

# **The University of Nottingham**

## **EU Taskforce**

### **Terms of Reference and Membership**

The main, initial areas of work are:

Intelligence gathering – both within the university and externally  
Communicating to staff, students, prospective students etc.

The membership of the EU Task Force includes:

- Prof Karen Cox, Deputy Vice-Chancellor (Chair)
- Dr George Baxter, Director of Research, Enterprise and Graduate Services
- Prof Jessica Corner, Pro-Vice-Chancellor – Research and Knowledge Exchange
- Dr Paul Greatrix, Registrar
- Jaspal Kaur, Director of Human Resources
- Ryan Keyworth, Director of Financial Management
- Prof Todd Landman, Faculty Pro-Vice-Chancellor – Social Sciences
- Kerry Law, Chief Marketing and Communications Officer
- Alex Miles, Deputy Director, External Relations (Public Affairs)
- Prof Nick Miles, Pro-Vice-Chancellor – Advancement
- John Quirk, Director of International Office
- Dr Richard Masterman, Associate Pro-Vice-Chancellor – Research Strategy, Policy & Performance
- Ismail Sadurdeen, University of Nottingham Students' Union President
- Dr Eleanor Sibley, Senior Strategy and Risk Analyst
- Dr Lisa Stocks, Executive Officer to the Vice-Chancellor and UEB
- Prof Peter Stockwell, Associate Pro-Vice-Chancellor – Global Engagement (Europe)

The Taskforce has structured its approach through work strands. These are below with the name of the strand leader too:

- Communications policy – Kerry Law
- Student recruitment – Kerry Law and John Quirk
- Research, business engagement, PGRs – George Baxter and Richard Masterman
- Pastoral support for staff – Jaspal Kaur
- Pastoral support for students - Ismail Sadurdeen
- Knowledge expertise and thought leadership – Jessica Corner
- International – Nick Miles
- EU Strategy – Peter Stockwell
- Local relationships – Paul Greatrix
- Cross-cutting the above:
  - intelligence gathering and exchange – Alex Miles;
  - financial implications - Ryan Keyworth.

The EU Taskforce:

- will meet every 2-3 weeks, and additionally if necessary.
- membership will be largely static.
- remit:
  - medium and longer-term implications and impacts
  - identify risks (and mitigations) and opportunities
  - manage the University's internal/external comms and responses
  - consider the strategic implications

- identify lobbying responses.

The work strand leaders will need to identify issues and provide fixes, identify opportunities and suggest ways to address them. These can then be passed to the Comms Team to be communicated to relevant staff and student groups.

An Operations Room team will be created, which will:

- speak at least every week
- membership will change as events and needs change
- remit:
  - manage and coordinate activities
  - central point for updates on the main strands of work
  - deal with immediate and short-term issues and responses
  - manage and coordinate communications.

Its initial memberships will be Kerry Law, Alex Miles and Eleanor Sibley.

Karen Cox  
8.7.16