



The University of
Nottingham

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Security Annual Report 2010/2011

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Executive Summary

This annual report has been prepared to reflect the activities associated with the Estates Security Section during the Academic Year 2010/11 for which purpose the period 1 August 2010 to 31 July 2011 has been used.

Summary of Reported Crime and incidents at The University of Nottingham:

- **Reduction of 10 reported crimes** (4%) at the University of Nottingham during the last Academic Year, from 250 crimes in 2009/10 to 240 crimes in 2010/11.
- **Reduction of 12,127 reported crimes** (13%) in the Nottinghamshire Police Area during the last Academic Year, from 93,284 crimes in 2009/10 to 81,157 crimes in 2010/11.
- **Crime levels have reduced by 70% during the last ten years.** The small reduction of 10 crimes this year is still encouraging given the continuing expansion of the University in terms of both infrastructure and student numbers.
- **Burglary crime has again reduced considerably by 34.4%,** from 32 crimes in 2009/10 to 21 crimes in 2010/11.
- **Vehicle crime has increased by 116.7%,** from 6 crimes in 2009/10 to 13 crimes in 2010/11, although figures remain low in comparison with previous years with a previous high of 111 crimes in 2005/06.
- **Pedal Cycle crime has continued to increase by 9%,** from 89 crimes in 2009/10 to 97 crimes in 2010/11. Security staff have apprehended numerous offenders for this type of crime but unfortunately the outcomes in terms of punishment does not act as much of deterrent. Several initiatives are in place to reduce this type of crime, described later in the report.
- **Offences involving violence remain stable and low,** with 10 assaults and 3 robberies on University Park Campus during the Academic Year. Two of the robberies were against students, the other against a driver delivering to the University.
- **University Park accounts for 84.6% of total crime (203 crimes),** as would be expected in such an open campus environment. The more secure Campuses account for less crime: Jubilee with 12.9% (31 crimes), Sutton Bonington with 2.5% (6 crimes) and King's Meadow 0% (no crime).

Summary of Role and Achievements of Security at The University of Nottingham:

Events, Demonstrations and Occupation, the Security Section has been committed to a number of events, including University Open Days, UCAS and School Open Days, Summer and Winter Graduations, Student Registration and International Welcome week.

There were also a number of Protests mainly relating to the increase in tuition fees and also strikes by staff relating to national cuts and pension changes, where Security were committed to ensure that lawful and peaceful protest was facilitated. Protests included a presence at the Lord Dearing Conference, Association of University Administrators, Tesco Annual General Meeting and the Cuts and Fees Movement. The Protests and also the strikes by Staff were considered to be lawful and generally peaceful.

One Protest resulted in the Occupation of the Great Hall in the Trent Building which ran from the 30 November to 3 December. During this time a number of Students and others with no connection to the University remained in the Hall. Following discussions between University Senior Management and the Protestors the Occupation ended with a commitment to a debate with the Vice Chancellor. The subsequent 'question time' style debate was open to any member of Staff or Students at the University. There was no damage to the Great Hall and no action was taken against anyone involved in the Occupation.

This year also saw a protest on 26 February by a group calling itself The National Anti-Vivisection Alliance. This group walked around parts of the Sutton Bonington Campus and as they left were seen to shout slogans via a Megaphone.

- **Security Managers dealt with 290 students for breaches of the Code of Discipline for Students** during the year, slightly less than last year's figure of 306 but still significantly high.
- **Management Board Presentation,** in view of increasing demands and recent events the Vice Chancellor requested a presentation to Management Board on the current challenges, demands and responsibilities of the Security Section. This subsequently resulted in the approval, in July, of an additional 8 Security Officer posts and a commitment to review the Student Discipline responsibilities. The distribution of these welcomed additional resources will be reported upon further next year.

- **The covert Security operation initiative continues to be successful**, directly resulting in 65 persons being apprehended and 414 persons (double last year) being challenged on our property in relation to crimes committed and suspicious activity.
- **The issue of trespass notices** has continued and to date 30 notices, an increase of 8 over last year, have been issued to exclude persons from University sites who have been involved in criminal activity, anti social behaviour or disruption of University activities.
- **There are now 339 CCTV installations at the University, an increase of 19** over last year. The digital upgrading of our cameras, recording and monitoring of images over the network is now complete. The outstanding 25 old style cameras across our sites have now upgraded and incorporated on to the system, providing improved quality of images. The CCTV provision is reviewed on a regular basis and details of recent installations are included later in this report.
- **Our main crime prevention initiatives** continue such as property marking, advice at Freshers Fayre, crime prevention talks and surveys, with the full range of initiatives detailed later in this report.
- **Traffic Management for Open Days, student arrivals and returners was again improved this year**, with better use of direction signage, entrances and use of temporary overflow car parks. This has again resulted in reduced congestion, vehicles being parked more quickly and event visitors being able to spend longer exploring the Campuses. Feedback over car parking arrangements has been very positive. For the June Open Days over the two day period 7,549 vehicles were parked and for the September Open Days, despite major roadworks on the A52, over the two day period 6,064 vehicles were parked.
- **University Card operations**, all staff who require a University card have one. All new Students had their cards by 1 October unless they had not uploaded a photograph or visited the Security Office.

Total cards issued to new Students at the start of the academic year was 8,103. There was a significant increase in the issue of cards to International Students at their welcome events, where Security were engaged, with an increase of 403 cards being issued bringing the total issued to International Students for this year to 1450.

Initiatives to deliver cards to Students have included a service at the three International welcome events, Student Registration, deliveries to University Catered Halls, School of Education, School of Nursing and the Medical School Derby.

The Security Administration Office opens on the Sunday when the Students return and this is of particular use to International Students who have not uploaded a photograph as they are offered the opportunity to visit the Security Office for a card to be produced.

Security Staff led by the Deputy Head of Security also provide a dedicated service on the Sunday to new students at the Sutton Bonington Campus, to issue cards and take photographs if they have not already been uploaded.

- **Car Parking**, during the year preparations for the implementation of University Car Parking charges commenced, including a review of the chargeable spaces for the Workplace Parking Levy, a charging matrix, extension of pay and display/foot facilities, a new car parking database, a review of line markings and signage and the provision of a dedicated car parking enforcement team of 3 officers to support the existing operational staff.

The achievements of the Security Section this year have yet again served to reduce crime and improve traffic management to ensure that staff, students and visitors are reassured that the University takes their continued safety and security seriously.

The additional demands and challenges faced during the year have certainly put a strain on our resources and the recognition of this by Management Board, resulting in additional resources, was very much appreciated by the Security Section. We look forward to meeting the challenges ahead with the additional resources and we will also continue to concentrate on crime prevention and reduction initiatives, especially effects to reduce the number of increasing pedal cycle thefts.

The implementation of University car parking charges has now been achieved and this will be kept under review and the results will be published next year

Gary Stevens
Head of Security
September 2011



Overview of Security Services

Responsibilities:

- **Uniformed security presence** provided 24 hours a day, 7 days a week, 365 days of the year, on all UK University Campuses.
- **Best practice advice on crime prevention and detection of illegal activities** provided, including administration of the CCTV systems.
- **Provision of a crime/incident reporting system.**
- **Responding to calls for service**, provision of routine patrols, checking, locking and unlocking buildings, gatehouse cover.
- **Coordination of call out and emergency out of hours works**, extension of the Estates Helpdesk out of normal working hours.
- **Investigation of complaints in relation to staff** and visitor behaviour.
- **Investigation of complaints in relation to student** behaviour and disciplinary proceedings.
- **University's traffic management policies**, administration and enforcement of, including the issue of car parking permits.
- **Management of keys**, including the ordering, cutting and supplying, for the whole of the University.
- **Found property**, recording, safekeeping and disposal.
- **Provision of University Card** support including Enquiry Desk and Helpline, overseeing production of new and replacement cards and dealing with access rights and door schedules.
- **Sound level monitoring** of events and parties.

Establishment:

The Security Section establishment during the year consisted of 56 staff, providing management, administrative support and Operational cover for all UK Campuses:

- 1 Head of Security
- 1 Deputy Head of Security
- 3 Security Assistants
- 1 University Card Assistant
- 1 Security Manager (Crime Prevention)
- 1 Security Manager (King's Meadow Campus)
- 1 Security Manager (Sutton Bonington Campus)
- 1 Security Supervisor (Projects and Operational Support)
- 4 Operational 3 Shift Security Supervisors
- 4 Operational 3 Shift Senior Security Officers
- 1 Senior Security Officer (Special Operations)
- 1 Security Officer (Special Operations)
- 32 Operational 3 Shift Security Officers
- 4 Operational Single Shift Security

Operational in-house staff provide cover 24 hours a day, 7 days a week for all four Campuses.

In view of the increasing challenges and demands, in July this year, Management Board approved an additional eight Security Officer posts. The distribution of these welcomed additional resources will be reported upon further next year.

Contract Security Officers are employed to cover the University Park, Jubilee and King's Meadow Campus Gatehouses. They also assist with University Open Days, Graduations and occasional cover on a demand led basis. Out of hours cover at the Derby Medical School is provided by the in-house Security at the Royal Derby Hospital. The Contract security provision is being reviewed next year.

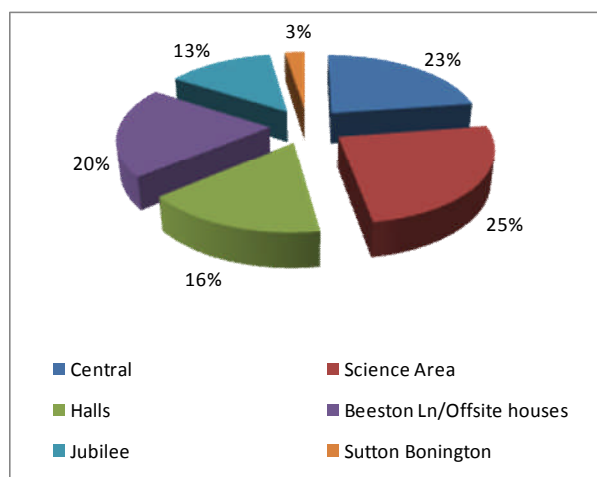


1. Reported Crimes

1.1 Breakdown of Crime by Location

Reported crimes are recorded by location. The Chart below shows the distribution of reported crimes according to these locations:

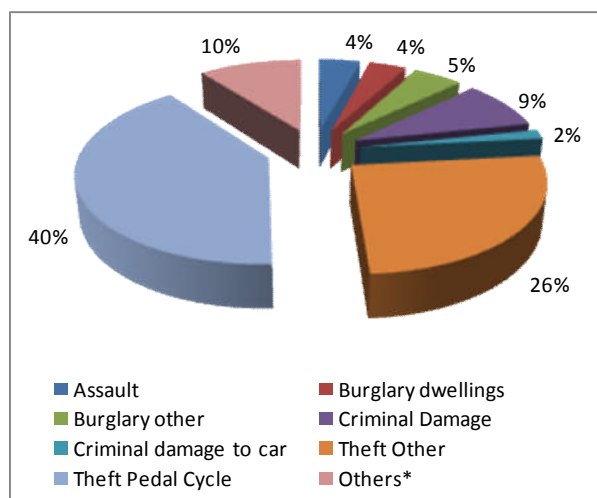
FIG 1.



1.2 Breakdown of Crime by Category

Reported Crimes are recorded by Category. The Chart below shows the distribution of reported crimes according to these categories:

FIG 2.



*Others include Harassment, Indecency, Theft of Motor vehicle, Arson, Robbery, Theft Dwellings and Theft from Motor vehicles.

(Note that for 2010/11 the main area of concern relates to thefts of pedal cycles).

Overall crime at the University reduced by 10 crimes (4%) with 250 crimes reported in 2009/10 and 240 crimes reported in 2010/11.

Crime in the Nottinghamshire Police area reduced by 12,127 crimes (13%) with 93,284 crimes reported in 2009/10 and 81,157 crimes reported in 2010/11.

Burglaries and Thefts

Burglary and Theft from residential dwellings at the University reduced by 14 crimes (60.9%) from 23 reported crimes in 2009/10 to 9 reported crime in 2010/11.

Burglary and Theft from non-residential buildings at the University increased by 3 crimes (33.3%) with 9 crimes reported in 2009/10 and 12 crimes reported in 2010/11.

Efforts to reduce this type of crime will always remain a priority as in previous years we have experienced much higher figures.

The overall figures for burglary are relatively low and no doubt the Covert Security Team have played a major part in achieving reductions by regularly apprehending criminals for this type of crime.

Initiatives include Week One crime prevention advice, Smartwater property-marking which includes unique DNA features, improved crime prevention website facilities and Immobilise and Low Jack which provides for a tracking opportunity for stolen laptops, hard drives, mobile phones and other electronic electrical items.

Dwelling burglaries in the Nottinghamshire Police area reduced by 3,087 crimes (39.7%) with 7,771 crimes in 2009/10 and 4,684 crimes in 2010/11.

Non-residential building burglaries in the Nottinghamshire Police area reduced by 680 crimes (10.8%) with 6,310 crimes in 2009/10 and 5,630 crimes in 2010/11.

Theft of and from Motor Vehicles

Theft of motor vehicles is not an issue at present with 1 reported crime this year and 1 last year.

Theft from motor vehicles at the University increased by 7 crimes (140%) from 5 reported crimes in 2009/10 to 12 reported crimes in 2010/11, although figures remain low in comparison with previous years, with a previous high of 106 crimes in 2005/06.

Again, this type of crime which has caused major problems previously now appears to be under effective control and we will continue to pursue a number of initiatives with the Police to keep such crimes to a minimum.

Theft from motor vehicles in the Nottinghamshire Police area reduced by 1,202 crimes (17%), from 7,075 crimes in 2009/10 to 5,873 crimes in 2010/11.



Theft of Pedal Cycles

Theft of pedal cycles is by far the highest type of crime at the University at present. Problems continue to be experienced with this particular type of crime and increased cycle usage is likely to impact upon this further. A survey in May showed an 18% increase in usage by staff and a 20% increase in usage by students.

Theft of pedal cycles at the University increased by 8 crimes (9%) from 89 reported crimes in 2009/10 to 97 reported crimes in 2010/11 although we have had a previous high of 164 pedal cycles stolen in 2002/03

Numerous offenders have been arrested on our property but unfortunately the punishment for this lower level type of crime does not act as much of a deterrent. All the arrested offenders have been issued with trespass notices and we continue to work with UCycle Nottingham and the Police on numerous cycling issues.

UCycle are providing branded and postcode inscribed pedal cycles with secure locks, on a hire basis. They have also produced a poster 'Lock it or lose it – keep your bike safe', this provides the top 10 tips on pedal cycle security and it is displayed at cycle facilities and in appropriate buildings.

The Local Area Police Commander has recently taken an encouraging interest in the number of pedal cycles stolen at the University and he has been instrumental in securing anti-social behaviour orders for regular offenders with a condition not to enter University sites. Other initiatives under consideration include Smartwater marking and the use of tracker devices.

Security patrols continue to remove insecure cycles to secure storage.

Theft of pedal cycles in the Nottinghamshire Police area reduced by 45 crimes (2.1%) from 2,187 crimes in 2009/10 to 2,142 crimes in 2010/10.

Criminal Damage

Vandalism/Criminal Damage (including damage to vehicles) at the University has reduced by 4 crimes (13.7%) with 29 crimes recorded in 2009/10 and 25 crimes recorded in 2010/11.

Criminal Damage offences in the Nottingham Police area reduced by 3,450 (18.9%) with 18,281 crimes in 2009/10 and 14,831 in 2010/11.

1.3 Arrests and Reported Breaches of Discipline

Arrests for all Areas

A total of 65 people were detained on University properties by Security Section staff, or were arrested following information provided by Security, a decrease of 7 compared with the previous year.

Offences include assault, attempted burglary and theft and damage and all detainees were handed over to the Police to be dealt with under the normal criminal justice procedures.

In all incidents that come to the attention of Security involving staff and students, the cases are tracked to their conclusion.

There were 10 members of Staff reported to Human Resources, of which 2 members of staff were reported to the Police for criminal activity.

Students Reported for Breach of Discipline

A total of 290 students were reported to Security for breaches of discipline, a decrease of 16 from the 2009/10 figure of 306. This Year 139 were referred to the Hall Wardens, 13 were reported directly to the local Police, 136 were dealt with by the Head of Security and 2 were referred to the Senate Disciplinary Committee.

Following a presentation to Management Board, in May, a review of the Student Discipline process, relating to Security responsibilities, was requested. The review is ongoing and the outcomes will be presented to Management Board when complete.

2. Crime Prevention and Reduction Initiatives

This section of the report outlines both recently introduced crime prevention initiatives, as well as established, ongoing initiatives. The final part mentions the crime prevention surveys that were conducted.

2.1 Recently Introduced Initiatives

- **Introduction of trespass notices** involves Security Management making recommendations to the Registrar to exclude persons from University sites who have been involved in criminal activity, anti social behaviour or disruption of University activities. The Registrar signs a formal letter which is then served personally upon the recipient by Security or the Police. A total of 30 trespass notices have been served to date.
- **Dedicated Security staff**, i.e. covert work to apprehend and deter criminals operating on University property and to provide closer cooperation with the Police with regard to crime, especially burglary, theft and pedal cycle crime. This continues and proves to be a great success with a large number of criminals arrested as a result of their work.
- **Increased use of the University Card entry systems** for main entrances to academic buildings on all Campuses. Also withdrawal of use of secondary entrance doors for general uncontrolled access.
- **The use of overt and covert CCTV systems** continues to expand. The Security Section have now increased the amount of covert cameras and a number of overt cameras that can be quickly deployed to hotspots when required.
- **The University now has 339 cameras, 269 of which are controlled by Estates.** New cameras have been recently installed on Science Road - Licence Plate Recognition (2) Main Visitors Car Park (1) University Park Cripps Computer Centre Plant Room (1) Law and Social Science Building A35 (4) A35a (1) A36a (1) A37 (2) Sir Peter Mansfield Building (1) Built Environment (2) Lenton Lodge (3) Sutton Bonington Car Park (1). CCTV Cameras have been upgraded at George Green Library (2) Greenfield Medical Library (5) Hallward Library (10) Fitness Centre (8).

- **Upgrading intruder alarms**, the Arts Centre has been totally upgraded.

- **Ongoing improvements to lighting schemes** around the Campuses and Halls of Residence, carried out annually in consultation with the Students' Union. This continues.

- **A Smartwater property marking campaign continues** where so far over 3,000 students living on University Park and Jubilee Campuses have had over 4,600 electrical items marked, allowing easier tracking of stolen items by the Police. This initiative was funded by the Nottingham Crime and Drugs Partnership. This is an increase over previous years.

- **Police are now using Imobilise and Low Jack**, this is a system that uses a hand held bar code reader that will read the bar code on laptops, mobile phones or any other electrical item with a bar code and uploads it to a national register.

- **Monitoring of access controlled cycle facilities** and cycle stands, including measures to ensure users secure their pedal cycles.

- **Security are currently liaising with the Police and the RSPCA** regarding anti social behaviour by youths entering University Park with dogs, however dog vandalism has decreased over the last year.

2.2 Established Initiatives

- **Continued liaison with other interested agencies** including the Police, Nottingham City Council's Community Protection Officers, Neighbourhood Action Managers & Student Strategy Section, Nottingham Trent University and the Students' Union. This is ongoing and assisted by S17 of the Crime & Disorder Act, 1998, which requires statutory authorities to liaise with us to reduce crime.
- **Continued liaison with the Off-Campus Manager** for Student Affairs to reduce crime against students and to reduce anti-social behaviour by and against students.
- **A dedicated in-house University Crime Prevention/Reduction Security Manager**, providing detailed crime prevention surveys and advice to staff, students and visitors. A total of 114 surveys have been conducted since 2001.
- **Provision of advice on enhanced computer, data projector and plasma screen security devices** and subsequent acquisition of such devices by many Schools and Departments. There is strong evidence to suggest that criminals have been deterred from committing burglaries in buildings where such security equipment has been installed. This is ongoing.

- **Police Officers and Police Community Support Officers** dedicated to each of the University Campuses and the Vicinity.

- University Park and the Lenton Abbey area
- Jubilee Campus and Wollaton area
- Raleigh Park, Faraday Road and the Canning Circus area
- Sutton Bonington and the East Leake area.

- **Visits are made to the Campuses by Police Community Support Officers**, specifically targeting and leafleting students who have left their rooms or vehicles insecure. We have now a dedicated Police Community Support Officer to University Park and Medical School.

- **Provision of Police surgeries on Campus is ongoing.** These take place in the Portland Building every month.

- **The University is part of the local Neighbourhood Watch scheme** and we receive alerts regarding any common problems in our area.

- **Provision of a joint Security and Police stand at the Freshers Fayre** offering advice and crime prevention packs to incoming and returning students. The packs include property-marking ultraviolet pens, themed crime prevention messages and Nottingham city maps.

Improved mobile and foot Police patrols in and around the Campuses for Freshers Fayre and Uniformed and plain clothes staff present on the Freshers' Fayre stand.

- **A bi-weekly tasking meeting is held with the Police Local Area Commander** to identify and target current crime trends at the University.

- **All Students have been given information for two Web sites to visit:**

www.immobilise.co.uk enabling students to register all serial numbers of mobile phones and laptops on the National Crime Unit Register. This is free of charge, and any property recovered by the Police is checked against this register.

- **Crime Prevention talks are held in Halls of Residence** and a burglary awareness poster is used to identify the number of burglaries committed at the University and at particular Halls within a specified time frame. The Hall talks have now been extended to include all Halls with more involvement from the Hall Wardens and Managers.

- **Crime Prevention advice is available to off-Campus students** by the Off-Campus Manager for Student Affairs, the Police and the Nottingham Crime & Drugs Partnership in consultation with University Security and the Accommodation Office. The Police are provided with addresses for off-Campus students to allow for the delivery of crime prevention packs and advice to those students.

- **Police have reintroduced Anti-Social behaviour order** for persistent offenders within the University.

- **Security/Customer Service point in the University Park gatehouses** between 8.00am to 4.00pm weekdays, up to 12 midnight at the Sutton Bonington Main Building and 24 hours in the Security Control Room and the Jubilee Campus gatehouse.

- **Installation of LED signs at the vehicular entrance Gatehouses** at University Park and Jubilee Campuses warning vehicle users not to leave valuables on display with functionality to display other messages when required.

- **Regular support for the Air Ambulance** landings at the Highfields Sports Ground. Year on Year the Senior Management from the Ambulance Control express their thanks to the Security Section for their help with this service.

2.3 Crime Prevention Surveys

Four Crime Prevention surveys/reviews (listed below) have been conducted during the year and the recommendations from those reports are being actively pursued:

- Vaughan Parry Williams Pavilion
- Fitness Centre
- Highfields Sports Ground and the Second Pavilion
- Arts Centre

This totals 114 full Crime Prevention surveys carried out to date since the introduction of a dedicated Crime Prevention Officer.



3. Other Security Services Matters

This section relates to non-crime related issues and responsibilities of the Security Services.

3.1 Car Parking and Traffic Management

Road Traffic Collisions

A total of 24 road traffic collisions were reported during the year, a decrease of 10 compared with the previous year.

No serious injuries were reported and all but a couple of the accidents involved very minor collisions.

They were mainly at University Park, where through traffic is present, at various locations on the Campus with no particular location giving rise to concern for the possible implementation of accident prevention measures.

All the collisions reported involved an element of driver or rider error, with the most serious being through excessive speed.

The Campus has a 20mph speed limit with a 5mph limit in a few areas where a hazard has been identified. In addition to speed limits, appropriate traffic calming measures including speed humps and zebra crossings have been introduced on Campus.

The reduction in the number of road traffic collisions this year is encouraging. The recently introduced cycle lanes, partial pedestrianisation of the central areas and the new one way system at University Park will be monitored to see what impact this has on traffic flow and road traffic related incidents.



Management

Traffic Management for Open Days, student arrivals and returners was again improved this year, with better use of direction signage, entrances and use of temporary overflow car parks. This has again resulted in reduced congestion, vehicles being parked more quickly

and event visitors being able to spend longer exploring the Campuses. Feedback over car parking arrangements has been very positive. For the June Open Days over the two day period 7,549 vehicles were parked and for the September Open Days, despite major roadworks on the A52, over the two day period 6,064 vehicles were parked.

Traffic Infringements

A total of 2,142 traffic infringement notices were issued during 2010/11, an increase of 612 compared with 2009/10.

This figure includes 1,084 vehicles that were wheel clamped, an increase of 218. A total of 586 fine letters were sent out, an increase of 119 compared with 2009/10

Also included in this figure is 63 pedal cycle fines for cyclists without lights. Cycling without lights during the hours of darkness is obviously a dangerous practice and there have been numerous incidents and near misses on our sites through such inappropriate activity. The problems are exacerbated in October with the clock change and around this time Security carry out dedicated enforcement to deal with the incidents of cycling without lights. This is preceded by a 'cycle safe' poster campaign and the Students' Union also highlight the enforcement campaigns on their website where they offer a set of cycle lights for just £4.29, available from the Students' Union Shop. The standard fine currently being imposed for cycling without lights is £15.00.

Parking Permits

The figures shown below are collated from manual systems and are not considered to be very accurate. The newly created car parking permit database introduced for the implementation of Car Parking Charges will provide a more accurate overview of parking permits allocation in future years.

Parking Permits (Students)

A total of 1,714 permits were issued to students which included 527 that were issued for use at Sutton Bonington Campus only. The previous year 1,628 permits were issued including 297 at Sutton Bonington.

Students residing and/or studying at Sutton Bonington are allowed to apply and be issued with a student parking permit. The figure above is reflective of the increasing number of students at the Veterinary School.

All student permits are issued in October each year and include University Park, Jubilee Campus and Sutton Bonington Campuses.

The majority of student permits, 83% (excluding Sutton Bonington), are issued to students who are commuting to the University from their home addresses fifteen miles, or more, away.

Parking Permits (Staff)

A total of 8,705 permits are currently recorded as being issued to staff. These include staff who register more than one vehicle or replace their vehicle during the two year duration of the permit.

All staff permits are currently issued in January biannually. Permits expiring in December 2008 have been extended until further notice pending the introduction of the parking charges. This makes it difficult to be entirely accurate regarding the number of staff permits that are currently being used. This will be rectified in August 2011 with the issue of new permits.

Parking Permits (Visitors/Contractors)

A total of 848 permits were issued to visitors and contractors compared with 960 the previous year. All permits are time limited with the maximum being one year and, therefore, not all permits will be currently valid.

All non permit holders are required to use the pay and display car parks.

3.2 Key Control

The Security Office manages approximately 30,000 keys giving access to all areas of University Park, Jubilee, Sutton Bonington and King's Meadow Campuses. A total of 3,667 keys were cut, compared with 4,004 in the previous year.

The provision of electronic access control continues with 344 installations across all University sites.

Security Staff continue to work closely with Project Officers on the new builds regarding the production of new key suites and the service delivery to the customers who are moving into the areas. Security are also recycling the keys for the vacated areas and ensuring that they suites are ready and available to the residents as they require them.

The loss or theft of keys is of obvious concern to the University and there have been occasions when criminals have, in the process of a burglary, stolen keys for the purpose of carrying out repeat burglaries. When keys are lost or stolen Security act quickly to ensure that buildings are not further compromised and that only the necessary and appropriate remedial works are carried out as a re-suite of locks in a building, or part of a building, can cost up to £100,000.

To reduce re-suiting costs Security provide regular crime prevention advice to building users and key holders on the safe storage and security of keys. In addition, strict control measures are in place to ensure that all University keys are ordered via the Security Office and, as part of the ordering process, checks are in place to ensure that only those members of staff who are authorised to order keys do so.

Strict procedures are in place to restrict the amount of high level keys in circulation. Grandmaster keys can only be issued for existing key suites following approval by the Estates Directorate Team and for new suites the grandmaster key will rarely be cut. Master keys can only be issued following approval by the Head or Deputy Head of Security and alternative solutions to the issuing of master keys are being considered. To protect the high level keys held by Schools and Departments, staff are encouraged to secure the keys in heavy duty safes.

3.3 Events, Demonstrations and Occupation

The Security Section has been committed to a number of events during the year:

Main Open Days:

2 Days 11, 12 September 2010
2 Days 25, 26 June 2011

UCAS/School Open days:

21 Days between November 2010 to March 2011

Graduations:

3 Days Winter December 2010
8 Days Summer July 2011

Student Registration/University Card/Freshers:

2 Days 20, 21, 22 September 2010

International Welcome Week University Card:

2 Days 14, 16 September 2010

Protests Demonstration/Occupation:

National Walk Out - 24 November 2010
Day of Action - 30 November 2010
Protest and Occupation - 30 November to 3 December 2010
Question Time debate with Vice Chancellor - 6 December 2010
Day of Action - 24 January 2011
Walk Out / Day of Action - 26 January 2011
Lord Dearing - 17 February 2011
Day of Action - 24 February 2011
No Cuts Halls of Residence - 9 March 2011
Shut Down Education - 24 March 2011
AUA - 5 Days April 2011
Freedom of Speech - 12 May 2011

Other events:

Visit by the Chinese Ambassador - 28 June 2010
Visit by the Chief Rabbi - 27 October 2010
Visit by the HRH Duke of York - 23 May 2011

3.4 Sound Monitoring

A number of parties breached the agreed sound levels although following intervention by Security no organised and approved parties had to be closed. One party at Jubilee Campus was closed this was due to the noise level and that it had not been agreed or approved. The Summer Party resulted in a number of complaints from Local residents this year. Security Staff closely monitored the levels of sound both at the Campus Boundaries and also in the areas of the locality where the complaints were being made from. Complaints were also made to Broxtowe Council Environmental health team who after contacting the University were satisfied that the University had complied with the agreed restrictions on sound. The issue with sound at this year's party was due to atmospheric conditions and not a result of breaches of the agreed sound levels.

Technology is resulting in events such as the silent disco where party goers wear headphone rather than listen to the more conventional large speakers.

The Security Section has continued to monitor all events and parties on all Campuses.

Sound monitoring covers all parties and events that include both live and recorded music for both external and internal events. The definition of sound does not only relate to music but also to crowd noise and any other type of sound generated by an event.

The agreement between the University and Nottingham City Council Environmental Health and Pollution Control Department is that before 11.00pm the sound level must not exceed 65 decibels at any of the University boundaries. After 11pm the sound must not be audible at any of the University boundaries. If the above limits are breached then Security will instruct the event organiser to reduce the sound levels. A further sound check is then made and if found to still be above the specified limits the event will be stopped.

Events which have been monitored are both student and conference events and they range from the main Student Summer Party, with some 8,000 students attending, to Hall parties within JCRs with varying numbers of students.

The numbers of parties held that were monitored during 2010/11 are:

University Park – 15 parties

Jubilee Campus – 8 parties

Sutton Bonington – 2 parties

A number of parties breached the agreed sound levels although following intervention by Security noise levels were reduced. No parties had to be closed down for noise.

4. Conclusion

Crime is again showing a small reduction against previous years. Several initiatives have produced effective results. The in-house Security Section provides a well trained, well resourced and equipped, professional security organisation to support the University of Nottingham 24 hours a day 365 days a year.

The Security Section has been very active during the year in both crime and traffic related matters with particular emphasis on crime prevention and reduction measures. This has been rewarded with a further 4% reduction in crime following a considerable reduction in previous years.

The 60.9% reduction in burglaries at dwellings is particularly pleasing to note as it indicates that we are making some headway with our crime prevention measures in a difficult environment where the student population is transient.

It is recognised that the Campuses at the University of Nottingham attract the criminal element as they are open to the public at all times. The crime levels are, however, kept to a minimum by the constant pursuance of the crime prevention measures introduced and our in-house permanent uniformed security presence and the Covert Team continues to serve as a major deterrent. It is not surprising that University Park attracts the most crime and Jubilee and Sutton Bonington Campuses' levels remain comparatively low.

The 8 additional Security Officer posts recently approved by Management Board will all be in place for the next Academic Year and this will provide for appropriate operational resources to meet the current challenges and demands.

Moving forward we will build upon the crime reduction initiatives already in place, with particular emphasis on the reduction of cycle thefts. The administration and enforcement of the recently introduced University car parking charges scheme and our response and the resource provision at events will be closely monitored throughout next year.



5. Crime Statistics

INCLUSIVE CRIME STATISTICS FOR ALL UNIVERSITY AREAS 2010/2011

CRIME	MONTH												TOTALS	TOTALS 2009-10
	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL		
Assault	2		1			1		3		3			10	13
Arson													0	1
Burglary dwellings		5					1			1	2		9	23
Burglary other		2	1	1		1	1	1	2	1	1	1	12	9
Criminal Damage	3	4	4			1	2	3	2	1		1	21	18
Criminal damage to car						2	1					1	4	11
Fraud										1			1	0
Harrassment									1				1	1
Indecency													0	1
Robbery		1	1						1				3	3
Theft Dwellings		1	1	1	4								7	6
Theft from Motor Vehicle			2				1		4	3	1	1	12	5
Theft of Motor Vehicle									1				1	1
Theft Other	3	6	4	13	2	4	7	6	3	8	4	2	62	69
Theft Pedal Cycle	8	6	13	12	2	5	7	10	8	9	6	11	97	89
TOTALS	16	25	27	27	8	14	20	23	22	27	14	17	240	250

CRIME STATISTICS FOR UNIVERSITY PARK CAMPUS 2010/2011

CRIME	MONTH												TOTALS
	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	
Assault			1					3		3			7
Arson													0
Burglary dwellings		5					1	1		1	2		10
Burglary other		2	1	1		1	1	1	2	1	1		11
Criminal Damage	3	4	4			1	2	2	1	1		1	19
Criminal damage to car						1	1					1	3
Fraud										1			1
Harrassment									1				1
Indecency													0
Robbery			1						1				2
Theft Dwellings		1	1	1	3								6
Theft from Motor Vehicle			2				1		4	2	1	1	11
Theft of Motor Vehicle											1		1
Theft Other	2	6	3	9	2	3	4	6	3	6	4	1	49
Theft Pedal Cycle	6	5	10	10	4	3	7	9	8	7	6	7	82
TOTALS	11	23	23	21	9	9	17	22	20	22	15	11	203

CRIME STATISTICS FOR JUBILEE CAMPUS 2010/2011

CRIME	MONTH	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	TOTALS
Assault		1					1							2
Arson														0
Burglary dwellings								1						1
Burglary other													1	1
Criminal Damage														0
Criminal damage to car							1							1
Fraud														0
Harrassment														0
Indecency														0
Robbery			1											1
Theft Dwellings														0
Theft from Motor Vehicle														0
Theft of Motor Vehicle														0
Theft Other		1			2		1	2			1		1	8
Theft Pedal Cycle		2	1	3	2		2		1		2		4	17
TOTALS		4	2	3	4	0	5	3	1	0	3	0	6	31

CRIME STATISTICS FOR SUTTON BONINGTON CAMPUS 2010/2011

CRIME	MONTH	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	TOTALS
Assault		1												1
Arson														0
Burglary dwellings														0
Burglary other														0
Criminal Damage		1												1
Criminal damage to car														0
Fraud														0
Harrassment														0
Indecency														0
Robbery														0
Theft Dwellings														0
Theft from Motor Vehicle														0
Theft of Motor Vehicle								1						1
Theft Other				1	1			1						3
Theft Pedal Cycle														0
TOTALS		2	0	1	1	0	0	2	0	0	0	0	0	6



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