By applying to Career Mentoring you agree:

1. To complete the online training, as requested.

2. To share your contact details with your mentor.

3. To maintain regular contact with your mentor (by email, telephone, Skype or similar) for the duration of the relationship.

   The Careers and Employability Service reserves the right to end your mentoring relationship if you fail to respond to your mentor and/or the Mentoring Coordinator within ten working days.

4. To inform the Mentoring Coordinator as soon as possible if:
   a. You have met your objectives and wish to end the mentoring relationship early
   b. You wish to withdraw from the programme
   c. There is a problem you cannot resolve

5. To agree on ways of working and boundaries with your mentor and to respect these.

6. To provide feedback to the Mentoring Coordinator during the mentoring and at the end of the programme, as requested.

7. To treat as confidential all information that your mentor chooses to share with you, (unless they give you explicit permission to share something). Working in confidence means not revealing information to any other person except to discuss an issue in the relationship in a confidential conversation with the Mentoring Coordinator or their Manager, which may require you to share context from the mentoring relationship.

8. To reflect, through your behaviour and attitude, these University values and expectations:
   • Valuing people
   • Taking ownership
   • A desire to always be better
   • Aiming for quality and excellence
   • Committed to being socially responsible
   • Valuing diversity and promoting equality