To be completed by the University Asbestos Manager to confirm works have been completed satisfactory.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Work Information** | | | | | | | | | | | | |  |
| Job Number | |  | | | | | | | | | | |  |
| Contractor | |  | | | | | | | Proposed Dates | | From: | |  |
| To: | |  |
| Exact Location  Please detail all areas that require sampling (please attach plans to this request if necessary) | |  | | | | | | | | | | |  |
| Details of Work to be Done  Please provide as much detail as possible, including types of asbestos/materials involved | |  | | | | | | | | | | |  |
| Project / Compliance  Please circle as appropriate | | **PROJECT** | |  | **COMPLIANCE** | | |  | Initiator | |  | |  |
| Analyst  Please include contact details | |  | | | | | | | | | | |  |
|  | | | | | | | | | | | | |  |
| **Checks** | | | | | | | **Yes** | | **No** | **Details** | | |  |
| Works completed as per Plan of Works | | | | | | |  | |  |  | | |  |
| Work area left tidy | | | | | | |  | |  |  | | |  |
| Four stage paperwork received | | | | | | |  | |  |  | | |  |
| Works satisfactory | | | | | | |  | |  |  | | |  |
| Date works completed | | | | | | |  | | | | | |  |
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| **Comments** | | | | | | | | | | | | |  |
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| **Authorisation – Area satisfactory for re-occupation by University of Nottingham** | | | | | | | | | | | | |  |
| University Asbestos Manager |  | | Signature | | |  | | | | Date | |  |  |
| <Counter-sign> |  | | Signature1 | | |  | | | | Date | |  |  |

To be retained in project file