



University of
Nottingham
UK | CHINA | MALAYSIA

Careers and
Employability Service

Example CV – international student

Do not include any unnecessary
personal details.

Anisha Patel

07837484098 | i.patel63@gmail.com

A final year University of Nottingham Mathematics student with a track record of using mathematical insight, problem-solving skills, and communication to address challenges. Looking to apply this skillset in a graduate role in consultancy.

Education

BSc Mathematics, University of Nottingham, 20XX – present

Relevant modules:

- Mathematical Finance
- Game Theory
- Optimisation
- Mathematics Group Project

Through my modules, I have developed excellent skills in data analysis and the application of mathematics to real-world problems, including in my Mathematics Group Project, where I worked in a team to propose a mathematical solution to a supply chain problem.

Saint Peter's International School, India, 20XX – 20XX

International A Levels: Mathematics (A), Physics (A), Psychology (A)

Received school achievement award for best A Level results.

IGCSEs: 10 IGCSEs (A*-B)

Relevant experience

Summer Intern, PwC, London, June – present

- Analysing information on potential new markets for a food and drink company, identifying opportunities and challenges
- Assisting in the organisation of a consumer focus group
- Writing short briefings for senior team members on my findings to help inform the decision for which strategy to recommend to the client
- Arranging meet-ups with other interns to facilitate the sharing of questions, concerns, and ideas within a peer group

Nottingham Consultancy Challenge, February – May 20XX

In the Nottingham Consultancy Challenge my team were given a real-life 'client' (a local business) and asked to develop and present solutions for a recruitment challenge they were facing.

- Worked collaboratively with team members to develop creative but realistic strategies to solve the recruitment challenge
- Independently developed a scoring system that the team used to test the viability of strategies
- Received positive feedback from the client about the clarity of my ideas in the final presentation of the challenge
- Researched trends in the food and industry to facilitate my understanding of the company and the context of the challenge

Using expanded noun phrases in a profile section can help add detail without making the word count too long.

Avoid using cliché or overly effusive language, for example, 'Looking to apply this skillset in a graduate role in consultancy' not 'I have been dreaming of a consultancy job for as long as I can remember'.

Be direct and confident in your statements. For example, use "I have developed..." instead of "I tried to develop..." or "I aimed to develop...".

It isn't necessary to include all of your past experience, only those that are relevant to the role. For advice on what to include, [book a CV review appointment with us](#).

Around three or four bullet points for each role is usually sufficient.

If applying for roles in the UK, use UK spelling, for example 'Optimisation' not 'Optimization'.

Read our advice on [how to talk about non-UK qualifications](#) on your CV.

You don't need to use the pronoun 'I' when writing about your experience in a CV (although some people like to include this).

When writing about current experience, you can use verbs in the gerund form, or in the present, for example, 'assisting' or 'assist'.

Write about completed work experience using the past simple tense.

Use a range of active verbs when talking about your experience. [See the active verbs list](#) for ideas



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Can a filler adverb, like 'efficiently' or 'successfully' be quantified? Adding numbers or metrics (where possible) increases impact. Bullet point can be re-written to say: Managed up to 300 students daily, resolving 90% of issues on first contact.

University Card Helper, University of Nottingham, September – October 20XX

- Provided high-quality customer service to students from all courses and backgrounds who were collecting their university cards
- Dealt efficiently with a high volume of customers
- Kept accurate records of card collections

Additional Skills and Qualifications

- Developing Self-Awareness course (delivered by LinkedIn Learning), completed January 20XX
- Languages: Fluency in English and Hindi
- IT: Competent in Microsoft Office applications, including delivering presentations via Microsoft Teams

Interests

- Sustainability: An active member of the Sustainability Society improving both writing skills and knowledge in this area by contributing blog posts to the Society's website and representing the Society at the Students' Union's Welcome Fair
- Music: Played the guitar for 6 years and organise time to practise, even when busy with academic and work commitments
- Community: An active member of the Sri Lankan Society, creating a welcoming community for fellow students and fostering cultural exchange while studying in the UK

References

- References available on request.

Use concise and formal language. Avoid phrasal verbs where you can use a single verb, for example, 'Kept accurate records of card collections' not 'Wrote down the names of everyone who came up to me to get their card.'

You can include additional qualifications, awards, and training in your CV, but make sure you list the organisation that provided the qualification or award (for example, LinkedIn Learning, Cambridge English, University of Nottingham).

View full size CV

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