# Peer Observation College Feedback Form

<table>
<thead>
<tr>
<th>Name of Observee</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>School/Dept</td>
<td></td>
</tr>
<tr>
<td>Module</td>
<td></td>
</tr>
<tr>
<td>Title of Session</td>
<td></td>
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<tr>
<td>Name of Observer</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td></td>
</tr>
<tr>
<td>Time</td>
<td></td>
</tr>
<tr>
<td>Location</td>
<td>No. of students present</td>
</tr>
<tr>
<td>Type of session</td>
<td>Lecture/Seminar/Tutorial/Laboratory/Other</td>
</tr>
<tr>
<td>Learning outcomes for the session</td>
<td></td>
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<tr>
<td>Areas on which you would welcome feedback (suggestions overleaf)</td>
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</tbody>
</table>
Introduction
Were the anticipated learning outcomes for the session identified?
Did the class begin on time?
Was the structure of the session clear?

Planning and Organisation
Did the tutor relate the session to previous sessions and set it in the overall context of the module?
Did the session appear to be well-planned and organised?

Methods/Approach
Were the methods/approach taken suitable for the learning outcomes set?
What other alternative approaches could have been taken?

Delivery and Timing
Did the pace and delivery seem appropriate for the students?
Was the style of communication appropriate (tone, clarity & audibility)?
Was the tutor confident in their delivery?
Were any aspects, in your view, dealt with too briefly/with too much elaboration?

Content
Were examples given?
Where you feel qualified to make comment, did the content seem accurate, up-to-date?
Was the session pitched at the appropriate level for the students present?
Did the content meet the needs of the students?
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Student engagement
Were students engaged in the session?
Were students invited to participate? If so, did they respond?
How was participation managed?
Did participation enable the tutor to check the students’ understanding of the material/approach?

Use of learning resources
Were any visual aids (slides, whiteboards etc.) used and were they effective?
Were other learning resources used (e.g. handouts) and were they used effectively?
Did the resources contribute to the session or detract from it?

Use of learning space
Did the learning space serve the session well?
Could better use have been made of the learning space?

Overall Summary
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Post Observation Discussion

Strengths to build on...

Agreed areas for further development...

Individual Action Plan

<table>
<thead>
<tr>
<th>Action</th>
<th>Date to be achieved</th>
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</table>

Participant’s signature:  Date:
Observer’s signature:

This form should be retained by the Observee.

Peer Observation College, University of Nottingham.