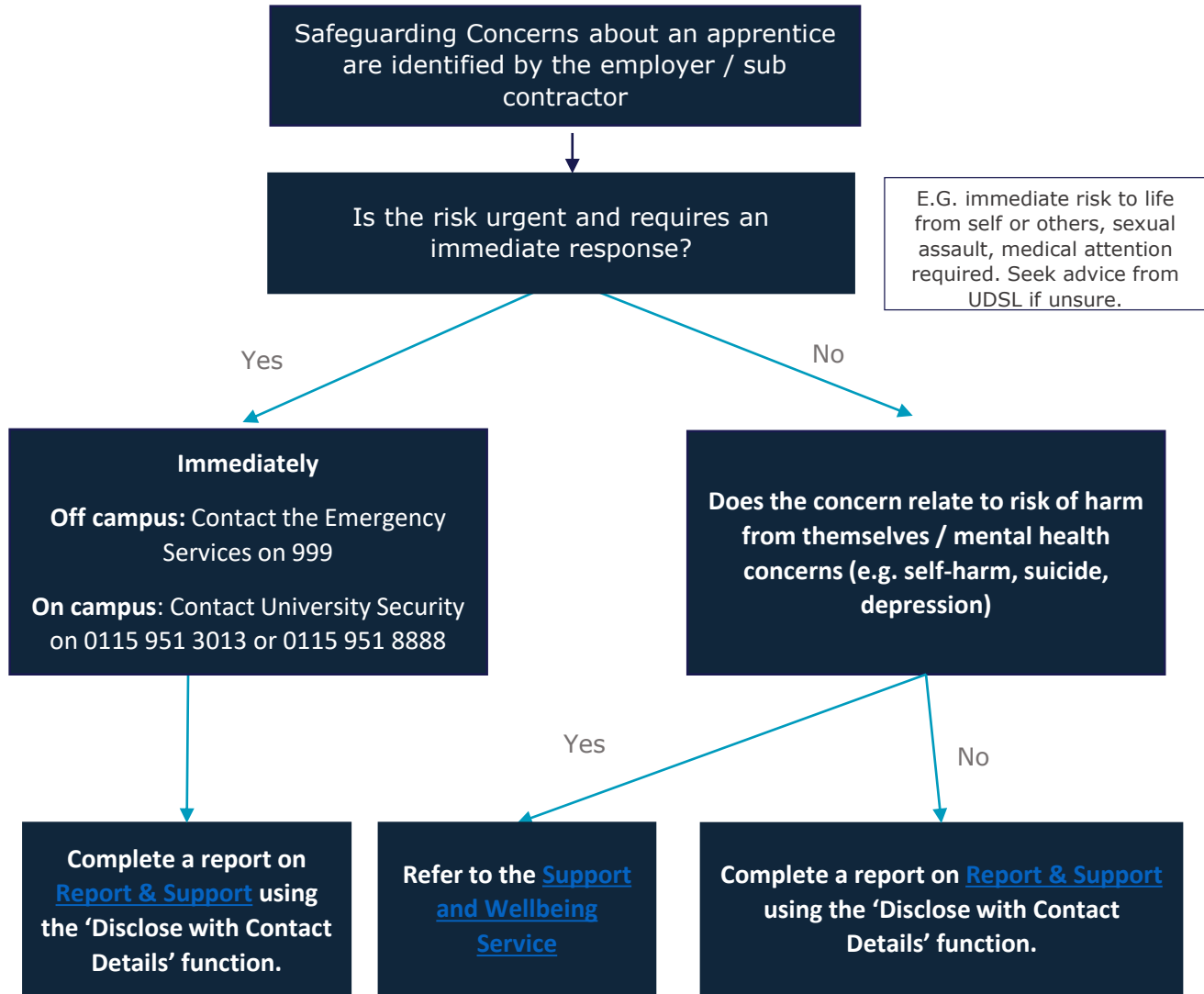




Reporting Concerns Relating to Apprentices Employers and Sub-contractors



E.G. immediate risk to life from self or others, sexual assault, medical attention required. Seek advice from UDSDL if unsure.

If an employer/subcontractor has also informed a member of the Professional and Work-based Learning Team, they will contact the relevant safeguarding lead.

An assessment will be undertaken by the university's safeguarding team on the next working day following receipt of the information & report. This will include:

- Consideration of the risks and how these can be managed
- Deciding what internal and external support services might be required
- Consideration of information sharing agreements & consent

• Agreeing if ongoing management of the case is required, who will be involved and who will lead it