



AI DTC Studentship Application Guide

Before you apply

Residency

Our fully funded studentships are currently only open to **Home students** for fee purposes. For more information on whether you would be classed as a Home or International student, please visit the [official UKCISA website](#).

Qualifications

Degree - 2:1 or masters in a relevant discipline.

International and EU equivalents - We accept a wide range of qualifications from all over the world. For information on entry requirements from your country, see our [country pages](#).

If English is not your first language

IELTS - 6.5 (6.0 in each element)

As well as IELTS (listed above), we also accept other [English language qualifications](#). This includes TOEFL iBT, Pearson PTE, GCSE, IB and O level English.

Application process

Our application process has two steps:

Step 1 – Gain application support from the supervisory team

Contact the main and co-supervisors of your chosen research topic (contact details are under the research topic on the [website](#)) to discuss the research topic in further detail and your suitability for the group.

The supervisors will arrange an interview as appropriate.

If the supervisory team wish to support your application, they will guide you to submit an official application via the NottinghamHub system. Please see step 2.

Step 2 – Complete official University of Nottingham application

Once you have received confirmed support by the lead supervisor you will be required to complete an official PhD application through the NottinghamHub system. Please visit <https://hub.nottingham.ac.uk/> to apply.



What to include in your online application

In your application, you must include:

- **A Curriculum Vitae**
- Copies of **degree certificates/transcripts** where relevant.
- An **[AI DTC Personal Statement Form](#)**. Please download and complete the form and upload it with your online application. The Personal Statement is possibly the most important part of the application, where you will demonstrate how you meet assessment criteria. It must not exceed four pages in length.
- **Contact details of 2 referees** at least one of whom must be an academic - a work email address must be provided for the academic referee (not a personal email address). Please do not upload references yourself as we will contact the referees directly.
- All applicants must complete the **[Widening Participation Data Capture Form](#)** as required by the funding body, EPSRC.

Step by step instructions

Step 1 - Open NottinghamHub – <https://hub.nottingham.ac.uk/> if you have difficulties try again later and/or try a different browser).

Step 2 - If you are a current or recent University of Nottingham student, please log in using your UoN username and click on **Applications**.

If you are not a current or recent UoN student, you will need to create an account: click on **Apply for a Course** and create an account (carefully noting the username/ID and password you choose). When you receive a confirmation email, simply follow the link in the email back to MyNottingham, enter your new Username and password and click **Sign In**.

Step 3 - Click on **Make/New Application**, to start your application to the AI DTC. Please carefully select the following options:

- Select your Campus: United Kingdom
- Do you think that you would be classed as an international applicant? Yes/No (Our fully funded studentships are currently only open to Home students for fee purposes.)
- Select your Course Level: Postgraduate Research
- Select your Term: 2026 Academic Year
- In Search for a course of study, enter “Computer Science” as a keyword and click Search.
- Select PhD Computer Science (42 months)
- Choose Full time
- Select your start date: 1st October

Step 4 - Click **Confirm Selection**.

Step 5 - In the **Form Status** section on the right hand side of the screen, please complete the following sections (click **Save** after completing each section). Most sections are self-explanatory:

- *Personal Details*



- *Contact & Address Detail*
- *Passport and Visa Information (non UK/Irish nationals only)*
- *Residency*
- *Education Details*
- *Test details* – this is not required as our fully funded studentships are currently only open to Home students for fee purposes
- *Research Details* – please include your chosen research topic in ‘Research Topic’ field. In the Topic Description and Thesis Title fields, please write “Not required for AI DTC applications”. In the “Supervisor section”, please include the main supervisor here, and then click **Save** button.
- *Personal Statement* – leave this section **blank**, information entered here will not be considered. You must complete the [AI DTC Personal Statement Form](#) and upload it in Supporting Documents section. Applications without the uploaded AI DTC Personal Statement Form will be rejected.
- *Additional Questions* – please answer both questions here.
- *Work experience* - leave this section **blank**, information entered here will not be considered. Please describe any relevant work experience on your CV.
- *References* – you **must** include contact details of 2 referees in this section, at least one of the referees must be an academic and their official work email address must be provided. Please type email addresses carefully and make sure your referees will be available to complete a reference as soon as the University contacts them. Do not tick the Declaration box and/or upload the references yourself, these will not be considered.
- *Supporting Documents* – please upload:
 - Your CV.
 - A completed [AI DTC Personal Statement Form](#) (no more than 3 pages in length).
 - Copies of certificates/transcripts where relevant.
 - Evidence of English Language qualifications should be provided if possible unless your first language is English - an IELTS average score of 6.5 with no less than 6.0 in any element, or an acceptable alternative qualification, is required – see: University of Nottingham policy on minimum English language entry requirements for more details of acceptable evidence. If you do not have the evidence now, it will be required before you start the programme.
 - As stated above Topic Description and Thesis Title fields are not required and will not be considered if included with your application, please describe your research interests in the uploaded Personal Statement.

Do not upload references yourself in Supporting Documents. These will not be reviewed by the Shortlisting Panel. The Admissions Team will send your named referees a link to complete an online form and/or upload a reference.

Step 6 - When you have entered all the required information, click **Submit Application**.



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What happens next?

You should receive an email from the University Admissions Team to confirm your application has been received the following working day. Please check your Spam folder if you do not receive it.

You may be requested to provide further information, please note that you will have a 1-week deadline to provide this.

Please let your referees know that the University will be contacting them shortly for a reference and suggest they to check their Spam folder if the email does not appear in due course.

After the application deadline has passed our review panel will consider all applications. We will then communicate the outcome of the shortlisting process to all applicants within approximately 4 weeks.