



Teenager Privacy Notice

This explains how we use your photos. The University has to follow some laws to make sure any photos that you could be recognised from are used properly.

Why are we taking photos?

We're taking photos of you so we can promote the University. We want the University to look good, so we make adverts, brochures and websites with lots of photos on them. Someone might recognize you from a photo we take from what you look like.

It's important we take good photos because it helps us get students and get money to do research. It also sometimes helps us get people to listen to what we have to say. It's in our interest to take photos like this.

What will you do with the photos?

We'll store them in a database that only staff at the University have access to. Sometimes we'll send them to companies we hire to make posters or something else. We won't share them with anyone else until we use them. We'll send them to the bits of the University that are in China and Malaysia too.

When we use them we'll publish them online or printed. We might put them in a leaflet, on a poster or on a website. We won't make you look silly or pretend you're someone you're not. We won't tell people your name or any other details.

How long will you keep them?

We'll store them for eight years. After that, we'll send them to our archives. Anything in the archives doesn't get used for the same things, but it could be used by historians one day, if you turn out to be famous.

Do I get a say?

Yes! If you don't want to have your photo taken, just say and we won't take your photo. If you decide later you don't want it to be used, you can let us know and we'll stop using them and take them down where we can if we've already published it. If you want a copy of any of the photos, you can ask, and we'll send them to you.

Email us at data-protection@nottingham.ac.uk if you want to do any of these things.