

Nottingham EEA Workshops - Paragon Law

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Registration Certificate/Residence Card Applications

Application Forms

EEA (QP) - Registration Certificate application

This is the correct application form for EEA Nationals or Swiss Nationals who are 'exercising treaty rights' as a qualified person. Qualified persons are:

- a) Workers
- b) Students
- c) Self-Sufficient persons
- d) Self-Employed
- e) Job-Seekers

The requirements for the application to be successful are:

- 1) The Applicant provides a valid identity card or passport issued by an EEA member state;
and
- 2) The Applicant provides proof they are a qualified person (further guidance on evidence below).

If the application is successful, the Applicant will be issued with a registration certificate which will appear in their passport, which confirms that they are a qualified person under the EEA regulations.

EEA (FM) - Registration Certificate/Residence Card application for 'Direct Family Members'

This is the correct application type for direct family members of EEA Nationals who are either a) qualified persons; or b) have a permanent right of residence.

Direct family members are:

- a) A spouse or civil partner
- b) Direct descendents of the EEA national, or their spouse or civil partner who are:
 - i) Under 21; or
 - ii) Dependent on them
- c) Dependent direct relatives in the ascending line of the EEA national or their spouse or civil partner

NB For Students, only their spouses/civil partners or their *dependent* children will qualify as direct family members

The requirements for the application to be successful are:

- a) That the Applicant is a direct family member of an EEA national;
- b) The EEA national is a qualified person or a person who has a permanent right of residence.

If the application is successful:

- a) EEA nationals will be issued a registration certificate;
- b) Non-EEA nationals will be issued a residence card (with a validity of 5 years).

EEA (EFM) - Residence Card application for 'Extended Family Members'

This is the correct application type for extended family members of EEA Nationals who are either a) qualified persons; or b) have a permanent right of residence.

Extended Family Members are:

a) a relative of an EEA national, his spouse or his civil partner and—

(i) the person is residing in a country other than the United Kingdom and is dependent upon the EEA national or is a member of his household;

(ii) the person satisfied the condition in paragraph (i) and is accompanying the EEA national to the United Kingdom or wishes to join him there; or

(iii) the person satisfied the condition in paragraph (i), has joined the EEA national in the United Kingdom and continues to be dependent upon him or to be a member of his household.

b) A person satisfies the condition in this paragraph if the person is a relative of an EEA national or his spouse or his civil partner and, on serious health grounds, strictly requires the personal care of the EEA national his spouse or his civil partner.

c) A person satisfies the condition in this paragraph if the person is a relative of an EEA national and would meet the adult dependent relative immigration rules

d) those in a durable relationship with an EEA national

The requirements for the application to be successful are:

a) That the Applicant is the extended family member of an EEA national;

b) The EEA national is a qualified person or a person who has a permanent right of residence.

If the application is successful:

a) EEA nationals will be issued a registration certificate;

b) Non-EEA nationals will be issued a residence card (with a validity of 5 years).

Fee/Method of Application

All Application types carry a fee of £65.

All applications can be submitted by post. For postal applications, the fee can be paid by either:

- a) Completing the card details on the payment details section of the form;
- b) Providing a Cheque or Postal Order for the sum of £65 payable to 'Home Office' (write full name and D.o.B of each application on the reverse of the cheque/postal order)

Registration Certificate applications for EEA nationals can be submitted using the same day service at the Croydon Premium Service Centre (<https://www.gov.uk/ukvi-premium-service-centres/overview>). The advantage of this application method is that the application will (in the majority of cases) be determined on the same day.

Registration Certificate Applications can also be submitted online: <https://visas-immigration.service.gov.uk/product/eea-qp>

Dependents can't be included on the same application as the EEA national. However multiple family members of an EEA national can apply on the same EEA (FM) form.

Send all applications together in one parcel.

Use Recorded or Special Delivery for Postal Applications.

EEA Passport Return Service

Nottingham City Council offer additional service from 1st October 2016.

Passport is copied so that Applicant can retain original.

Only available for Registration Certificate and Permanent Residence applications by EEA nationals.

Application needs to be submitted online and an appointment at the Local Authority attended within 5 working days. Additional fee of £10.

No legal checking involved.

Documents needed for Application

Applications must be accompanied by the following in all cases:

- a) The appropriate fee

b) 2 x passport photographs of the Applicant

c) A valid ORIGINAL passport or ID Card issued by an EEA member state for the EEA national

d) Evidence must also be provided of qualified status of the EEA national. See guidance on EEA (QP) form for details of appropriate evidence to accompany the application - <https://goo.gl/HsvJrK>.

EEA (FM) and EEA (EFM) - You will in addition need to provide:

a) Evidence of the family relationship (eg ORIGINAL marriage certificate/long version birth certificate)

b) Evidence of EEA nationals Qualified status or that EEA national has a permanent right of residence

Certificates of Application

For non-EEA nationals, the Home Office will issue a 'certificate of application' for direct family members confirming their right to work whilst the application is being decided. This is commonly received 4 - 6 weeks after the application is made. The Home Office will only issue such a certificate if satisfactory evidence is providing establishing the nationality of the EEA person, and satisfactory evidence of the family relationship is provided.