

**Promotion to Level 5 (Teaching & Curriculum Leadership Career Pathway)**

**Head of School Statement**

To be completed by Head of School/Department and if the applicant is from UNMC or UNNC should be completed by the most relevant person within the overseas Division/School.

All sections below require completion, any sections not containing the required information will be returned to the Head of School/Department to complete. If a section does not apply, N/A should be included in the relevant box(es).

Should the Promotions Committee have any questions relating to the comments, these will be referred back to the relevant Head of School/Department.

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| **Name of candidate** |  |
| **Level applied for** |  |

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| **Please comment on the following areas relating to individual circumstances and any impact in relation to the Covid-19 Pandemic.** | |
| The University values the diversity of its people and is committed to promoting equality of opportunities and eliminating discrimination. The University encourages all applicants to provide additional context within their application pro-forma relating to part-time status, any reasons for discontinuity in service/achievement, relevant information relating to disability and any background relating to an unconventional career pathway (such as time spent in industry/consultancy and outside of Academia). If you wish to comment on any additional context in support of the individual’s application, then please do so. |  |
| Outline any impact on Research, Teaching and Curriculum Leadership and Academic Service and Good Citizenship in relation to the COVID-19 Pandemic. For example, the impact due to additional caring responsibilities, changes to role emphasis/priorities, impact on teaching delivery and knowledge exchange activities |  |
| Comment on how the candidate demonstrates the University’s values of inclusivity, ambition, openness, fairness and respect in their work. |  |

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| **Please comment on the following areas taken from the University of Nottingham Academic Staff Promotion Criteria & Career Pathway Framework for applications.** | |
| **Career Pathway Specific Expectations** | **Head of School comment/Feedback** |
| 1. **Excellent standard of teaching performance at various levels, for example, UG & PG (which may include continuous professional development provision) as judged by: professional learning, student engagement, curriculum development, scholarship leadership and collaboration, and other contextual indicators[[1]](#footnote-1)).** | **Please comment below on the candidate’s teaching performance:** |
|  |
| 1. **Success in developing projects/teaching/learning/ assessment, and/or collaborating in or supporting significant teaching & learning developments beyond own modules.** | **Please comment on the candidate’s record of impact from contribution to teaching and learning developments:** |
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| 1. **Evidence of an enhancement-based approach to teaching, supporting student learning and/or assessment** | **Please comment below on the candidate’s evidence of enhancement-based approach to teaching:** |
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| 1. **Further contribution to the wider Academic Community** | **Information may include reference to the ‘Indicative Examples’ included within the Academic Staff Promotion Criteria document:** |
|  |
| 1. **Please indicate whether you support this promotion.** |  |

Name:

Job Title:

School:

Faculty:

Date:

**Please send a copy of this completed Pro Forma to the applicant and cc**[**BR-HR-Promotions@exmail.nottingham.ac.uk**](mailto:BR-HR-Promotions@exmail.nottingham.ac.uk)

1. Please refer to the Evidence of Teaching & Curriculum Leadership Guidelines [↑](#footnote-ref-1)