Nottingham School of Sociology and Social Policy Research Ethics Flow-chart
This applies to all staff and student research, independent of the source of funding for the research.
If you use no data (e.g., theoretical research) or if you use only existing anonymised records (i.e., where you cannot identify an individual) or if you use only data sets that exist in the public domain or if you use data only for teaching purposes (e.g., classroom experiments) or if you are only preparing a grant application (however, while preparing the application think ahead and reflect on possible ethical implications)

There is no need for an ethical review

In all other cases, e.g.,
if you use human subjects (e.g., lab experiments, field experiments, surveys) or if you use data that allows you to identify an individual

You must fill in the School of Sociology and Social Policy Research Ethics Approval Form

If you answer at least one of the questions on the form with yes
You must fill in the form and describe more fully the potential ethical problems and how you will deal with them