Vice-Chancellor’s welcome
At Nottingham we really believe in the all-round learning experience our University has to offer. The Nottingham Advantage Award is what a Nottingham education is all about. It pushes your thinking further, develops you as an individual and helps prepare you for a successful career when you leave us.

The Advantage Award is an innovative way of building on some of the many extracurricular opportunities available to you as a Nottingham student, and I encourage you to take this exciting opportunity to get involved in this award-winning scheme.

Professor David Greenaway
Vice–Chancellor
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Hello and welcome

Getting involved in the award–winning Nottingham Advantage Award could well be one of the best decisions you make while studying at The University of Nottingham.

Not only are award modules featured on your transcript, all the modules are designed to help you develop the skills that employers tell us they are looking for in graduates. This means that taking part in the award can really make you stand out to graduate recruiters.

The award is a gateway to the many extracurricular activities available at the University. There are more than 100 modules to choose from, each worth 10 credits towards our 30–credit award. This guide gives you a brief description of each of our modules and what you will gain from them. Once you have decided on a module you would like to take, visit our Workspace site for details of how to apply, as the application process varies from module to module.

http://workspace.nottingham.ac.uk/naamy

To keep up–to–date with the latest news about the award, module deadlines and our annual Celebration Event, follow us on Facebook and Twitter. You can also ask us any questions you have about the award on these sites.

www.facebook.com/AdvantageAward
@AdvantageAward

Take a look at our blog to see what some students who have already achieved the award have to say about their experiences.
http://blogs.nottingham.ac.uk/advantageaward

We look forward to welcoming you onto an award module soon!

The award team
Buddying, mentoring and peer support

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Buddying, mentoring and peer support

Undergraduate student in the Clinical Skills Centre, QMC. We offer two mentoring modules specifically for nursing students.
Advantage Award Buddy Scheme  
(Careers and Employability Service)  
This scheme isn’t about academic buddying; the focus is on helping your buddy make a successful transition to university. You will not be expected to offer specific advice, (particularly not about sensitive issues) you will just be expected to point them in the right direction and ensure they are aware of the options available to students.

The team will supervise the programme and offer support where required. You will also receive online support via Moodle.

Art History Peer Mentoring  
(Department of Art History)  
This module will provide art history students in years two, three and four with an opportunity to become peer mentors to incoming first–year single and joint honours art history students. You will develop an understanding of the role of a mentor and practise the key skills needed to be effective in this role. The benefits for the mentors are in developing important transferable skills. In particular, you will be given an opportunity to play a part in the life and community of the Department of Art History by passing your skills to a new cohort of students. It is vital that students in their first year are encouraged by their peers/mentors to appreciate the opportunities open to them throughout their time at university to develop intellectually and socially, as well as in terms of future employability.

Career–focused eMentoring Scheme  
(Careers and Employability Service)  
This scheme aims to help you to enhance your employability by providing direct access to alumni with experience in the profession or industry that you wish to work in.

Our mentors cover a range of industries including accountancy, journalism, law, scientific research and development. Our aim is to match you with a suitable mentor based on your study interests or career aspirations.

Not only will your mentor be able to provide invaluable advice, but through participation in the scheme you will be demonstrating to prospective employers that you have gone above and beyond the curriculum to learn more about the profession you want to enter into. This is a point of discussion at interviews and can significantly improve your confidence going into the professional arena.

Computer Science Mentoring Scheme  
(School of Computer Science)  
This module will support undergraduate students in the School of Computer Science to become mentors. In the role of mentor, you will provide academic and pastoral support to fellow students to help them improve their study skills and to settle in at university.

You will receive training and support from the school to undertake your role as a mentor and have regular meetings with your first–year students to help them familiarise with people, programme, services and the support available.
Interprofessional Learning
(Centre for Interprofessional Education and Learning)
This module will support you to become a student facilitator. In your role as student facilitator, you will supervise interprofessional learning sessions run by the CIEL for first and second-year students from seven subject areas in health and related areas to come together to discuss ethical questions and learn with, from and about each other.

In order to become a student facilitator you will undertake training to perform effectively in this role. You will supervise and facilitate approximately two sessions per term and you will participate in a final evaluation session to reflect on what you have learned.

Mentoring and Global Citizenship for Nursing Students
(School of Nursing)
This module will provide students with an opportunity to enhance their cross-cultural and intercultural awareness to equip them with the skills to mentor and support international student.

This can connect to study abroad programmes through the school or act as standalone mentoring for individuals seeking support. As a mentor, you will also enhance your understanding of the role of a mentor and practise the key skills needed to be effective in this role. This module focuses on a wide range of communication skills and you will also undertake activities designed to enhance cross-cultural awareness.

Mentoring for Nursing Students
(School of Nursing)
This module will provide students in the School of Nursing with an opportunity to become mentors. As a mentor, you will develop an understanding of the role of a mentor and practise the key skills needed to be effective in this role. This module focuses on a range of skills, including:
- goal setting
- action planning
- questioning skills
- verbal and non-verbal communication skills
- active listening
- dealing with difficult situations
- personal reflection techniques

Ningbo Student Mentoring: An Introduction
(Department of History)
This module will assist student mentors in the Department of History in their role as mentors to inter-campus mobility students from the Ningbo campus in China.

This module will introduce you to:
- goal setting
- how to be a mentor
- how to resolve conflict
- communication skills
- cross-cultural communication
- global graduate skills
- personal reflection techniques
Sports Buddying: Any–Buddy Scheme
(Department of Physical Recreation and Sport)
The Any–Buddy Scheme has been designed primarily to provide non-disabled and disabled students who find it difficult to access sport with the opportunity to be matched with a sports buddy.

The aim of the scheme is to get students of all abilities to be more active and take part in sporting activities. The Any–Buddy Scheme has been designed to provide both disabled and non-disabled students with the opportunity to play sport, get fit, and most importantly, have some fun.

As a sports buddy, you will provide support and motivation to fellow students and develop:
• an understanding of the role of a buddy and the boundaries of a buddying relationship
• an understanding of the barriers faced by disabled people in accessing sport
• the key skills to be an effective buddy
• verbal and non-verbal communication skills

Tandem Language Learning
(School of Cultures, Languages and Area Studies)
Tandem learning is a conversation exchange scheme that matches you to a native speaker of the language you are studying, allowing you both to practise your chosen language.

The scheme will enable you to:
• improve the language you are studying
• help someone else to learn your language
• practise with a native speaker
• make new friends
• take responsibility for your learning
• study when and where you want
• increase you motivation and confidence
• extend your knowledge outside the classroom
• learn at your own pace
Career skills and employability

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Senior careers adviser giving a talk in the Careers and Employability Service’s centre in the Portland Building, University Park.
**Business Skills for Chemical Scientists**  
*(School of Chemistry)*

This highly selective and specialised course is designed to give chemical science students (e.g., those from chemistry, chemical engineering etc) an introduction to relevant business skills.

This course will be delivered in association with external business practitioners and give you access to up-to-date and relevant case studies/business models, as well as the opportunity to network with future employers. The course content has the overall aim of enhancing your business awareness and commerciality so that you will be more employable in the future.

**Career Planning Skills**  
*(Careers and Employability Service)*

This module takes you all the way through the recruitment process including tips for assessment centres and a mock one-to-one interview. You will also be encouraged to evaluate your own decision making style as well as undergoing personality and aptitude tests to encourage you to think about the way you work and how you can best utilise this to plan for your future career.

Topics covered include:
- CVs
- application forms
- assessment centres
- interviews

**Career Skills**  
*(Various schools)*

These modules aim to enable you to think more clearly about your personal development, employability, career paths and job-seeking skills. You will have access to advice and guidance from a range of sources including alumni, postgraduates, Careers and Employability Service staff and visiting employers.

Sessions will focus upon:
- recording employability skills
- work experience and the job market
- application forms, CVs and interviews
- postgraduate study

There are a range of career skills modules:
- Career Skills for Chemists
- Career Skills for Geographers
- Career Skills in Economics
- Career Skills in English
- Career Skills for Linguists
- Career Skills in Politics
- Career Skills for Sociologists
- Employability Skills for Engineers

**Common Purpose Frontrunner Course**  
*(International Office and Common Purpose)*

Frontrunner helps students who have a track record of leading change to set their sights even higher as they look beyond full-time education. On these unique three-to-four day courses, participants visit a wide range of organisations and quiz leaders from many different walks of life.

This gives you a rare opportunity to broaden your knowledge, plan your future and develop your leadership skills.
“In my second year I decided that it was time to do something different at university, something that would benefit me in the future and make me stand out to employers…I soon came to realise that the module was beneficial and I really appreciated the advice they gave me in terms of how to make myself more employable.”

— Laura Rudd, BSc Psychology graduate
Achieved the award in 2011
Secured a graduate job with the National Audit Office
Career skills and employability

Pair of students presenting in a lecture theatre. Presentation skills are just one set of skills that many of our modules will help you to develop.
Employer Programme
(Nottingham University Business School)
The majority of companies in the Employer Programme contribute to a series of lectures and workshops. These run twice a week on average during term-time and improve your employability by helping to develop your professional and transferable skills.

In addition to events run within the Business School, some companies also arrange off-campus visits. A number of organisations also run business games.

Inside Employment: Investigation into Financial Careers, or Inside Employment: Investigation into Legal Careers
(Careers and Employability Service)
These modules aim to provide you with an insight into what a career in the relevant sector may be like through individual research and group work.

You will gain skills in:
- interviewing
- presenting
- project management

You will also be taught the importance of networking and how this practice is relevant to career exploration and development.

Emphasis is placed upon how to work effectively either as an individual or a team member. In order to establish whether a career in this sector is right for you, you will be encouraged to undertake independent research from a variety of sources and evaluate the information you gather in terms of your expectations of your career.

Skills for Employability
(Careers and Employability Service)
This module is based upon employer-identified key skills for employment. Its focus is on immediate employability and seeks to develop your approach to demonstrating your skills in a way that supports a successful application.

You will be able to choose six workshops from many of the employer-led skills workshops held here on campus.

The workshops may cover:
- online applications
- telephone interviews
- competency-based interviews
- assessment centres
- CV writing
- presentation skills
- influencing and negotiating
- networking
- teamwork
- project management
Cultural awareness, language learning and study abroad

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Undergraduate students at a market in China Town, Kuala Lumpur, Malaysia.
International Summer Schools
(International Office)
The University’s summer schools offered at the China and Malaysia campuses give you the opportunity to learn about politics, culture, globalisation, security, language, sustainability, industry and more. You will reflect upon experiences abroad and development as a global citizen, develop an understanding of the particular subjects on offer and understand different cultural contexts and their impact on development.

The following summer school themes are available:
- Politics, Culture and the Media
- Doing Business in China
- Doing Business in Asia
- Digital Media Culture and Creative Industries
- China’s Encounter with the World

Language Classes
(The Language Centre)
There are a series of modules available for you if you are looking to take evening language–learning courses offered by the University. The modules introduce the basic structure of the language through topics related to social and everyday life in the countries where the target language is spoken.

You will acquire the four skills of listening, speaking, reading and writing together with basic grammatical structures which enable you to use the language for basic communication. Work in class is communicative with regular opportunities for pair and group work. Emphasis is placed on all four language skills, making use of all necessary materials, including the Self Access Centre.

Incoming Study Abroad: Developing Cultural Awareness
(International Office)
This module is intended to help students taking part in the Universitas 21 and inter-campus mobility schemes to:
- develop intercultural awareness
- use overseas experiences effectively when considering the future
- develop personal skills

To show the development of your knowledge and understanding throughout the module, you will be encouraged to consider your own cultural values and to reflect upon your new cultural experience overseas in the form of a journal or blog. The module is taught through a variety of methods, both face–to–face prior to departure for the semester or year abroad, and while overseas through online lectures, seminars and tutorials.

Outgoing Study Abroad: Developing Cultural Awareness
(International Office)
This module is intended to help students taking part in the Universitas 21 and inter-campus mobility schemes to:
- develop intercultural awareness
- use overseas experiences effectively when considering the future
- develop personal skills

To show the development of your knowledge and understanding throughout the module, you will be encouraged to consider your own cultural values and to reflect upon your new cultural experience overseas in the form of a journal or blog. The module is taught through a variety of methods, both face–to–face prior to departure for the semester or year abroad, and whilst overseas through online lectures, seminars and tutorials.
Year Abroad Dossier: Parts One and Two
(School of Cultures, Languages and Area Studies)

Part One
This module is aimed at students who are taking a year abroad for language-learning purposes as part of their degree within the school of Modern Languages.

In the academic year before you leave for your year abroad you will attend workshops detailing how to make the most of your time away and what you should be preparing for when you return.

Part Two
This module is designed for 3rd year students on a year abroad. You will make the most of the year abroad by completing a reflective dossier and prepare effectively for your return.
# Employer-led modules

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Postgraduate student teaching pupils, Nottingham University Samworth Academy (NUSA.)
**Enterprise Rent-a-Car CSR: A Case Study Approach**  
(Enterprise Rent-a-Car)

This module supports a corporate social responsibility initiative overseen by a diversity committee comprising senior Enterprise staff. Enterprise would like to involve students with the development of their CSR programme to further support understanding of the role of CSR in business and impact upon local, national and international communities.

Working in a group you will focus on one of the eight enterprise values that the CSR programme is based upon (such as community or environment) to come up with new ideas for the practical implementation of the programme. You will attend skills sessions to support learning and will have work-shadowing opportunities to further develop your commercial understanding.

**Experian Leadership Programme**  
(Experian)

The module is split into an intensive introductory training session in which you will do a number of practical activities on the themes of trust, self awareness, values, communication, individual needs, feedback, presentations, listening, reflection and action plans. The modules finishes with a final presentation at the end of the spring semester in which you will demonstrate how you have applied your learning (in part–time work or volunteering, SU or sports, academic studies, project work etc) and what you have learned and how you will take this forward in the future.

**Michael Page International: Introduction to Selling in Business**  
(Michael Page International)

This module provides students with the opportunity to participate in business skills workshops and live business scenario training.

You will develop skills in:
- customer service, telephone skills and client management
- operational and organisational awareness
- teamwork and presenting

You will work in teams to develop a business idea and pitch this to Michael Page International representatives at the final session of the module.

**Save the Children Enterprise Scheme**  
(Save the Children)

The Save the Children Enterprise Scheme provides you with a unique insight into Save the Children's work and the opportunity to get involved through campaigning, business development, and organising and publicising a substantial fundraising event.

You will work in a team to develop a charity enterprise project. Each team member will be assigned a role to enable you to create and deliver a charity enterprise campaign for the Save the Children charity. This will involve PR and marketing to generate awareness, project planning, coordination and organisation to deliver a key awareness–raising event, and management of any subsequent fundraising you may be able to achieve as a result of the campaign.
Nottingham University Samworth Academy Research Volunteers (NUSA)

As well as giving you an insight into teaching as a career, the purpose of this module is to introduce reflective practice in context, firmly anchored to the specifics of a particular school. You will be introduced to a series of inquiry skills that are applicable beyond the educational field. The module combines challenging activity supporting the work of a local school with an engagement in it’s self evaluation and school improvement processes. This allows students to work alongside the staff at the closest professional level.

“Save the Children is delighted to be involved in the Advantage Award. We’re extremely keen to engage with an audience that can truly make a difference. We believe that students and young people have this power. The key skills that you will gain will stand you in good stead to make a real impact in the workplace when you leave university.”

— Paul Grundy, Community Fundraising Executive, Save the Children
## Enterprise, events and project management

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Undergraduate students working on a group project in the library, Malaysia campus.
Alumni Relations Student Engagement and Events Programme
(Alumni Relations)

The module aims to help students develop a range of skills through developing, running and managing events and initiatives to highlight the work of Alumni Relations across the student body.

Skills developed will include:
• project and event management
• time–management and motivation
• PR, communications and marketing
• team–building and networking
• finance and budget management

Tasks will include an initial focus group, devising questionnaires to gauge current student’s knowledge of Alumni Relations, formulating event plans to engage students, building and running a programme of events for current students and alumni, and a final presentation of your plans as part of your assessment.

Environmental Sustainability
(Estates Office)

This module allows students to run their own environmental sustainability campaigns with the support of the University’s estates team.

The module enables you to develop your skills in:
• environmental sustainability awareness and advocacy
• education for sustainable development (ESD)
• oral and written communication skills
• time–management
• effecting change
• problem solving
• teamwork
• relationship building
• information management

PR Project Management
(Off Campus Student Affairs)

Students who take part in this module will be given the unique opportunity of running their own PR projects in a group with four other students.

You will be required to:
• research the problem
• draw up a PR plan working with the various officers from the Nottingham City Council
• cost the PR project
• deliver the project ensuring you keep to budget

It will provide invaluable experience to students who are considering a career in PR or similar areas.

Project Management: Building Financial Capability
(Student Services)

Students on this module will engage with peer–to–peer education by researching, designing and delivering a workshop, campaign or event to other students on the topic of improving financial capability.

Topics may include loans and debt, bank accounts and financial products, budgeting and financial planning.

Skills developed will include:
• financial awareness
• event management skills
• presentation skills
• research skills
• problem–solving skills
• verbal and non–verbal communication skills
• teamwork skills
• time–management skills
School of Education Community Engagement
(School of Education)
This module has been designed to compliment the curriculum and offers students from the School of Education the opportunity to plan and deliver events such as Workshops@Jubilee, MayFest, Mouthy Poets and the School of Education Open Days.

You will gain:
- event management, project management and teamwork skills
- presentation skills, publishing, performance, time-management, research, networking and problem-solving skills

School of Education Project Management
(School of Education)
This module has been designed to compliment the curriculum and offers students from the School of Education the opportunity to plan and deliver events such as the fine art or humanities exhibitions and the creative writing anthology.

You will gain:
- event management, project management and teamwork skills
- presentation skills, publishing, performance, time-management, research, networking and problem-solving skills

Students in Free Enterprise (SIFE)
(Nottingham University Business School)
SIFE (Students in Free Enterprise) Nottingham plan and implement community outreach projects based in Nottingham, the East Midlands, the United Kingdom and across the globe with the aim of creating economic opportunity for all. Since the inception of SIFE in the United Kingdom back in 2002, SIFE Nottingham has been awarded the top accolade in more than half of all national competitions, and their fourth consecutive UK championship in April 2008 has seen them recognised as one of the most successful and coveted teams in SIFE world history.

You must be an existing member of SIFE to take part in this module. Students who are already members of SIFE and spending time working on a project can earn credits for this activity through the Award.

Student Venture Challenge: How to Write a Business Plan
(UNIEI)
The Student Venture Challenge is a business plan competition run by the Business School’s Institute for Enterprise and Innovation. It is aimed at enterprising students who have an idea for a product or service they would like to take to market.

You will be supported through the plan-writing process by a series of workshops delivered by a professional coach.

Topics covered include:
- the marketing plan and sales strategies
- intellectual property rights
- licensing options
- business finances

You will also be given advice on the structure of the plan, pitching your idea and sources of funding.

You will also be given advice on the structure of the plan, pitching your idea and sources of funding.
**Work experience and volunteering**

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The workshops in the School of Education, Jubilee Campus.
Ambassador schemes  
(Various)

These modules aim to develop effective communication skills through a combination of guided learning and involvement in a variety of University activities associated with internal and external events. You will be encouraged to think critically about your existing skills and motivation in relation to a range of learning environments.

There are a range of ambassador schemes available:
- Engineering Ambassador Scheme
- School of Psychology Public Engagement Ambassadors
- Natural Sciences Ambassador Scheme
- North America Ambassadors
- Student Ambassador Scheme
- Sociology and Social Policy Ambassador Scheme

Community Engagement Programme: Sharing Cultures  
(Nottingham University Business School)

This is a joint initiative between Nottingham University Business School, Community Partnerships and local primary schools. You will have the opportunity to develop and deliver practical sessions relating to either Asian or European culture. These sessions will be delivered in local primary schools.

The programme will be aimed at forging closer links between international, EU and home students and the local community. This initiative will also link students on exchange from the China and Malaysia campuses with home students who will be going out to these campuses in the following year or semester and for them to work with a local primary school to promote the Chinese and Malaysian cultures within these schools.

Community Engagement Programme: Community Projects  
(Nottingham University Business School)

The Community Engagement Programme Community Projects is a joint initiative between Nottingham University Business School, Community Partnerships, local businesses and community organisations. You will work on local community projects by contributing the knowledge you are learning from your courses to solve real business issues, including creating business plans, marketing surveys, store development and business opportunities.

It will:
- develop your understanding of what it is to be a social citizen
- help to integrate with your local community and strengthen the reputation of the school and University within the local community
- support learning within the various academic disciplines of the undergraduate degrees with relevant practical experience within a community setting and additional training where appropriate, thereby enriching the overall student experience
- support local communities and business organisations with volunteer input particularly relevant to their business needs and practice

Community Partnerships Placements  
(Community Partnerships)

The module aims to support students who are undertaking an internship organised by the Community Internships department. It is designed to enable you to reflect upon the skills you will develop and how they are relevant to future employment opportunities.

Workshops both before and after specific elements of the internship are designed to support you by preparing you effectively for the internship and help you to draw out key strengths with regard to your employability.
Engineering Research Placements Scheme
(Faculty of Engineering)
The Engineering Research Placements Scheme provides a unique opportunity for potential first class undergraduate students who can work in research in the Faculty of Engineering to sample the life of a researcher first-hand. You will work in a supportive learning environment, under the guidance of an academic supervisor. You will work on an exciting research project over the summer holidays and have access to a wide-range of technical facilities and labs normally only used by postgraduate researchers. This is a wonderful opportunity for anyone thinking of a career in research to ‘try before they buy’. You get hands-on experience, support and advice.

In addition there are a limited number of bursaries. Interested applicants will need to develop research skills before undertaking this module.

English Language Support for Primary Parents
(School of Cultures, Languages and Area Studies)
This module provides you with an opportunity to put into practice knowledge and skills already acquired in the teaching of English as a foreign language. You will be placed within a local primary school and supported to provide language teaching to non-native speaking parents seeking to improve their general English language proficiency.

The module focuses on:
- key issues in language teaching
- classroom management
- introduction to the vocabulary and grammar of English/language analysis
- production of new language – speaking and communication skills
- reflective practice as a tool for professional development
- the syllabus and lesson planning
- people skills and relationship-building (assisting people of all ages)
- time-management
- problem solving and decision making

Information Literacy Advocates
(Information Services)
This module will train students to become Information Literacy Advocates who will provide peer support to fellow students to develop the knowledge and skills essential for information literacy. Information Literacy Advocates will be primarily expected to provide peer support to the new intake of students enrolling on the Graduate Nursing Curriculum.

Inspire Mentoring
(Widening Participation)
Inspire Mentors offer guidance, support and personal direction to pupils from the ages of 13–17 who have the potential to progress on to higher education. Mentors work in schools across Nottingham and the surrounding area. They work outside of the classroom primarily on a one-to-one basis with pupils. Mentoring can include guidance on topics such as routes into HE, revision and exam technique, planning skills, motivation, self-confidence and more.

Placements run from December to May with students expected to undertake approximately four hours of mentoring per week, for ten weeks. The exact timing of these sessions is flexible to fit around studies of both the mentor and the pupil, but weekly attendance is preferred.
IntoUniversity (Community Partnerships)
The University of Nottingham is working in partnership with IntoUniversity raising aspirations and attainment of local school children aged 7 to 18 to inspire and enable them to go to University. This module provides students with the opportunity to accredit their volunteering work as part of this scheme.

You will volunteer on one main strand of activity, either as an Academic Support Volunteer Tutor helping children with homework or guided educational activities, or as a mentor working one-to-one with individual children helping to raise their attainment, develop their social skills and raise awareness of future opportunities. You will also contribute to other activities that are part of the broader IntoUniversity FOCUS programme throughout the academic year. These will include various sessions and campus tours working with larger groups of children aimed at both primary and secondary aged children delivered both in Nottingham Potential Learning Centres and at the University.

IT Consultancy Project (Careers and Employability Service)
This is a unique community project for computer science students, which will give you a taste of what it's like to be an IT consultant. Working for a locally-based charity, you will work in a team to identify solutions to a real-life problem. You will receive training to support your time on the project and you will enhance your skills and CV along the way.

- Improve your job prospects.
- Get invaluable industry experience.
- Make a difference in the local community.

Learning Resource Leaders (Information Services)
This module aims to develop effective communication skills through a combination of guided learning and involvement in a variety of University activities associated with internal and external events.

Topics will include:
- time-management and motivational skills
- awareness of library provisions
- verbal and non-verbal communication skills
- cultural awareness
- customer service skills
- team-building
- evidencing personal reflective learning and establishing what constitutes evidence

Literacy Volunteers (School of English Studies)
This module is available to students in the School of English Studies who volunteer as an academic mentor, assessment coach, classroom assistant or extracurricular club coordinator on the School of English Studies Literacy Support Project.

You will receive support from the school and develop:
- classroom management, syllabus and lesson planning skills
- employability and career-related skills
- communication, mentoring and interpersonal skills
Work experience and volunteering

You can make the most of working as a student ambassador with our ambassador scheme modules.

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Work experience and volunteering

University hockey players in action at Beeston Hockey Club, Nottingham.
Nu2 Sports Coaching and Volunteering  
(Department of Physical Recreation and Sport)  
The Nu2 Sport and Any–Body Club schemes have both been created to provide sporting and physical activity opportunities for students at a participation level, offering opportunities to all students regardless of their gender, ethnicity, nationality or physical ability. The main focus of these sessions is to make sure they are fun and sociable, giving students a positive experience and offering encouragement to take part in regular activity in the medium to long term.

This module offers you the opportunity to train to become a coach/sports leader as part of these schemes and aims to provide you with the opportunity to:

- understand the roles of a coach/leader in participation sport
- understand the barriers faced by some students in accessing sport
- develop the key skills to be an effective coach/leader
- develop knowledge of effective coaching behaviour and processes
- effectively promote sessions and manage groups in participation sports

Placements and Internships  
(Careers and Employability Service)  
The module is for students who are undertaking an internship or placement and want to accredit their activity and use the experience to develop professional behaviours and characteristics. The module is designed to encourage you to explore what it means to be a professional in your chosen sector. You will be expected to actively engage with self–reflection activities and peer discussion to support one another and to share your experiences.

In order to take part in this module you need to have secured and be planning to complete a minimum of 40 hours of work as part of a placement or internship.

Public Engagement, Volunteering and Citizenship  
(Community Partnerships)  
This module is a complementary programme to support existing volunteering or community engagement activity you are involved with. It enables you to consider volunteering and public engagement in the broader context of civil society, and specifically, our individual and collective place in society and the place of voluntarism within it. It also identifies some of the distinctive features of working within a social business context, explore issues and opportunities within the third and social enterprise sectors and offers guidance on the kinds of skills needed to enter these sectors.

The module will also provide you with the opportunity to develop research networks amongst the student cohort, both internally and externally facing.

Part–time Jobs, Vacation Jobs and Volunteering  
(Careers and Employability Service)  
This module allows you to accredit any part–time work or volunteering that you are doing. This can be during term–time or vacation. You will be encouraged to think about how you can get the most out of your work experience and how the skills you are developing should be presented on your CV.

In order to take part in this module you need to have secured and be planning to complete a minimum of 40 hours of work or volunteering.

This can include:

- paid work or volunteering locally or abroad
- part–time work through Unitemps
- work or volunteering part–time or full–time during term–time or vacation periods
Students’ Union Volunteering  
(Students’ Union)

This module is run by the Students’ Union during the spring term. It is for students who are involved in organising a student group within the Students’ Union, such as holding a position on the committee of a society, sports club or student–run service. It is also suitable for those who take part in a long term volunteering activity through the Student Volunteer Centre, such as a placement with an external organisation or a student–led project.

It aims to give you training in the skills you will use in running a student group or being involved in long–term volunteering. You will choose from a range of skills which are most relevant to your role, such as:
- leadership
- assertiveness
- project management

Teacher Associates Scheme  
(Widening Participation)

Teacher Associates work alongside an established classroom teacher to offer support in a primary school, secondary school or college. Teacher Associates undertake activities such as helping groups of pupils with class work, working one–to–one with pupils to improve attainment and some non–teaching aspects, such as planning and preparation. The scheme also aims to provide opportunities for students to raise pupil aspirations towards higher education, and to act as positive role models.

Placements take place in schools across Nottingham and the surrounding area.

Placements run from December to May with students expected to undertake ten, five–hour placement days. The exact timing of these placement days is flexible to fit around studies, but weekly attendance is preferred.

Taking Physics to the Public  
(School of Physics)

This module is available to students from the School of Physics and Astronomy to undertake an important outreach role. You will work as a volunteer, giving tours to prospective students, running activities for open days and in local schools and producing marketing and publicity.

You will:
- develop communication and interpersonal skills, and confidence, through your work with the public
- gain an understanding of widening participation and the role of outreach
- gain practical employability skills

Zoology Collection Volunteers  
(School of Biology)

This module runs in the autumn and spring terms. It is designed for volunteers who are involved in the School of Biology Zoology Museum project, which focuses upon developing, cataloguing and showcasing a diverse and unique collection of animals and plants.

Tasks will include:
- collating, researching and identifying specimens for the museum
- utilising the collection for participation in outreach, open day and teaching events
- developing themes and exhibitions for display in the school of biology

Please note:
While every effort has been made to ensure that the information in this publication is fair and accurate at the time of going to print (September 2012), the modules offered and their content are subject to change. You should refer to the award’s Workspace site for the most up–to–date and accurate information: http://workspace.nottingham.ac.uk/naamy
“I would encourage everyone at Nottingham to get involved in the Advantage Award because it’s a great way to help you stand out from the crowd in a very competitive job market. It will help give you the skills and experiences you need to draw upon for your interviews and you will be much better placed to articulate these on the day.”

— Toby Buist, BA Economics with Chinese Studies
Achieved the award in 2010
Secured a graduate job with PwC