

**University of Nottingham**  
**Animal Welfare and Ethical Review Body**  
**Thursday 19 December 2019**

**MINUTES**

14 Members Present, 10 Apologies, 2 in Attendance.

**19/58 Minutes**

RECEIVED: The minutes of the meeting held on 3 October 2019.

RESOLVED: That the minutes be approved.

**19/59 Matters arising from the Minutes**

**(a) Action log**

The action log from the previous meeting had been presented to AWERB and progress updates provided to members. This included:

- (1) That the further task and finish group had sent recommendations to the Establishment Licence Holder.

ACTION: The four recommendations would be shared with AWERB.

- (2) That the new ASPeL system and PPL format were in use.
- (3) That replacement AWERB members were being selected.

**(b) Applications considered at last meeting [Minute 19/50]**

REPORTED: That one application had been submitted to the HO. A second had been re-submitted to this meeting.

**19/60 Chair's Business**

**(a) Membership**

REPORTED: That a replacement member, representing Research Board, was still required.

**(b) Confidentiality**

AWERB were reminded of the confidential nature of the information in project licence applications, including intellectual property and commercially sensitive information. This should not be disclosed without prior agreement.

**19/61 Presentation of SVMS Ethics Clinical Review Panel annual report**

REPORTED: Papers and the corresponding cover form were presented. Discussion primarily focused around: the Committee for Animal and Research Ethics (CARE); relevant legislation (VSA, UMD, ASPA and HTA); total animal numbers; space and social media.

ACTION: The NACWO and an AWERB member would visit the small animal unit.

## **19/62 Project Licence Applications**

### **(a) Dr AA**

REPORTED: That the proposed work involved defining the link between parental nutrition and offspring development.

A series of comments were made on the application by the NACWO, NVS, Scientific Reader and NC3Rs representative. Questioning primarily focused around CLAMS, individual housing and animal welfare scoring.

RESOLVED: It was recommended that the application be approved subject to addressing comments from AWERB.

### **(b) Dr BB**

REPORTED: That the proposed work involved investigating the neural circuits of hearing.

A series of comments were made on the application by the NACWO, NVS and NC3Rs representative. Questioning primarily focused around the length and format of the new licence form, humane end points and adverse events.

RESOLVED: It was recommended that the application be revised to address comments from AWERB before resubmission.

## **19/63 BSU Annual Report**

REPORTED: That a new format had been used for the report. Discussion primarily focused around: the cleanliness of the colonies, designated area NAWCOs, compliance, incident management, adverse events, total animal numbers and commercial work.

RESOLVED: That the report be approved subject to any comments from AWERB.

## **19/64 Draft Single Use Needle Policy (for approval)**

REPORTED: That a poster and policy had been made on single use needles.

RESOLVED: That the policy be approved subject to the addition of bung-less syringes.

## **19/65 3Rs Committee update on Retrospective Reviews**

REPORTED: That the separate committee would meet in person and gain permission to share best practice. NVS and BSU staff support were recognised. Interim reviews would also be initiated.

## **19/66 3Rs update**

REPORTED: That the NC3Rs representative had; met with the new University of Nottingham NC3Rs PhD student, helped with EDA, discussed DTP training, organised the 2020 symposium and held randomisation and blinding training for technicians.

## **19/67 Summary of PPL applications and amendments**

REPORTED: That a summary spreadsheet tracking progress of PPL applications and amendments was available.

**19/68 Approvals by Fast-Track Procedure for Report**

REPORTED: That seven project licence amendments had been approved by fast-track procedure.

**19/69 Project licences granted by the Home Office**

REPORTED: That two project licences had been granted by the Home Office.

**19/70 Any Other Business**

**(a) New NACWO appointments**

REPORTED: That designated area NAWCOs had been formally appointed.

**(b) RSPCA**

REPORTED: That the lay member had attended the conference and would share slides from the event. Discussions included the non-technical summary, licence approvals and case studies.