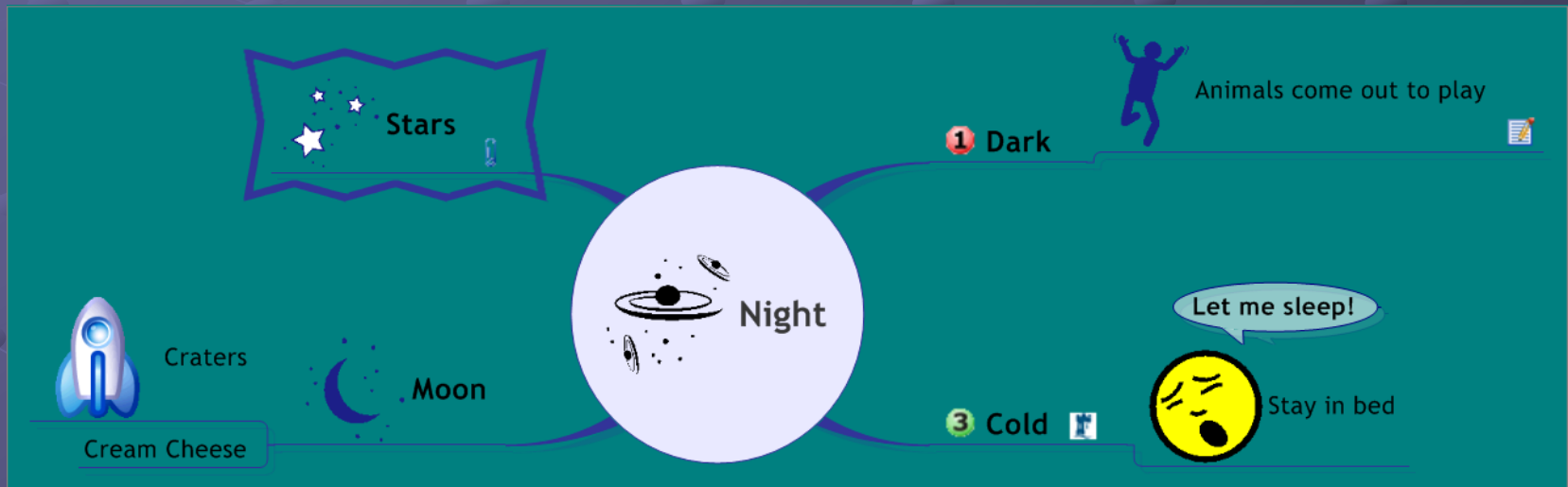


MindManager Pro 6

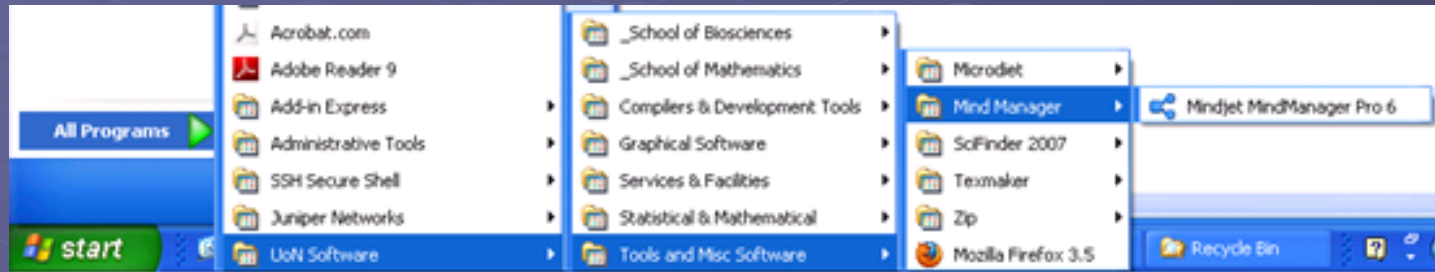
Getting Started



Overview


- Running MindManager from App-V
- Building Your Map
- Changing the Look and Feel
- Links, Attachments and Notes
- Outline View and Printing
- Exporting to Word
- Have a go!

Running MindManager from App-V




- Click Start > All Programs > UoN Software > Tools and Misc Software > Mind Manager > Mindjet Mind Manager Pro 6
- Click OK on any messages about dictionaries
- Wait for any Library items to be installed
- Don't check for a more updated version if asked




Building Your Map

- Use Enter to add a topic
- Use Insert to add a subtopic
- Use Delete to delete a topic
- Can use cursor keys to navigate around topics
- Can drag and drop topics
- Or use the Insert Topic icon 


Changing the Look and Feel

- Try Format, Style, Assign from Template Organizer...
- Change background colour with right-click, Background – use Transparency slider
- Add borders using the Boundary icon 
- Add Map Markers from the Task Pane
- And images from the Library Task Pane

Links, Attachments and Notes

- Add web links using the Hyperlink icon 
- Add attachments using the Add Attachment icon 
- Add notes using the Notes icon 
- View them in the Outline View
- Try File, Print in the Outline View
- And File, Print, Scaling in the Map View

Export to Word

- Click Word icon in bottom right-hand corner 
- Save as .doc (not .docx) to your Desktop or elsewhere
- Select Export overview map at beginning of document
- Select Insert Table of Contents at beginning of document
- Click Export
- Click Open

Summary

- Running MindManager from App-V
- Building Your Map
- Changing the Look and Feel
- Links, Attachments and Notes
- Outline View and Printing
- Exporting to Word

Exercise

- Create a map of your choice
- Experiment with changing the look and feel
- Include images, web links and notes
- Try exporting to PowerPoint