



Academic Support & Disability Support

Student Disclosure and Confidentiality Policy

The University of Nottingham welcomes disabled students and aims to ensure that, as far as possible, appropriate support is offered to meet their needs. The University complies with current equality legislation, under which it has a duty not to discriminate against disabled students. The legislation requires us to make “reasonable adjustments” to our services so that disabled students are not placed at a “substantial disadvantage”.

If you have a disability or Specific Learning Difficulty/dyslexia, you are strongly encouraged to make early direct contact with us before submitting your application, so that we can tell you what support is available at the University of Nottingham and discuss with you what reasonable adjustments you will require during your course of study. We can also help set up an information visit, if this is required. Knowing about your requirements in advance can also help us to prepare and arrange support in time for the start of your course. We would therefore encourage you to disclose your disability or Specific Learning Difficulty to us as soon as possible, as failure to do so may affect our ability to make certain adjustments that you may require.

If you are already studying at the University and have not disclosed a disability or Specific Learning Difficulty/dyslexia to us, we would encourage you to do so. The sooner that you tell us of your requirements, the better able we are to put the appropriate support in place.

The information that you provide will be used to enable us to liaise with those colleagues who need to know about the support that you will require, in order that this can be arranged to best serve your interests.

Your data will not be disclosed for other purposes without your consent, except where there is a legal obligation to do so or where exceptional issues of personal safety arise. The information will be processed and held in the University administration systems and used for the administration of your academic related support and any other legitimate University purpose. In doing so, the University will observe at all times the data protection principles embodied in the Data Protection Act 1998.

If you have any queries regarding the above policy, please talk to a member of staff in either Academic Support or Disability Support.

Academic Support / Disability Support
Student Services Centre
B Floor, Portland Building
University Park, Nottingham NG7 2RD

www.nottingham.ac.uk/studentservices/supportforyourstudies/index.aspx

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