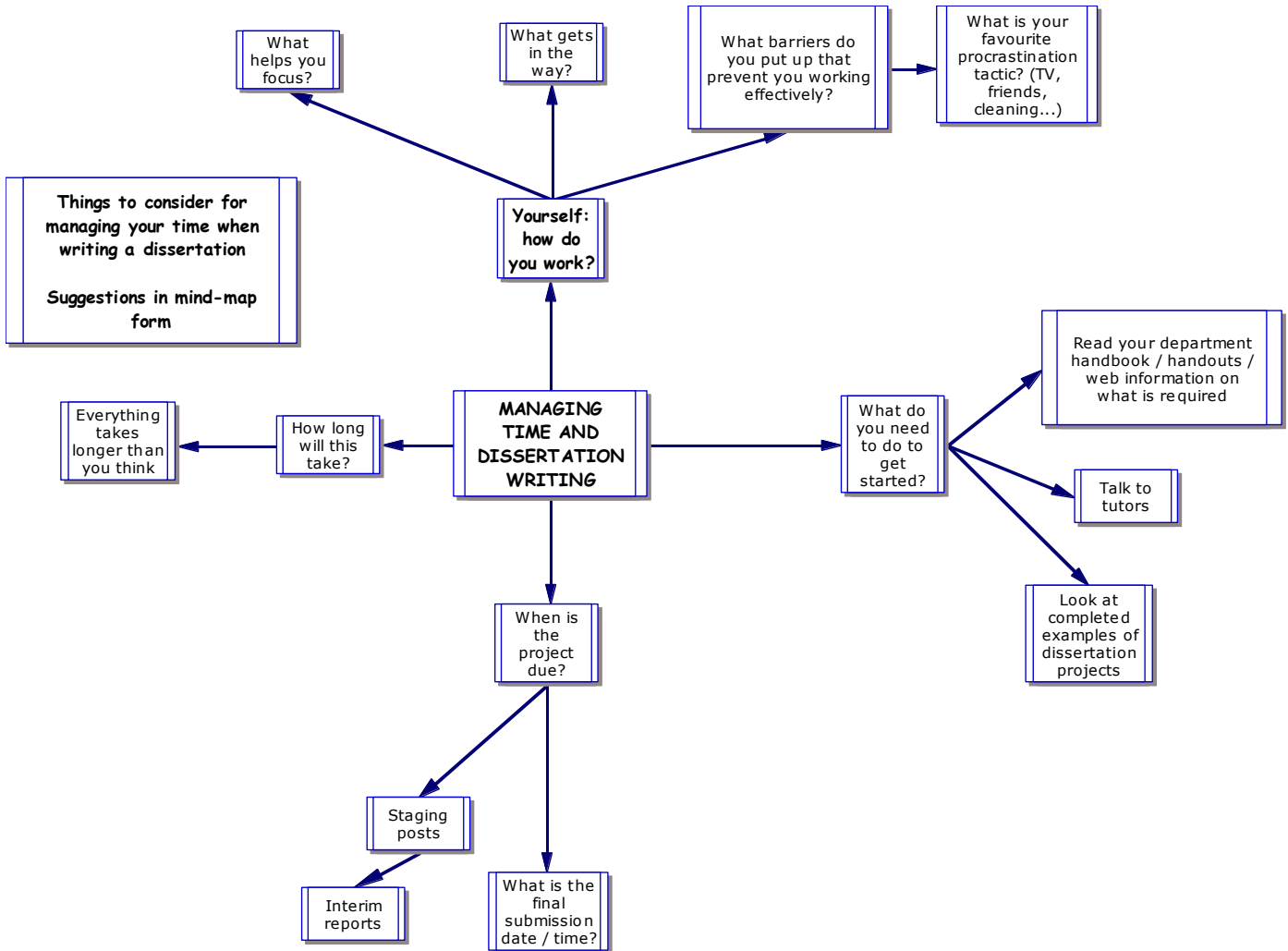


Academic Support, Student Services



Things to consider for managing your time when writing a dissertation – suggestions in linear form

I. Yourself: how do you work?

- A. What gets in the way?
- B. What helps you focus?
- C. What barriers do you put up that prevent you working effectively? - What is your favourite procrastination tactic? (TV, friends, cleaning...)

II. What do you need to do to get started?

- A. Read your department handbook / handouts / web information on what is required
- B. Talk to tutors
- C. Look at completed examples of dissertation projects

III. When is the project due?

- A. Staging posts – will you have to produce draft chapters or any interim reports?
- B. What is the final submission date / time?

IV. How long will this take?

- A. Everything takes longer than you think