

# Initial sign in steps for Catered Students:

1

10:27

Welcome Back

Sign in

Email

Password

Forgotten Password?

SIGN IN

Don't have an account? [Sign Up](#)

On the sign in screen select 'Forgotten Password?'

2

10:27

Forgotten Password

We have to send you a One Time Password (OTP) on this email to verify your identity.

Email

SUBMIT

Enter your university email address in [USERID@exmail.nottingham.ac.uk](mailto:USERID@exmail.nottingham.ac.uk) format e.g. [bwhrd@exmail.nottingham.ac.uk](mailto:bwhrd@exmail.nottingham.ac.uk)

This will send an email to your university inbox and ask you to reset your password.

3

12:09

Reset Password

Password

Confirm Password

SUBMIT

Enter your university email address your reset password.

4

12:08

OTP Verification

Enter the code from the email we sent to

Didn't receive the code? [Resend](#)

1	2 ABC	3 DEF
4 GHI	5 JKL	6 MNO
7 PQRS	8 TUV	9 WXYZ
.	0	⌫

You will be asked to verify the password reset.