At Nottingham we really believe in the all-round learning experience our University has to offer. The Nottingham Advantage Award is what a Nottingham education is all about. It pushes your thinking further, develops you as an individual and helps prepare you for a successful career when you leave us.

The Advantage Award is an innovative way of building on some of the many extracurricular opportunities available to you as a student here and I encourage you to take this exciting opportunity to get involved in this award-winning scheme.

Professor David Greenaway
Vice-Chancellor
Hello and welcome

Getting involved in the award–winning Nottingham Advantage Award could well be one of the best decisions you make while studying at The University of Nottingham.

The Nottingham Advantage Award is a gateway to the many extracurricular activities available at the University and aims to develop your skills and employability.

You’ll join a community of more than 2,500 students who are gaining extra credits through taking part in some of our 160 extracurricular modules.

Our goal is to help you find your advantage and gain a unique edge when you graduate.

If you decide to take part you will have the opportunity to:
• work with employers, academics and university staff, bringing you the best of their experience and guidance
• enhance your CV, stand out from the crowd and provide examples you can present to potential employers
• get recognition for your work and extracurricular activities included on your degree transcript
To keep up to date with the latest news about the Award, module deadlines and our annual Celebration Event, follow us on Facebook and Twitter. You can also ask us any questions you have about the Award on these sites.

To stay updated on our blog, visit blogs.nottingham.ac.uk/advantageaward. We look forward to welcoming you onto an Award module soon!
Your employability, your future, your Advantage

Why should I take part in the Nottingham Advantage Award?
I think you should take part in the Award as it provides an excellent opportunity to make sure that you develop and reflect upon skills and experiences that will make you more employable.

Your studies, leisure activities and friendships will define your experience at Nottingham and can easily and happily fill your days. When you graduate, the time you have also spent thinking and preparing for your future will really pay off.

What are employers looking for and how can I explain my Award experiences to them?
Employers are interested in all aspects of the graduates they recruit: qualifications, skills, work experience, experience through other activities and a good attitude, but not necessarily in that order.

Different employers will have particular priorities and needs. Through your student experience at the University you can ensure that you have everything that your potential employers are looking for and the Award is a great way to show commitment to your personal development.

By citing the Award alongside your academic achievements and being able to articulate the skills that you have gained in each module, employers will know that you take your employability seriously and that they should take you seriously too.

What kinds of employability skills can I develop through the Award?
You can develop your interpersonal skills such as public speaking as well as work-related skills that might include networking and negotiating.

Being able to set goals, write strong CVs and applications and understand the needs of different industry sectors are also important employability skills and you can develop these abilities through the Award.

Part of being employable is to understand your own motivations and interests and the way in which the skills you are developing through your experience at Nottingham could be transferred into a workplace. The process of deciding to take the Award and talking to your tutors and our team to help pick the best modules for you will in itself contribute to your employability – you can’t lose!

Nalayini Thambar
Director of the Careers and Employability Service
Joining the Award

Before joining the Award, these are some of the questions you might want to consider.

What will the module involve?
Take a look at the module specification on Workspace. This section will provide you with in-depth details of the module learning outcomes and assessments.

Can I commit?
Take a look at the module timetable before applying, you need to make sure that you will be able to commit to the required module sessions. If the timetable is not available, please follow the instructions.

How is the module assessed?
In order to complete each module, you will need to complete the required assessments. Assessments vary from module-to-module and can include a presentation, reflective journal, a blog or something else! If appropriate, this section may contain a module handbook.

How do I apply?
Application processes vary from module to module. You may be required to fill in an application form or email either the Award team or the module convenor. In all instances, please be clear about the reasons why you want to undertake a module and confirm your commitment.

Introductory sessions and drop ins
Introductory sessions will give you an outline of:
- how to choose your modules
- the different kinds of assessments you may be asked to produce
- an introduction to the outstanding achievement prizes available
- what you can expect from the Award

Drop-in sessions will give you the chance to:
- ask questions about Award modules
- explore your options in more detail
- find out which module you should choose next if you have already started the Award

The timetable of welcome sessions is available on the ‘Getting Started’ page on the Award’s Workspace.

Getting in touch
You will be supported throughout by the Award team and your module leaders with whom you will have regular contact.

Please contact your module leader directly for queries about your module. For other queries about the Advantage Award please contact nottingham-advantage-award@nottingham.ac.uk or come and see the Award team at our centre in the Portland Building on University Park.

Workspace
Visit Workspace for module information and application details:
http://workspace.nottingham.ac.uk/display/naamy
Buddying, mentoring and peer support

Advantage Award Buddy Scheme
Career-focused eMentoring Scheme
CLAS Peer Mentoring
Computer Science Mentoring Scheme
Interprofessional Learning
Leadership in Peer Mentoring
Ningbo Student Mentoring: An Introduction
An Introduction
Peer Mentoring and Global Citizenship for Nursing Students
Peer Mentoring for Chemistry Students
Peer Mentoring for English
Peer Mentoring for Nursing Students
Peer Mentoring in Physiotherapy Education
Peer Mentoring in the Arts and Humanities
Sports Buddying: Any-buddy Scheme
Tandem Language Learning
Undergraduate student in the Clinical Skills Centre, QMC. We offer two mentoring modules specifically for nursing students.
Advantage Award Mentoring Scheme
(Careers and Employability Service)
- Develop your understanding of the role of a mentor.
- Help a new student to make a successful transition to university.
- Develop effective communication skills.

Career-focused eMentoring Scheme
(Careers and Employability Service)
This module aims to:
- help students enhance their employability by providing direct access to experienced alumni already working in a profession/industry that they wish to work in
- focus upon a wide range of communication skills with a careers focus and students will undertake activities designed to enhance self awareness in order to better equip them for their role

CLAS Peer Mentoring
(School of Cultures, Languages and Area Studies)
This module aims to:
- provide students from the school of cultures languages and area studies with an opportunity to become mentors
- develop an understanding of the role of a mentor and practice the key skills needed to be effective in this role

Computer Science Mentoring Scheme
(School of Computer Science)
- Help students settle in at university and familiarise them with resources, people and the programme structure.
- Improve students' study skills, specifically in terms of independence.
- Demonstrate an awareness of the key skills required to be an effective mentor.

Interprofessional Student Peer Facilitator: Training and Practice
(Faculty of Medicine and Health Sciences and Centre for Interprofessional Education and Learning)
- Develop skills as a facilitator by meeting with student groups from a range of subject disciplines both face-to-face and via elearning.
- Supervise interprofessional learning sessions for first and second year students from seven subject areas in health and related areas to come together to discuss ethical questions and learn with, from and about each other.

Leadership in Peer Mentoring
(School of Health Sciences)
- Gain experience in leadership roles through peer mentoring scheme in the School of Nursing by supporting new peer mentors as well as the day-to-day running of the departmental peer mentoring scheme.
- Develop planning, organisation, training, research, communication and evaluation skills to support effective leadership, mentoring and management and leadership aspects of the nursing role.

Ningbo Student Mentoring: An Introduction
(Department of History)
- Assist student mentors in the Department of History in their role as mentors to inter campus mobility students from Ningbo campus.
- Develop skills in goal setting, mentoring, cross-cultural communication and personal reflection techniques.
Peer Mentoring and Global Citizenship for Nursing Students
(School of Health Sciences)
- Enhance your cross-cultural and intercultural awareness to develop the skills necessary to mentor and support international student peers.
- Gain a deeper understanding of the role of a mentor and practise the key skills needed to be effective in this role.

Peer Mentoring for Chemistry Students
(School of Chemistry)
- Play an important part in the life and community of the School of Chemistry by passing your skills and experience onto a new cohort of students.
- Provide support to incoming first year students and develop understanding of the role of a mentor.
- Develop important transferable skills including communication, decision making, team work and problem-solving skills, confidence and networking.

Peer Mentoring for English
(School of English)
- Develop reflective skills in terms of evaluating issues related to your mentoring support experience.
- Get the opportunity to consider your mentoring experience in terms of knowledge exchange potential.
- Reflect on your personal development in relation to your mentoring experience to improve your employability and effective preparation for the workplace.

Peer Mentoring for Nursing Students
(School of Health Sciences)
This module provides students in the School of Nursing the chance to become mentors to inform their development and practice.

You will:
- develop an understanding of the role of a mentor and practise the key skills needed to be effective in this role
- gain communication skills

Peer Mentoring in Physiotherapy Education
(School of Health Sciences)
- Students taking part in the Physiotherapy Education scheme can become mentors to new students.
- You will develop an understanding of the role of a mentor and practise the key skills needed to be effective in this role.

Peer Mentoring in the Arts and Humanities
(School of Humanities)
- ‘Senior’ art history and humanities students can become peer mentors to first year art history and humanities students.
- Develop an understanding of the role of a mentor and practise the key skills needed to be effective in this role. This module focuses on communication skills.
Sports Buddying: Any-Buddy Scheme  
(Department of Physical Recreation and Sport)  
• Be a sports buddy to a non-disabled or disabled student who finds it difficult to access sport.  
• Provide support and motivation to both disabled and non-disabled students to play sport, get fit, and most importantly have fun.  
• Develop an understanding of the role of a buddy and of the barriers faced by disabled people in accessing sport.

Tandem Language Learning  
(School of Cultures, Languages and Area Studies)  
• Undertake conversation exchange by buddying a native speaker of the language you are studying, allowing you both to practise your chosen language.  
• Improve the language you are studying and help someone else to learn your language.  
• Make new friends, study when and where you want and increase your motivation and confidence.
Career skills and employability

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Careers professional giving a talk at our centre in the Portland Building, University Park.
Career Planning Skills  
(Careers and Employability Service)

Through this module, you will:
• learn about the recruitment process including tips for assessment centres and a mock one-to-one interview
• evaluate your own decision-making style as well as undergo personality and aptitude tests to encourage you to think about the way you work and how you can best utilise this to plan for your future career

Career Skills  
(Various schools)

Through these modules, you will:
• reflect on your personal development, employability, career paths and job-seeking skills. You will have access to advice and guidance from a range of sources including alumni, postgraduates, our team and visiting employers
• attend various sessions on employability skills, work experience and the job market, application forms, CVs, interviews and postgraduate study

The modules include:
• Career Skills for Chemists
• Career Skills in Economics
• Careers Skills for Geographers
• Career Skills for Linguists
• Career Skills in Politics
• Career Skills for Sociologists
• Career Skills for English Students
• Employability Skills for Engineers
• Career planning skills for Science Students

Clinical Leadership in Nursing  
(School of Health Sciences)

This module will provide you with an opportunity to gain experience in clinical leadership roles in nursing within an acute NHS Trust. You will develop an understanding of clinical leadership and focus either on improving patient safety issues or the student learning environment, acquiring key skills for effective leadership.

This module will focus on a range of communication and leadership skills to better equip you for your role of a nurse leader of patient safety and compassionate care.

Experian Leadership Programme  
(Experian)

(Please see the Employer-led category)

Inside Employment: Investigation into Financial Careers module, or Inside Employment: Investigation into Careers in the Legal Sector module  
(Careers and Employability Service)

Through these modules, you will:
• gain an insight into what a career in the relevant sector may be like through individual research and group work
• develop your interview, presentation and project management skills
• be taught the importance of networking and how this practice is relevant to career exploration and development

PageGroup: Introduction to Selling in Business  
(PageGroup)

(Please see the Employer-led category)
“The Advantage Award has encouraged me to reflect on what I’m doing, and taught me that reflection enables skills learnt in one setting to be applied, used and enhanced in another.”

Eleanor Harvey
MPharm Pharmacy, third year
Pair of students giving a presentation. Presentation skills are just one set of skills that many of our modules will help you to develop.
(Careers and Employability Service)

Through this module, you will:

• attend a series of workshops run by graduate employers on topics such as CV writing, interviews and assessment centres
• focus on employer-identified key skills for employment
• develop your approach to demonstrating your skills in a way that supports a successful application

International Business, Leadership and Management
(Nottingham University Business School)

This module is available to second and final year Business School students.

Through this module you will:

• meet top graduate employers
• develop your professional skills and knowledge in leadership and management with a focus on internationalisation
• gain an insight into practical applications of academic and business skills through corporate engagement, guest speakers and professional services

Professional Development for Leadership and Management
(Nottingham University Business School)

This module is available to first year Business School students.

Through this module, you will:

• develop a practical understanding of the skills required to succeed both academically and in business with a specific focus on leadership and management
• gain an insight into practical applications of academic and business skills through corporate engagement, guest speakers and professional services
Community and volunteering

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Zoology Collection Volunteers Curation, 23
or Zoology Collection Volunteers Outreach
Undergraduate Open Day helpers outside Portland Building, University Park.
Community and volunteering

Archaeological Outreach and Impact
(Department of Archaeology)
- An opportunity to initiate and manage a specific archaeological outreach project from start to finish.
- Develop skills in a range of areas (eg creative presentation of archaeological information, independence of mind and action, verbal and non-verbal communication skills).

Community Engagement Programme
(Nottingham University Business School)
- Work on local community projects by contributing knowledge from your course to solve business issues, including creating business plans, marketing surveys, store development and business opportunities.
- Develop your understanding of what it is to be a social citizen.
- Help to integrate with your local community and strengthen the reputation of the school and University within the local community.
- Support learning within the various academic disciplines of the undergraduate degrees with relevant practical experience within a community setting.
- Support local communities and businesses with volunteer input particularly relevant to their business needs and practice.

English Language Support for Primary Parents
(School of Cultures, Languages and Area Studies)
- Get an opportunity to put into practice knowledge and skills already acquired in the teaching of English as a foreign language.
- Be placed within a local primary school and supported to provide language teaching to non-native speaking parents seeking to improve their general English language proficiency.

Geography and Nottingham Citizens
(School of Geography and Nottingham Citizens)
The module is intended to provide an opportunity for students to:
- deepen their knowledge and experience of human geography research methods
- enrich their understanding of the role of geographical science in society
- enrich their knowledge and understanding of the human geography of Nottingham
- engage in volunteering involving community organising

Hearing Loss Awareness
(School of Health Sciences)
- Develop an understanding of hearing loss and focus either on gaining direct experience with the hearing loss community or contributing to further resources to train others in this area.
- Focus on developing the 6Cs in order to better equip you in your healthcare role to best support the hearing loss community.

Community Partnerships Placements
(Community Partnerships)
- Enhance your learning and develop skills in work-related activities.
- Recognise the skills you are gaining while undertaking work experience.
- Reflect upon those skills and how they are relevant to future employment opportunities.
Information Literacy Advocates
(Information Services)
- Get the opportunity to become an Information Literacy Advocate.
- Provide support to fellow students to develop their knowledge and essential skills for information literacy.

IT Consultancy Project
(Careers and Employability Service)
- Get a taste of what it is to be an IT consultant.
- Work for a locally–based charity.
- Work in a team to identify solutions to a real–life problem.
- Enhance your skills and CV.
- Get invaluable industry experience.
- Make a difference in the local community.

Learning Resource Leaders
(Information Services)
- Develop effective communication skills through a combination of guided learning and involvement in a variety of University activities associated with internal and external events.
- Develop other key transferable skills such as time-management and team-building skills.

Literacy Volunteers
(School of English Studies)
This module is available to students in the School of English Studies who volunteer as an academic mentor, assessment coach, classroom assistant or extracurricular club coordinator on the School of English Studies Literacy Support Project.

Through this module, you will:
- receive support from the School
- develop a range of skills:
  - classroom management, syllabus and lesson planning skills
  - employability and career–related skills
  - communication, mentoring and interpersonal skills

Public Engagement, Volunteering and Citizenship
(Community Partnerships)
This module supports existing volunteering or community engagement activity.

Through this module, you will:
- consider volunteering and public engagement in the broader context of civil society, and specifically, our individual and collective place in society and the place of voluntaryism within it
- identify some of the distinctive features of working within a social business context
- explore issues and opportunities within the third and social enterprise sectors and offers guidance on the kinds of skills needed to enter these sectors
- provide you with the opportunity to develop research networks amongst the student cohort, both internally and externally facing
Students in Classrooms Schemes (Widening Participation)

Through these modules, you will:
- contribute to the Widening Participation agenda, helping young people from under-represented audiences raise their attainment in school, and aspire to higher education
- gain confidence and skills through involvement in external University activities
- gain understanding of the education system, practices and careers in education
- develop transferable employability skills

The schemes are:
- Inspire Mentoring scheme
- IntoUniversity volunteering scheme
- Student Ambassador scheme
- Teacher Associates scheme
- Summer School Ambassador scheme
- Summer School eMentoring
- Learning Leaders primary school volunteers
- Any other schemes offered by Widening Participation

Support Worker Service – Disability Support (Disability Support)

- Understand the role of a support worker and the correct boundaries of this role, as well as the impact of disability on those in higher education and the social model of disability.
- Develop key skills to be an effective support worker.

Taking Physics to the Public (School of Physics)

- Work as a volunteer, giving tours to prospective students, running activities for open days and in local schools and producing marketing and publicity.
- Develop communication and interpersonal skills, and confidence, through your work with the public.
- Gain an understanding of widening participation and the role of outreach.
- Gain practical employability skills.

Zoology Collection Volunteers Curation, or Zoology Collection Volunteers Outreach (School of Biology)

Through these modules, you will:
- develop and apply theoretical knowledge into a practical, relevant working environment
- impact upon your academic learning, research and enquiry skills, critical thinking, analysis, attention to detail and reflective practice
- develop a range of broader skills, including team-work, collaboration with peers, increased confidence and greater awareness of your skills
Community and volunteering

Students outside AgeUK's Nottingham office.
Cultural awareness, language learning and study abroad

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British Sign Language (BSL)  
(The Language Centre)  
• Learn basic signs and communicate with deaf people on a range of topics.  
• Work in groups and pairs.  
• Complete a self-study outside class.

CLAS Internships  
(School of Cultures, Languages and Area Studies)  
(Please see the Internships, Placements and Work Experience category)

CLAS Year Abroad Dossier: Parts One and Two  
(School of Cultures, Languages and Area Studies)  
**Part One**  
Available for students who are taking a year abroad for language-learning purposes as part of their degree within the School of Cultures, Languages and Area Studies. Through this module, you will attend workshops detailing how to make the most of your time away and what you should be preparing for when you return.

**Part Two**  
Available for third year students on a year abroad. Through this module, you will make the most of the year abroad by completing a reflective dossier and prepare effectively for your return.

International Business Development  
(Nottingham University Business School)  
This module is available to students who are undertaking a study abroad period in Europe or China.

Through this module, you will:  
• be given a practical and in-depth understanding of how local businesses work  
• support organisations develop their international markets  
• identify relevant opportunities abroad

International Summer Schools  
(International Office)  
The University's summer schools offered at the China and Malaysia campuses give you the opportunity to learn about politics, culture, globalisation, security, language, sustainability, industry and more.

You will reflect upon experiences abroad and development as a global citizen, develop an understanding of the particular subjects on offer and understand different cultural contexts and their impact on development.

Language Classes  
(The Language Centre)  
There are a series of language modules available for you if you are looking to take evening language-learning courses offered by the University.

Through these modules, you will:  
• be introduced to the structure of the language through topics related to social and everyday life in the countries where the target language is spoken  
• acquire the four skills of listening, speaking, reading and writing together with basic grammatical structures which enable you to use the language for basic communication
Nursing Elective Webfolio  
(School of Health Sciences)  
This module is available to second year students in the School of Health Sciences planning to spend their Elective Clinical Practice in a host organisation for professional development purposes.

Through this module, you will:
- prepare your elective period in a number of practical aspects
- understand how to make informed decisions about your life experience and learning outcomes
- prepare to capture the link between your experience and development of knowledge
- better understand how to utilise analytical and critical reflection skills and knowledge acquisition in the new context

Outgoing Study Abroad – Developing Cultural Awareness  
or,  
Incoming Study Abroad – Intercultural Awareness  
(International Office)  
These modules are available to students taking part in Universitas 21 and inter-campus mobility schemes.

Through this module, you will:
- develop intercultural awareness
- use overseas experiences effectively when considering the future
- develop interpersonal skills

Tandem Language Learning  
(Please see the Buddying, Mentoring and Peer Support section)
Students talking to staff at one of Experian’s Nottingham offices.
Experian Leadership Programme
(Experian)
- Understand more fully the role of a leader in business.
- Realise your own individual style and preference, areas of strength and need for improvement.
- Undertake a number of activities on a variety of topics (eg presentation, communication and action plans).

PageGroup: Introduction to Selling in Business
(PageGroup)
- Develop a series of skills: sales techniques, client management, customer services, operational and organisational awareness, team-working and presentation skills.
- Participate in peer group projects to put into practice the skills they have learned.
- Pitch their project ideas and outcomes at a final presentation workshop.

Save the Children Enterprise Scheme
(Save the Children)
- Get a unique insight into Save the Children’s work and the opportunity to get involved through campaigning, business development, and organising and publicising a substantial fundraising event.
- Work in a team to develop a charity enterprise project.
“Teach First welcomes the opportunity to work with students who take part in the Nottingham Advantage Award. I am consistently blown away by the calibre of students I meet who are exceptionally proactive, commercially aware and willing to go above and beyond.”

Karen Arkell
Senior Graduate Recruitment Officer, Teach First
Enterprise, events and project management

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School of Education Project Management  35
Students’ Union – Implementing Change: A project-based approach  36
Student Venture Challenge  36

Undergraduate students working on a group project in the library, Malaysia campus.
Alumni Relations Student Engagement and Events Programme
(Alumni Relations)

- Work in a group with other students to develop and manage events and initiatives to highlight the work of Alumni Relations across the student body.
- Develop a range of skills including project and event management, time-management, PR, communications and marketing, team-building and networking, finance and budget management.

Enactus
(Nottingham University Business School)

This module is available to existing members of Enactus.

Enactus Nottingham plan and implement community outreach projects based in Nottingham, the East Midlands, the United Kingdom and across the globe with the aim of creating economic opportunity for all. Through this module, you will get active entrepreneurial engagement opportunities that employ and continuously develop key transferable skills.

Environmental Sustainability Project Management
(Estates)

(Please see the Sustainability category)

Project Management: Building Financial Capability
(Student Services)

- Engage with peer-to-peer education by researching, designing and delivering a workshop, campaign or event to other students on the topic of improving financial capability.
- Develop skills such as financial awareness, event management skills, presentation skills, research skills and problem-solving skills, verbal and non-verbal communication skills, teamwork skills and time-management skills.

PR Project Management
(Off-Campus Student Affairs)

Through this module, you will be:
- given the unique opportunity of running your own PR projects in a group with four other students
- provided with an invaluable experience if you are considering a career in PR or similar areas

Save the Children Enterprise Scheme
(Save the Children)

(Please see the Employer-led category)

School of Education Project Management
(School of Education)

Through this module, you will get the opportunity to plan and deliver events such as the fine art or humanities exhibitions and the creative writing anthology.

You will develop key transferable skills such as:
- event management, project management and teamwork
- presentation skills, publishing, performance, time-management, research, networking and problem solving
Students’ Union – Implementing Change: A project-based approach
(Students’ Union)
This module is available to students who are actively involved in a society.

- Be trained in the skills you will use in running a student group or being involved in long-term volunteering.
- Gain credits for your activity while also seeking to improve something for the benefit of the entire group.

Student Venture Challenge: How to Write a Business Plan
(UNIEI)
Through this module, you will be:
- supported through the plan-writing process by a series of workshops delivered by a professional coach
- given advice on the structure of the plan, pitching your idea and sources of funding
Internships, placements and work experience

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Part-time Jobs, Vacation Jobs and Volunteering 39

Students brainstorming ideas at Capital FM’s offices.
Ambassador schemes
(Various)
Through these modules, you will:
• develop effective communication skills through a combination of guided learning and involvement in a variety of University activities associated with internal and external events
• be encouraged to think critically about your existing skills and motivation in relation to a range of learning environments

There are a range of ambassador schemes available:
• Engineering Ambassador Scheme
• School of Psychology Public Engagement Ambassadors
• Natural Sciences Ambassador Scheme
• Sociology and Social Policy Ambassador Scheme
• Nursing Ambassador Scheme

CLAS Internships
(Please see the Cultural awareness, language learning and study abroad)

This module is available to second and fourth year students from the School of Cultures, Languages and Area Studies.

• Reflect on what you need to do to achieve your career goals.
• Develop your work experience through seeking and gaining an internship, being in a workplace and reflect on that experience.
• Develop your employment-related transferable skills.

Engineering Research Placements Scheme
(Faculty of Engineering)

• Get a unique opportunity to work in research in the Faculty of Engineering to sample the life of a researcher first-hand.
• Work in a supportive learning environment, under the guidance of an academic supervisor.
• Work on an exciting research project over the summer holidays and have access to a wide-range of technical facilities and labs normally only used by postgraduate researchers.

Internships and Placements
(Careers and Employability Service)

Through this module, you will:
• accredit your work experience activity and explore how you can develop professional behaviours
• explore what it means to be a professional in your chosen sector or industry
• think about how you can use the insight you have gained in your future career
• take part in self-reflection and peer discussion activities which will give you the opportunity to share your experiences and support your peers

Part-time Jobs, Vacation Jobs and Volunteering
(Careers and Employability Service)

• Be encouraged to think about how you can get the most out of your work experience and how the skills you are developing should be presented on your CV.
• Accredit part-time work or volunteering that you are undertaking including paid work or volunteering locally or abroad, part-time work through Unitemps, work or volunteering part time or full time during term-time or vacation periods.
“The Advantage Award has been an exciting and remarkable journey. I was constantly challenged by the modules to improve myself and make myself more employable.”

Davis Chuan
LLB Law, second year
Sports

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– The Nu2 Sport Schemes
Sports Buddying: Any-Buddy  43
Scheme
Sports Coaching & Leadership – The Nu2 Sport Schemes
(Department of Physical Recreation and Sport)

- Get physical activity opportunities at a participation level regardless of gender, ethnicity, nationality or physical ability.
- Be encouraged to take part in regular activity in the medium to long term.
- Be trained and develop the key skills to become an effective coach/sports leader and understand his/her role.
- Understand the barriers faced by some students in accessing sport.
- Develop knowledge of effective coaching behaviour and processes.
- Promote sessions and manage groups in participation sports.

Sports Buddying: Any–Buddy Scheme
(Department of Physical Recreation and Sport)
(Please see the Buddying, Mentoring and Peer Support section)
“The Advantage Award gave me recognition for the skills I’ve gained and allowed me to market myself as a well-rounded graduate to employers.”

Bisola Majekodunmi
BA Philosophy, third year
Postgraduate student securing her bike in cycle racks, Jubilee Campus.
Sustainability

Environmental Sustainability  48
Project Management
Perspectives on Sustainability  48
Students studying in the Gateway Building, Sutton Bonington Campus.
Environmental Sustainability Project
Management
(Estates Office)
Through this module, you will run your own environmental sustainability campaigns with the support of the University’s estates team, developing your skills in:
• environmental sustainability awareness and advocacy
• education for sustainable development (ESD)
• oral and written communication skills
• time-management and problem solving
• effecting change
• teamwork and relationship building
• information management

Perspectives on Sustainability
(10 or 20 credit modules available)
(School of Education & IS)
• Consider sustainability from a range of different perspectives.
• Develop a holistic understanding of the values and principles associated with sustainability.
• Develop knowledge and understanding required to make sustainable decisions.
• Virtually interact with students from UK, China and Malaysia campuses via Moodle and open learning sources.
Frequently asked questions

I want to take part in the Nottingham Advantage Award, is there a fee?
No, the Nottingham Advantage Award is free to all students at The University of Nottingham.

When can I start applying?
Application processes vary from module to module; information can be viewed on Workspace.

Can I complete more than 30 credits?
No, 30 credits is the maximum you can get to complete the full Award. The Award includes 10 and 20 credit-modules.

Can I complete more than 20 credits in an academic year?
You cannot complete more than 20 credits per academic year. However, some modules that continue throughout the summer are exempt from this rule as some or all of the work is being undertaken outside of the academic year.

Can the Award back-date my work, volunteering or society involvement?
Unfortunately the Nottingham Advantage Award cannot back-date your involvement in extracurricular activities as you must sign up to the module at the same time. The only exception to this is the Part-time jobs, Vacation jobs and Volunteering module which accredits work you have undertaken within 6 months of the module starting, provided that you are still working.

Is it possible to re-take the same module and focus on a different project?
You cannot complete the same module twice, even if it involves a different project.

What happens when I complete the Award?
If you graduate at our UK campus and have completed 10, 20 or 30 credits, the Award will automatically feature on your degree diploma supplement (transcript). There is also a section of the Graduation Handbook reserved for students who graduate with the full Award. Certificates will be posted to the home address you have inputted into the student record system during the summer vacation if you are not able to attend the annual Celebration Event or collect it from our centre in the Portland Building, University Park.

Can I get a certificate if I only complete 10 or 20 credits?
Completion of 10, 20 or 30 credits will be featured on your degree diploma supplement (transcript). However we do not produce separate certificates for each module. Certificates are only issued to students who complete the full Award (30 credits). If you are on a study abroad and are going back to your home university, we can produce written confirmation via email or letter of completion of your module(s) if you are required to produce evidence of accreditation.

I am going to study at the China or Malaysia campus, can I carry on with the Award when I am there?
Yes, you can see the full list of modules available on Workspace. You should follow the ‘how to apply’ links which will take you to the relevant campus website pages where you will find instructions for how to apply. If you have completed modules in the UK already that will count towards the full Award. Your degree diploma supplement (transcript) and certificate will be issued by the campus you graduate from.
I am coming from the China or Malaysia campus, can I carry on the Award in the UK?
Yes, if you are coming from China or Malaysia campus, all previous modules you have completed will count towards your Award and you can apply to take part in UK campus modules by following the instructions on Workspace module pages. Your transcript and certificate will be issued by the campus you graduate from.

Where are my Award modules recorded?
Records of the modules that you are registered for or that you have passed are featured on your My Career profile. Login to My Career and view the ‘Miscellaneous’ section on your profile page.

When will my status be changed to ‘completed’ on My Career?
Once you are enrolled on a module, your status will show that you are ‘registered’, it will be changed to ‘completed’ when you have been awarded 30 credits.

What happens if I haven’t been able to complete a compulsory element of one of my modules due to extenuating circumstances?
Please see our Terms and Conditions on Workspace. Wherever possible we will seek to find an alternative for you, however it will entirely depend on the module. This is because each module is structured differently and sometimes we are unable to provide an alternative. You should always contact your module leader as soon as possible to discuss this with them.

The University of Nottingham has made every effort to ensure that the information in this brochure was accurate when published. Please note, however, that the nature of the content means that it is subject to change from time–to–time, and you should therefore consider the information to be guiding rather than definitive. © The University of Nottingham 2013. All rights reserved. Printed October 2013.