

**THE UNIVERSITY OF NOTTINGHAM
ASSOCIATES VOUCHER SCHEME APPLICATION**



The University of
Nottingham

UNITED KINGDOM · CHINA · MALAYSIA

**Please complete this form in full and return it to
Security, Hallward Library, University Park. NG7 2RD**

SURNAME	<input type="text"/>	COMPANY NAME (IF APPLICABLE)	<input type="text"/>
FORENAME(S)	<input type="text"/>	EMAIL ADDRESS	<input type="text"/>
TITLE	<input type="text"/>	REASON FOR APPLICATION	<input type="text"/>
CONTACT NO.	<input type="text"/>		

HOME ADDRESS	<input type="text"/>
	<input type="text"/>
	POST CODE
	<input type="text"/>

UNIVERSITY ADDRESS	<input type="text"/>
	<input type="text"/>
	INTERNAL NO.
	<input type="text"/>

VEHICLE REG	<input type="text"/>	MAKE	<input type="text"/>
MODEL	<input type="text"/>	CO ₂ EMISSIONS*	<input type="text"/>

*This information can be found on your vehicle registration document (V5C) or online at <https://www.gov.uk/get-vehicle-information-from-dvla>. Replacement V5C documents can be requested from the DVLA on 0300 790 6802.

METHODS OF PAYMENT
If in person, by cash or card at the Security Office, Hallward Library, University Park. If you wish to pay over the phone by card please supply an email address, once your application has been approved an email will be sent asking you to contact the Security Office. If payment is to be made by recharge code tick here:

Payment calculated at 30% of the cost of a full permit.
I agree to pay the full amount upon application and understand that there will be no rebates.

**ENTITLEMENT TO BE APPROVED BY AUTHORISED MANAGER
(TO BE AGREED WITH SECURITY OFFICE)**

NAME (BLOCK LETTERS)	<input type="text"/>
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POSITION IN COMPANY	<input type="text"/>	RECHARGE CODE	<input type="text"/>
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SIGNED	<input type="text"/>	DATE	<input type="text"/>
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PLEASE TURN OVER AND SIGN THE DECLARATION

DECLARATION

I certify that I have read and understood the University's Traffic Regulations, <http://www.nottingham.ac.uk/registrar/calendar/traffic-regs.pdf>, I recognise that failure to comply will result in the implementation of sanctions for non-compliance as detailed in the Regulations.

I agree to notify the Security Office of any changes to details stated on this form. I am not a registered student.

I agree to abide by any guidance issued with the permit.

I agree to the use of my personal data for the purpose of administering the University's Car Parking Scheme. The University of Nottingham may use personal details and information provided in this Parking Permit application form for the purposes of its parking statistics/strategy and related matters. This data will be recorded in accordance with the Data Protection legislation.

I declare that the information contained in this application is true to the best of my knowledge and belief. I understand that a false or misleading application may result in action being taken under the University Traffic Regulations or the Disciplinary Procedure for staff.

I accept that my Permit may be withdrawn for non payment of parking charges or for repeat offences under the Traffic Regulations.

To order additional vouchers please ensure that your application form is received in the Security Office seven working days prior to your last voucher being used.

All associated staff using the Voucher Scheme must ensure that a valid Permit for each vehicle is displayed in the windscreen together with a voucher showing the correct date and corresponding serial number. Failure to comply may result in action being taken.

NAME (BLOCK LETTERS)

SIGNED

DATE

OFFICE USE ONLY

PERMIT NO.

DATE ISSUED

RECEIPT NO.
(IF APPLICABLE)

PAYMENT (CASH/CARD)