

UoN WARPit Frequently Asked Questions

I am unsure how to utilise WARPit and would like some help.

Please go onto the WARPit UoN website with the link below and use the UoN simple user guide.

<https://www.nottingham.ac.uk/sustainability/waste/warpit.aspx>

If you have any other questions, please contact the UoN WARPit inbox for more information.

I am unable to view all the items on WARPit.

Please contact the WARPit inbox (bw-warpit@exmail.nottingham.ac.uk) so it can be reported.

Am I able to view the item before claiming it?

Yes. If the item is situated in the warehouse at King's Meadow Campus, please speak to Sebastian Rozanski (sebastian.rozanski@nottingham.ac.uk) to arrange a day to view the items in the warehouse.

If the item is situated in a different place, please contact the item's owner by clicking on the item, then scrolling down to 'Contact Owner'.

How does the item get transported to me?

If the item is too big or too far to collect yourself, then please fill in a New Work's Request Form through the estates helpdesk here:

<https://estateshelpdesk.nottingham.ac.uk/>

I can collect the item myself without filing a Work's Request Form, how do I contact the owner to arrange a collection?

The owner's contact details are on the email sent by WARPit when claiming an item. If the item is at KMC, or added by an Admin, please contact Sebastian Rozanski (sebastian.rozanski@nottingham.ac.uk) to arrange a collection.

I filed a New Work's Request Form but haven't received the item yet. Who should I contact?

Please contact Peter Bosely (peter.boseley@nottingham.ac.uk). Please note that it may take up four weeks to receive your item.

I cannot see items from external organisations. Where can I find them?

External organisations have not been added to our WARPit system yet, which means that you can only claim internal items by the university. We are however working to add other local universities by the end of the year.

The item that I uploaded to WARPit has expired, how can I dispose of it?

You set the expiry date for the item. If the item has not been claimed and needs disposing of, please fill in a Work's Request Form for the item to be sent to the Warehouse at King's Meadow Campus. The item will then be kept in storage until a charity claims and collects the item. Please specify on the Work's Request form that the item has already expired.

<https://estateshelpdesk.nottingham.ac.uk/>