Access your services

Use your University Card to access libraries, computer rooms and print services.

Your University username enables access to software, print, copy and scan services, Moodle and NUsearch.

Your University email address will be:
- username@nottingham.ac.uk (undergraduate/postgraduate taught)
- first.lastname@nottingham.ac.uk (postgraduate research)

nottingham.ac.uk/go/library-it-essentials
Pop into your libraries

Use your University card to get into any of our eight libraries.

We’re open all year round, often 24/7.

nottingham.ac.uk/library

Choose from a mix of silent, quiet and group study spaces.

nottingham.ac.uk/library/studyspaces
NUsearch

NUsearch is your one-stop shop when searching for library resources. It’s also where you’ll find your library account.

Use your username and password to log in.

nusearch.nottingham.ac.uk
Borrowing books

You can borrow up to 60 print books using the self-service machines in libraries. Your books on loan will auto renew.

Your books will only be due for return if someone else requests them or when you leave.

nottingham.ac.uk/library/borrowbooks
Keeping in touch

We’ll contact you using your University email account if you need to return a book. We’ll also send a library account summary every Monday.

You can check your library account at any time via NUsearch.

nusearch.nottingham.ac.uk
Explore your libraries

Pop-in to your library: tours available anytime during the first term.

Pop-up library: the library comes to you. See us around campus in the Student Union, Halls, Engineering and Science Learning Centre and The Atrium on Jubilee Campus.

nottingham.ac.uk/go/librarywelcome
Your app: MyNottingham

- View your personal timetable
- Search the library catalogue
- Access your course materials and information through Moodle
- Explore your campus using interactive maps
- Review and rewind your lectures with Engage

Download from your app store: search MyNottingham
Get yourself connected

Connect to eduroam Wi-Fi and get free access to hotspots at institutions around the world.

Connecting to Wi-Fi
- Go to Wi-Fi settings and select eduroam
- Enter your University email address, for example: abyab@nottingham.ac.uk
- Enter your University password
- Check the certificate if prompted

nottingham.ac.uk/it-services/wifi
Stay secure

Keep your IT account safe. Create a strong password and set security questions.

Visit: password.nottingham.ac.uk

Avoid phishing. Protect yourself by learning how to spot suspicious emails.

Visit: nottingham.ac.uk/go/phishing
Collaborate with Office 365

Access all the latest Office 365 applications, including Teams, OneNote, Planner, Forms, Groups, Calendar, Mail, OneDrive with 5TB of storage and Office online apps.

Log in to the Office 365 Portal using your University email address.

portal.office.com
Print, copy, scan

Print from any University PC or personal device and scan at any multifunctional device (MFD) located in libraries, computer rooms and halls across campuses.

Mobile print by uploading your document to mobileprint.nottingham.ac.uk or emailing mobileprint@nottingham.ac.uk

You can check your balance and buy credits online.

Visit: printcredit.nottingham.ac.uk
Get help and support

Get answers to all your IT questions at one of our Smart Bars.

Further information and times: nottingham.ac.uk/go/smartbar

Our laptop loan and repair service service can be found on B Floor, Portland Building on University Park.

Find out more: nottingham.ac.uk/it-services/loan-repair

Find a PC in libraries and computer rooms.

Search here: pcfinder.nottingham.ac.uk