Funding for Part Time students
New undergraduate Home students entering from September 2015

If you require this document in an alternative format, please contact Financial Support:
t: +44 (0)115 823 2071
e: financialsupport@nottingham.ac.uk

Please note, the information on this sheet is only relevant to students who are ordinarily resident in England and meet all the regulations to qualify for student finance. You must also be studying for your first degree. If you have completed an equivalent or higher level qualification you won’t usually qualify for a loan but you may be eligible if you didn’t complete a previous qualification. There is no age limit for applying. For full eligibility information go to www.gov.uk/studentfinance

Tuition fees
You can apply for a tuition fee loan from Student Finance of up to £6,750, depending on the actual tuition fee for your course. In order to be eligible for the loan you must be studying at least 25% of an equivalent full-time course for each year of study, taking no longer than four times longer than it would take to complete the course if studied full time (up to a maximum of 16 years).

The loan is not based on household income.

You can apply for the tuition fee loan from summer 2015, online at www.gov.uk/studentfinance or by downloading the application form from the Gov.UK web pages – see Useful Contacts overleaf.

Interest is applied to the loan once the first payment is made to the University. Interest is charged at inflation (the Retail Price Index, RPI) plus 3% while you’re studying, up until the April you’re due to start repaying (four years after the start of your course). After this, you’ll be charged interest on a sliding scale up to RPI plus 3%, depending on your income.

You begin to make repayments to the loan in the April four years after the start of your course, or the April after you leave the course, whichever is the earlier; so you can start repaying while you are still studying. Repayments are based on your annual income as shown:

<table>
<thead>
<tr>
<th>Annual income</th>
<th>Monthly repayment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under £21,000</td>
<td>£0</td>
</tr>
<tr>
<td>£25,000</td>
<td>£30</td>
</tr>
<tr>
<td>£30,000</td>
<td>£67.50</td>
</tr>
<tr>
<td>£35,000</td>
<td>£105</td>
</tr>
<tr>
<td>£45,000</td>
<td>£180</td>
</tr>
</tbody>
</table>

Disabled Students’ Allowance
Part time students can apply for a Disabled Students’ Allowance (DSA) if they have a disability, long-term health condition, mental health condition or specific learning difficulty such as dyslexia. The support given depends on the student’s individual needs and is not means tested. A part time student’s “course intensity” affects how much DSA is available. For more information go to www.gov.uk/disabled-students-allowances
Living costs
The Government does not offer any support towards living costs as it is assumed that part time students are working, and/or in receipt of benefits. If you have any queries about entitlement to tax credits, benefits or Universal Credit please contact the Student Advice Centre, in the Students’ Union – see Useful Contacts.

Financial Support from The University of Nottingham
The University offers a bursary to part time students, as shown in the table below, to help with course costs. Full details of the application process will be on our website over the summer – see Useful Contacts. If you are in receipt of one of the following benefits you are likely to be eligible for an award:

- Income Support
- Housing Benefit
- Local Housing Allowance
- Income Based Job Seekers Allowance (JSA)
- New Deal
- Income Related Employment Support Allowance (ESA)
- Universal Credit

You will need to provide evidence that you receive the benefit; email the Financial Support team for further information – see Useful Contacts.

If you do not receive any of the above you will need to have an assessment carried out to confirm your household income. In order to carry out the assessment you will need to provide one or more of the following documents, or a March payslip, for the previous financial year: P60, P45, P11D, P2 Notice of Coding, P60U or CI2.

If you are self-employed we will need a self-assessment tax return and/or self-assessment tax calculation GSA1 for the previous financial year.

If you have any questions about the income assessment process you should contact the Financial Support team.

Part Time Bursary Awards

<table>
<thead>
<tr>
<th>Household income level</th>
<th>Award levels (by FTE* and income level)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>75%</td>
</tr>
<tr>
<td>Up to £15,000</td>
<td>£750</td>
</tr>
<tr>
<td>£15,001 - £25,000</td>
<td>£500</td>
</tr>
</tbody>
</table>

* "FTE" = Full Time Equivalent. In other words, percentage of full time course studied.
i.e. If you are studying 120 credits in one academic year then you are a full time student, studying on a full time course, and a “100%FTE”. If you are studying 60 credits in one academic year, you are a part time student and a “50%FTE”.

Useful Contacts

**National contacts**

**Gov.UK**
Advice and information on all aspects of student finance including eligibility, entitlements and how to apply for the Student Loan via Student Finance England.  
w: [www.gov.uk/studentfinance](http://www.gov.uk/studentfinance)

**Student Loans Company**
Information relating to Student Loans.  
w: [www.slc.co.uk](http://www.slc.co.uk)

**Her Majesty’s Revenue and Customs (HMRC)**
Information on tax credits eligibility and application procedures.  
w: [www.hmrc.gov.uk](http://www.hmrc.gov.uk)

**National Union of Students (NUS)**
Advice and guidance on all aspects of student life.  
w: [www.nus.org.uk](http://www.nus.org.uk)

**University contacts**

**School of Education**
Jubilee Campus, Wollaton Road, Nottingham  
t: +44 (0) 115 951 4543  
w: [www.nottingham.ac.uk/education](http://www.nottingham.ac.uk/education)

**Financial Support, Student Services Centre**
Advice on all aspects of student finance including Student Loans, Government grants, University scholarships, bursaries and support funds.  
t: +44 (0)115 823 2071  
e: financialsupport@nottingham.ac.uk  
e: bursaries@nottingham.ac.uk  
w: [www.nottingham.ac.uk/financialsupport](http://www.nottingham.ac.uk/financialsupport)

**Academic Support and Disability Support, Student Services Centre**
Study support, support for students with dyslexia, dyspraxia and other specific learning difficulties and disabilities.  
t: +44 (0)115 823 2070 or +44 (0)115 951 3710  
e: dyslexia-support@nottingham.ac.uk or disability-support@nottingham.ac.uk  
w: [www.nottingham.ac.uk/studentservices](http://www.nottingham.ac.uk/studentservices)

**Students’ Union Student Advice Centre**
A confidential service available to all University of Nottingham students, giving advice and information on a range of matters, such as housing, money and academic issues.  
t: +44 (0)115 846 8730  
e: SUAdvice@nottingham.ac.uk  
w: [www.su.nottingham.ac.uk/helpadvice](http://www.su.nottingham.ac.uk/helpadvice)

All information was correct at the time of writing and is based on data from gov.uk, The University of Nottingham and the Department for Business, Innovation and Skills.

We make every effort to ensure the accuracy of the information we provide however it can only give general guidance. We would always advise you to contact the relevant funding bodies referenced in relation to your specific circumstances.

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