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|  | | **REQUEST TO CHANGE A R&T JOB TITLE**  (to be completed by the HR Business Partner)  Last updated: July 2023 |
| **Name of Role Holder** |  | |
| **School/Department** |  | |
| **Current R&T Job Family Level and Job Title** |  | |
| **Current career path**  **(please tick)** | 1. Focus of the role is on a combination of research and teaching. 2. Focus of the role is mainly research. 3. Focus of the role is mainly teaching and curriculum leadership. | |
| **Request submitted by**  **(please give name, title and School/Department)** |  | |
| **Proposed job title change** |  | |
| **To be completed by HR Business Partner (after discussion with Head of School/Department (and any other appropriate person)**  Please detail the reasons for the proposed change to job title, including confirmation that the HoS/D has discussed and agreed this with the Faculty Pro-Vice-Chancellor.  **Signed: …………………………………………………………………… Date: …………………………………** | | |
| **To be completed by HR Business Partner**  **Agreed**: Yes/No  **If yes**, please insert the agreed date the job title will change: ……………………………………………………  **If no**, please briefly describe the reasons why and forward to Pro-Vice-Chancellor for Research and Knowledge Exchange/Education and Student Experience on  (insert date sent to PVC…………………………………………)    **To be completed by the Pro-Vice-Chancellor for Research and Knowledge Exchange/Education and Student Experience (if appropriate) and returned to the HR Business Partner:** Please confirm if this application for a change of job title is approved. If not, please briefly describe the reasons why.  **Signed: ……………………………………………………………… Date: ………………………………………** | | |