

**The University of Nottingham
Animal Welfare and Ethical Review Body
Thursday 17 March 2016**

MINUTES

12 Members Present, 11 Apologies, 3 In Attendance

16/13 Minutes

RECEIVED: The minutes of the meeting held on 14 January 2016.

RESOLVED: That the minutes be approved.

16/14 Matters arising from the Minutes

(a) Action log – meeting 14 January 2016

An action log from the previous meeting had been presented to AWERB. A number of items within the log had been discussed and updates provided to members.

(b) Applications considered at the last meeting [Minute 16/04]

The three applications considered at the previous meeting had been discussed with applicants. Three applications had subsequently been sent to the Home Office.

(c) Non ASPA Project at UNMC [Minute 16/02(c)]

REPORTED (XX): Skype discussions with colleagues in UNMC had taken place and the results relayed to AWERB. An updated protocol would be sent to AWERB for approval and any related research at UNMC would be directed to AWERB for consideration.

(d) University of Leicester 3Rs seminar [Minute 16/02(d)]

REPORTED (XX): The 3Rs seminar had been very successful with productive discussions and informative presentations.

ACTION (XX): The possibility of hosting such an event at UoN had been discussed and would be explored.

(e) NC3Rs Regional Programme Manager [Minute 16/09]

REPORTED (XX): A paper providing further information on the NC3Rs Regional Programme Managers discussed at the previous AWERB meeting had been presented to members.

(f) Minutes for internal publication [Minute 16/12]

A redacted version of the minutes had been prepared, though, they were not presently ready for AWERB consideration.

ACTION: XX to continue working on redacted minutes and circulate to members when appropriate.

16/15 Chair's Business

(a) Membership

REPORTED (XX): One vacancy remained on the AWERB for the position of Representative of the Research Board.

RESOLVED: XX to investigate possible candidates for the Representative of the Research Board position.

16/16 Project Licence Applications

(a) Dr AA

The applicant had presented an overview of the intended work to AWERB, which proposed the study of differing wild stickleback populations and the ranging effects of their natural parasites.

A series of comments on the application were made by the Primary Reader, NVS, NACWO and committee members relating to the scientific justification for the work.

RESOLVED: It was recommended that the AWERB recommendations be communicated to the applicant and, subject to satisfactory amendments to the application being made, that the Establishment Licence Holder approve the application for submission to the Home Office.

16/17 Retrospective Review of Project Licence

(a) Dr BB – (PPL 40/3439)

The retrospective review of the project licence had been scrutinised by AWERB members and no issues had been highlighted.

16/18 RSPCA/LASA Guiding principles on good practice

REPORTED (XX): A summary document had been provided to AWERB highlighting key themes. The original document had been extensive and each section would warrant ongoing discussion when pertinent to ongoing AWERB activities.

ACTION (XX): Communication and the 3Rs would be an initial focus point for AWERB going forward.

16/19 Approvals by Fast-Track Procedure for Report

REPORTED: The licence amendments on the agenda had been scrutinised by the NACWO, NVS, and appropriate scientific readers and no issues had been highlighted.

16/20 Project Licences granted by the Home Office

REPORTED: Two licences previously discussed by AWERB had been granted by the Home Office.

16/21 Any other business

REPORTED (XX): An initial review of the Dairy Centre had been undertaken for compliance with Code of Practice and thus far appeared in line with requirements from 1 January 2017.