced through the provision of:

a) EEA Nationals: A Document Certifying Permanent Residence;
b) Non-EEA Nationals: A Permanent Residence Card

The requirements for the application differ depending on whether the Applicant is married to a British citizen.

The requirements for the application to be successful are:

1. That you are 18 years old or over.
2. That you are of sound mind.
3. That you intend to live in the United Kingdom if you are naturalised.
4. That you are of good character.
5. That you have been lawfully resident in the United Kingdom for the last a) three years if married to a British citizen; b) five years if not married to a British Citizen.
6. That you have not been absent from the UK a) in the last three years for more than 270 days if married to a British Citizen; b) in the last five years for more than 450 days if not married to a British Citizen.
7. That in the last 12 months you have not been absent from the United Kingdom for more than 90 days.
8. That you were physically present in the United Kingdom on the day a) three years before the application date if married to a British Citizen; b) five years before the application date if not married to a British Citizen.
9. If you are not married to a British Citizen, you must have held permanent residence for a period of at least 12 months.
10. That you meet the knowledge of the English language and life in the United Kingdom requirement.
If the application is successful, the Applicant will be issued with an invitation to attend Citizenship ceremony, following which they will receive a naturalisation certificate as a British Citizen. The grant of naturalisation means that a person will have a right of abode within the UK, meaning that

References

In respect of the referees for your application, please note the following requirements:

1) One referee should be a person of any nationality who has professional standing, such as a minister of religion, civil servant or a member of a professional body

2) The other referee must be the holder of a British citizen passport and either a professional person or over the age of 25

Each referee should be:

• not related to you

• not related to the other referee

• not your solicitor representing you with this application

• not employed by the Home Office

The referee must also not have been convicted of an imprisonable offence within the past 10 years.

Fee/Method of Application

A naturalisation application carries a fee of £1,236 (which includes the £80 ceremony fee – the £80 fee is refunded if the application is refused).

All applications can be submitted by post. For postal applications, the fee can be paid by completing the Payment Slip available here: https://goo.gl/5JlMjB. The fee can be paid by Card or by Cheque (made payable to ‘The Accounting Officer, Home Office’).

Dependents cannot be included on the form, so each applicant must complete a separate form. Naturalisation is only appropriate for adults.

Send all applications together in one parcel. The address for sending the application to is:

Department 1
UKVI
The Capital
New Hall Place
Liverpool
L3 9PP
Use Recorded or Special Delivery for Postal Applications.

**Documents needed for Application**

- Form AN (please ensure the referee section is completed prior to our next appointment)

- Cheque or postal order for the amount of £1,236.00 made payable to ‘The Accounting Officer, Home Office’. Alternatively, you may wish to provide your bank account details so that the Home Office can take the payment directly from your account.

- Applicant's current and expired passport covering their period of residence in the United Kingdom

- One recent passport sized photograph of yourself with your name and date of birth written on the back in capital letters.

- Marriage Certificate

- Your current immigration status documents (eg Biometric Residence Permit)

- Your Life in the UK Test Pass Notification Letter

- Evidence of completion of the English Language Requirement if not a national of a majority English Speaking Country as follows, either:

  1) Evidence of completion of a test to Level B1 standard or above in speaking and listening which is on the list of approved English Language Tests. This list is available to view here: [https://www.gov.uk/government/publications/guidance-on-applying-for-uk-visa-approved-english-language-tests](https://www.gov.uk/government/publications/guidance-on-applying-for-uk-visa-approved-english-language-tests); or

  2) Evidence of having undertaken a bachelors, masters or PhD degree in a course assessed by UK NARIC as being the equivalent of a UK taught degree, which was taught in English. Please provide:

    a) Degree Certificate showing:

     (i) the applicant's name;

     (ii) the title of award;

     (iii) the date of award;

     (iv) the name of the awarding institution; and,

     (v) that the qualification was taught in English
b) Transcript of Results

c) A letter from the University confirming that the course was taught in English (unless the degree certificate confirms this already)

**Joint Naturalisation and Passport Application**

You can apply jointly for a passport and naturalisation at the same time if the application is submitted through Nottingham City Council. They also offer a nationality checking service. Details are available here:


This requires completion of a paper passport application form which will be submitted with your naturalisation application (Cannot be done using the online application).