Before completing your application form please read these guidance notes.

If you require these notes and the accompanying application form in an alternative format (e.g. Braille, large font) please call Financial Support on 0115 823 2071 or email us at bursaries@nottingham.ac.uk

Which schemes does this form cover?
- The Engineering Futures Scholarship
- The Hollick Family Trust Scholarship
- The Sports Participation Scholarship
- The Sheila Armstrong Prize

Who can apply for these schemes?
For all of the schemes covered by this form you must meet the following criteria. You must:
- Be enrolling in Autumn 2015 for the first year of an undergraduate degree at the University of Nottingham (UK Campus), this being your year of entry to the University.
- Not have studied for an undergraduate degree before starting at Nottingham.
- Have Home funding status (see definition below).
- Not be receiving NHS funding for your course.
- Not be receiving external sponsorship for your course e.g. from industry/employers (University bursaries and Government grants do not affect your eligibility).
- Have had your Household Income assessed for your statutory government support and consented to share this information with the University (see below).

In addition to this core criteria there is additional criteria specific to each scheme (see scholarship specific information on pages 3 and 4).

Can I get more than one of these awards?
Applicants will not normally receive more than one award from this range of scholarships. This is in order to maximise the impact of these funds by ensuring that as many individual students as possible receive help. Students can however apply for additional help through other scholarship ranges and financial support schemes as explained later in this guidance.

When is the closing date and when will I know if I’ve been made an award?
The closing date for submitting this form is Friday 29th January 2016. Applications will be looked at once the closing date has passed and all applicants will be informed of the outcome of their application by email to their University email account within 4 weeks of the closing date.

What is a Home Student (Question 9)?
Your student finance company (i.e. Student Finance England, Wales, Northern Ireland or the Student Awards Agency for Scotland—SAAS) will decide your residency status. To be classed as a Home student you must have been ordinarily resident in the UK for the three year period prior to the start of your course. Students granted refugee status and European migrant workers may also be eligible. If you are unsure of your status contact Student Finance for further information.
What counts as “previous study” (Question 10)?
The aim of these awards is to assist students who are entering Higher Education for the first time. Anyone that has undertaken previous studies that resulted in a Certificate or Diploma level qualification being awarded or who has studied at the Open University for Level 2 courses or above, is ineligible for these awards.
Any false starts on such courses (i.e. where less than a year of study was completed) will not be counted as previous study.

What is “Household Income“ (Question 11)?
Your household income is the gross income of all those in your household (e.g. your parents or your partner) before tax and national insurance deductions but minus a few allowable deductions. These can include pension payments and allowances for other dependant children. More information is available from www.gov.uk/student-finance. Your household income will be calculated when you apply for your government support funding (Student Loans and Grants).

When completing your application for government funding, please ensure you indicate your consent to share this household income information with the University on the student declaration and parent/partner declaration pages of the online or paper application form. This means we will be sent this information and can use it to assess your eligibility for funds from the University. However, if consent was not given on the form, you and any sponsors can still give permission for us to see your information by contacting Student Finance.

What should be included in your Supporting Statement (page 9)?
As these Scholarships are competitive you should use this opportunity to highlight any extra responsibilities or commitments you have, e.g. having to care for a family member, voluntary/charity work and/or any specific difficulties/challenges which you have faced or expect to have to overcome as you work towards your degree, e.g. ill health, a disability, financial difficulties. You should also explain how you meet any of the “additional factors considered” of the scholarship/s for which you are applying (see “scholarships information and additional criteria” pages 3-4) which are not addressed elsewhere on the form.

How to appeal
If you are unhappy with the outcome of your application you should initially contact us to discuss your concerns. If after an explanation of the assessment of your application you are still not satisfied and feel that there has been a procedural inconsistency you should contact the Head of Financial Support (see below) who will advise you on the University’s procedure in relation to financial support appeals.
Nicola Pickering, Head of Financial Support, Student Services Centre, Portland Building, University Park, Nottingham NG7 2RD
financialsupport@nottingham.ac.uk
Tel: 0115 823 2071

Please note, any appeal must be made within 4 weeks of the date of the email you receive notifying you of the outcome of your application.
Scholarships information and additional criteria:

The Engineering Futures Scholarship:
The Engineering Futures Scholarship was established with the support of alumnus Steve Holliday (Mining Engineering 1978). There were four recipients in the launch year (2012 entry) and two recipients a year until 2015 (10 scholarships in total). Each recipient will be awarded £1,500.

Additional eligibility criteria. Applicants must:
• Be registered on year one of a first full time undergraduate course in the Faculty of Engineering at The University of Nottingham in September 2015**.
• Have a residual household income less than £42,600.
• Have been in employment of more than 15 hours a week for 12 months prior to entry or have been made redundant a maximum of 3 months prior to entry. Preference will be given to employment in the Engineering industry, or
• Be aged 21 or over when you enter university as a mature undergraduate student.

** Excludes

BArch Bachelor of Architecture K100
MEng Architecture and Environmental Design K230
MArch Architecture (ARB/RIBA Part II) K10I
BEng Architectural Environment Engineering K240

Joint degree programmes with other faculties

Additional factors considered:
• Demonstrable interest in Engineering.
• Subject-specific achievements.
• See ‘What should be included in your "Supporting Statement"?’ on page 2.

The Hollick Family Trust Scholarship
The Hollick Family Trust has generously established this UK undergraduate scholarship for students in the Faculty of Social Sciences at the University of Nottingham.
Their gift provides a scholarship of £1,000 to a student in their first year of study.

Additional eligibility criteria. Applicants must:
• Applicants must be registered in the entry year of an undergraduate course in the faculty of Social Sciences at the University of Nottingham.
• Applicants must have a household income assessed by Student Finance as being below £25,000.

Additional factors considered:
• See ‘What should be included in your "Supporting Statement"?’ on page 2

In accepting the award the successful candidate agrees to having their name shared with the donor. They also agree to provide a letter to the donor towards the end of the year in which they have received the Scholarship summarising their work and experiences at Nottingham and how the Scholarship has assisted or made a difference them. Recipients will also be invited to any University events promoting or celebrating the benefits of Scholarships, including those where the donor may also be invited.
The Sheila Armstrong Prize
This Prize was founded in 1979 in memory of Sheila Armstrong by her husband, Dr George Brown. Sheila Armstrong was a British international tennis player, a member of the Wightman Cup team and a Wimbledon junior champion. As a mature student she obtained a first class honours degree. The Prize shall be awarded to an undergraduate student who has contributed (or has the potential to contribute) substantially to the sporting activities of the University and who has displayed strength of purpose and courage. The prize is £250 in the first year of study only.

The additional eligibility criteria are the same as for the Sports Participation, plus the following:
• The successful candidate will be able to demonstrate specific difficulties/challenges which they have faced or expect to have to overcome as they work towards their degree, especially ill health or disability.

Please attach a personal statement of no more than 500 words demonstrating your interest in, and contribution to the non-playing aspects of sport, through umpiring/refereeing, coaching or administration and/or how you have contributed to, or plan to extend your contribution to sport in the Community and specifying difficulties/challenges which you have faced or expect to have to overcome as you work towards your degree.

Please also enclose two written references from club managers / coaches / community leaders who can support your personal statement and confirm club playing membership (preferably on club / organisation headed paper).

The Sports Participation Scholarship:
These scholarships are open to students commencing their course in September 2015. Up to four Sports Participation Scholarships of up to £2000 each, for entry year only.

Additional eligibility criteria. Applicants must:
• Have completed your secondary education in a state funded school or college.
• Be an active playing member (at any level of ability) of a University club dedicated to team sports (with preference given to hockey and cricket) OR have been a playing member of a recognised club whilst studying for A levels (or equivalent).
  AND/OR
• Demonstrate an interest in and contribution to the non-playing aspects of the sport, through umpiring/refereeing, coaching or administration.
  AND/OR
• Either have contributed to or have plans to extend their contribution to sport in the Community. Preference will be given to students from low income backgrounds.

Please attach a personal statement of no more than 500 words demonstrating your interest in, and contribution to the non-playing aspects of sport, through umpiring/refereeing, coaching or administration and/or how you have contributed to, or plan to extend your contribution to sport in the Community.

Please also enclose two written references from club managers / coaches / community leaders who can support your personal statement and confirm club playing membership (preferably on club / organisation headed paper).
Other Financial Support

University of Nottingham Core Bursary
If your household income is under £42,600 you could be eligible for a Core Bursary from the University of up to £3,000. Once you have registered on your course in September 2015, you will need to input your bank details into the Student Portal to ensure you receive any Core Bursary entitlement. Information about the University’s bursary scheme can be found on the Financial Support website (see below).

Other Scholarships and Bursaries
In addition to the ongoing Entrant Year Scholarships covered by this form, there are a number of scholarships that are awarded for only the first year of an undergraduate course. Applications for these funds can be made by completing the application form “Entrant Awards—Entry Year Only” available on the Financial Support website. The closing date for applications to these schemes is 29th January 2015. Further information on these schemes and other funding sources is available on the Financial Support website (see below).

Financial difficulties?
If you think you will face general financial difficulties during your studies, the Financial Support Team in the Student Services Centre can offer advice about student finances and Government and University student support funds.

Financial Support Team contact details:
Tel: 0115 823 2071
Email: financialsupport@nottingham.ac.uk
Website: www.nottingham.ac.uk/financialsupport
Potential Scholarships
Entrant Awards — Entry Year Only
Application Form 2015-16

Please indicate for which award/s you wish to be considered (Tick the relevant box/es — you can be assessed for more than one scholarship using this form):

<table>
<thead>
<tr>
<th>Scholarship</th>
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<tr>
<td>The Engineering Futures Scholarship</td>
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<tr>
<td>The Hollick Family Trust Scholarship</td>
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<tr>
<td>The Sports Participation Scholarship</td>
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<tr>
<td>The Sheila Armstrong Prize</td>
<td></td>
</tr>
</tbody>
</table>
Potential Scholarships
Entrant Awards — Entry Year Only
Application Form 2015-16

1. Full Name

2. Correspondence Address
   3. Home Address prior to University

4. Date of Birth
   Postcode

5. University ID
   Postcode

6. Contact telephone number

7. University E-mail address

Prospective students may enter their personal email address, but please note that once registered you will be contacted using your University email account only.

8. Course of study

9. Do you meet the residency requirements for a ‘home student’? (see guidance notes)
   Yes  No

10. Have you previously studied at university or polytechnic? (see guidance notes)
    Yes  No

    If yes, please give details:

11. Is your residual household income (see guidance notes):
    Under £25,000  Between £25,001—£35,000  Between £35,001—£42,600

13. If you are offered and accept a place at the University of Nottingham will you receive any other bursary, scholarship or Sponsorship? If yes, please give details of the sources and amount/s of awards you are aware of:  

14. Do you have a disability or other chronic medical condition? If yes, please give details and also state whether this necessitates additional expenditure:  

15. Do you have anyone in your household who is financially dependant upon you? If yes, please list, including ages of children:  

16. Educational history and qualifications achieved.  

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<thead>
<tr>
<th>Name and full address of Secondary School/College</th>
<th>Dates Attended</th>
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Exam results for GCSEs, AS levels, A levels, AVCEs, GNVQs, BTECs, Higher Education Certificates etc. If you are awaiting results, please provide your predicted grades.

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<tr>
<th>Qualification</th>
<th>Subject</th>
<th>Grade</th>
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**Supporting Statement:** In the space below, please describe any circumstances or achievements that may strengthen your application. Please use this opportunity to highlight any factors that relate to the assessment criteria areas explained in the guidance notes. (Please use additional sheets if required)

**IMPORTANT:** If applying for the Sports Participation Scholarship and/or the Sheila Armstrong Prize, please do not forget to include your two written references as well as your personal statement (please see guidance notes on page 4).
Please sign and date the following declaration:

I confirm that the information supplied is correct and agree that the University may seek further evidence necessary to substantiate my statements. I understand that giving false information, and/or withholding information, may constitute a fraudulent application and could result in disciplinary procedures resulting in possible expulsion from the University and action being taken to recover the award.

I understand that The University of Nottingham may decide to publicise the names of those who receive Scholarships, or advise a specific donor of the successful recipients of a particular award and that I am required to inform Financial Support, Student Services Centre if I have any objections to this.

Scholarship recipients may also be invited to attend University events promoting the value of scholarships.

I understand that if successful I will be required (when asked) to submit a short annual report to summarise my experiences during the academic year, to describe the progress I have made and to explain what difference the award has made to me.

Signature  Date

Please return completed form to:

Freepost RRBR-HZRJ-RYYS, Entrant Year Awards — Entry Year Only
Student Services Centre, University of Nottingham, University Park
Nottingham NG7 2RD (no stamp required but the freepost service can take longer than 1st class post)

By the Closing date: Friday 29th January 2016 — late applications cannot be accepted.

We will acknowledge receipt of your application by email within 3 days of receipt. If you do not receive an acknowledgement of receipt, please contact the Financial Support Team prior to the application deadline. We cannot deal with queries relating to lost applications received after this deadline. Applications are assessed after the closing date and all applicants will be notified of the outcome by email within 4 weeks of the closing date. If you have not heard from us within 4 weeks of this date, please get in touch.

If you have any questions about completing this application form please contact:

Financial Support
Tel: 0115 823 2071
Email: bursaries@nottingham.ac.uk
Web: www.nottingham.ac.uk/financialsupport

Data Protection and Confidentiality: All information and supporting documentation supplied by you with this application will be used for the sole purpose of assessing your application. Your application and some related information, including the outcome of the application, will be held and maintained in accordance with the provisions of Data Protection legislation. The data will not be passed to any other third party without your consent, except when the University is required to do so by law. For our full Data Protection and Confidentiality Statement, please see: http://www.nottingham.ac.uk/studentservices/financialsupport/data-protection.aspx

For Office Use Only:

Receipt Acknowledged  Allocation ID
Registration Status Checked  Decision Confirmed
RHI  Student Informed