

Job title:	UoN Sport Ambassador
The role:	<p>The UoN Sports Participation Programme is designed to increase the engagement and participation of students in physical activity, volunteering and inclusive sport. Under this umbrella, successful Ambassadors will be appointed to a specific programme focusing in one of these work areas.</p> <p>Successful candidates will be part of a small but integral team, driving forward the provision and profile of participation sport at the University of Nottingham.</p> <p>This team will receive substantial support from UoN Sport full time staff as well as individual personal development programmes.</p> <p>These exciting roles would be ideal for pro-active individuals, looking to gain real transferable experience for the workplace.</p> <p>As part of the application process, you will be invited to select your 1st and 2nd preference of work area*:</p> <p>Rugby Minds x 1 role Black Student Sport x 1 role Disability Sport x 1 role Just Play x 1 role Leadership Academy x 2 roles Men's Health Active x 1 role (<i>2 part time roles will be considered</i>) Event x 10 roles</p>
Duties involved:	<p>Programme Leadership</p> <ul style="list-style-type: none"> • Work with other ambassadors as a team to deliver on UoN Sport objectives. • Represent the student voice to develop a clear brand identity for Participation Sport and your relevant work programme. • Support and manage student volunteers / leaders as required to fulfil the remits of your programme. • Assist with raising awareness across campuses and all student groups on specific programme remits. • Build partnerships and develop relationships with work programme specific networks. <p>Marketing and Events</p> <ul style="list-style-type: none"> • Generate innovative ideas to market opportunities within your programme area, including recruitment of volunteers. • Write regular content and celebrate successes via all available marketing outlets, including UoN Sport blogs and key social media channels. • Support the planning and delivery of key events and activities. • Assist with management of event volunteers. • Work alongside the UoN Participation Sport Social Media ambassador and Sports Marketing Team to promote all activity online.

	<p>Data Collection and Monitoring (where applicable)</p> <ul style="list-style-type: none"> Using appropriate University systems, collate and report on relevant data. Support the delivery of a robust analysis and evaluation procedure. Produce high-quality reports and recommendations to senior management and key stakeholders. <p>Other</p> <ul style="list-style-type: none"> Research into best practice within the HE and private sector. Attend related training sessions as required. Support with other Participation Sport programme administration as required. Any other duties as requested by the Participation Sport Staff Team.
Skills and experience required:	<p>E = Essential D = Desirable</p> <p>Qualifications</p> <ul style="list-style-type: none"> Current undergraduate/postgraduate at University of Nottingham (E) Minimum of 1 year remaining on degree course (E) <p>Knowledge</p> <ul style="list-style-type: none"> Understanding of the barriers to participation in sport and possible solutions (E) Knowledge of the physical, mental, and social benefits of participating in sport and physical activity (E) Knowledge of key University marketing networks, e.g. Students' Union, International Students, hall structure. (E) Knowledge of the different UoN Participation Sport programmes (D) Knowledge of the Social Model of disability and Equality Act 2010 (D) <p>Skills</p> <ul style="list-style-type: none"> Strong communication skills, with ability to tailor approach to target audience (E) Confident IT user, including Office (E) Report writing and presentations (E) Design skills, e.g. Adobe Photoshop (D) Management of social media channels (D) <p>Attributes</p> <ul style="list-style-type: none"> Passionate about sport for all (E) Creative and innovative approach (E) Strong team player (E) Self-motivated with ability to work on own initiative (E) Highly organised with strong time management (E) Committed to own personal development (E)

	Experience <ul style="list-style-type: none"> • Experience of a leadership role within your peer group (E) • Previous voluntary or paid experience within media, sport or leisure (D) •
Length of assignment:	2024/25 Academic Year
Working hours:	Part-time Up to 8 Hours/Week (Term-time) Flexible working hours to be agreed with the successful candidate Some weekend / evening work required Limited work required outside term-time (negotiable)
Start date:	End September 2024. Optional voluntary handover with current Ambassadors in June 2024.
Selection process:	To apply for this role please complete an online application form: https://forms.office.com/e/E2VGr3qcnQ UoN Sport will shortlist all applications and invite successful candidates to attend a Recruitment Day on Wednesday 15 th May (Portland Building).
Name of the manager who will be authorising timesheets and Deputy	Primary <ul style="list-style-type: none"> • Louise Smith (Just Play) • Adam Lever (Disability Sport and Men's Health Active) • Natalie Braisby (Leadership Academy and Event) • Derrick Osaze (Black Student Sport) Deputy <ul style="list-style-type: none"> • Katy Teasdale Assistant Director of Sport - Participation katy.teasdale@nottingham.ac.uk

**Work area specific duties, skills and experience:*

Black Student Sport

- Knowledge and understanding of Black student behaviour, cultures and the barriers and facilitators to participation for Black students.
- Lived experience as a Black student and an understanding of the necessity for Black student representation across sport programmes and the wider university.
- Work with Black student groups, clubs, and networks to support with wider engagement from the Black student community.
- Overseeing and working with the wider Black Sport Collective team of student leaders and volunteers.

Disability Sport

- Promotion of the university's disability sport, activity and fitness offer.
- Provide disability sport and activity participation opportunities for students.
- An understanding of the barriers and facilitators to participation specifically for disabled people, people with long term health conditions and other under-represented groups.
- Lived experience of disability and/or long term health conditions and/or experience working with disabled people or people with long term health conditions.

Just Play

- Support and lead on areas within the Just Play 'come and try' programme - including liaison with student volunteers, attending sessions, gathering feedback, attendance logging/analysis and collaboration with other programmes within participation sport.
- Event and Project management of specific campaigns such as Girls Night In, Just Play Festival, Martial Arts Week and Empower campaign.
- Specific targeting of non-engaged students in UoN Sport using innovative marketing and engagement tools.

Leadership Academy

- The Leadership Academy is the volunteering strand of UoN Sport, providing sports related volunteering opportunities for all students.
- Support with the recruitment and training of volunteers to meet the needs of all programmes and events across UoN Sport.
- Support with the coordination of community and school outreach activity including Discovery Days and Sport for Good.
- Support with the management of the Leadership Academy Qualification Fund and the online platform uonsportsleaders.com,
- Experience of working with young people in primary and secondary school settings. Experience and knowledge of volunteering, ideally within sport.

Men's Health Active

- The Men's Health Active campaign supports male students to use sport and physical activity to look after their mental health.
- Development and promotion of a MHA programme of events, including Talk Shops and sport and activity participation opportunities.
- Lived experience of mental health conditions and/or experience working with people with mental health problems.

Event

- Work as part of a small team of event specific ambassadors that support various UoN Sport programmes to provide on the day event assistance.
- Events and campaigns may include, but not limited to; Halls Night in, Girls Night in, Discovery Days, Engagement Days, Active Living events, Empower week, Open Days and more.
- This is a varied role which may include setting up of event spaces, welcoming and registering attendees, facilitating activities, managing volunteers and more.

- Experience of working in a fast-paced event environment with an ability to use initiative to problem solve, is required.

Rugby Minds

- Develop and implement an inclusive/welfare campaign across the UoNSport rugby programmes;
- Develop and coordinate a player welfare support group;
- Coordinate a programme of training and developmental opportunities;
- Promote opportunities and encourage engagement across the rugby programmes;
- Work with the team to implement and further develop volunteering opportunities with local and external partners;
- Monitoring, reporting and evaluation of work programmes