**Audience Response Systems (KEEpad)**

KEEpad adds new functionality to PowerPoint by adding an interactive tool bar. Questions are written in PowerPoint, and the software turns these into Audience Response slides. Interactive presentations can be produced on any computer by using the open source software freely available to download from [http://www.keepad.co.uk/audience-response-system-resources.aspx](http://www.keepad.co.uk/audience-response-system-resources.aspx). Presentations can then be saved to USB memory stick and taken to teaching rooms. During your presentation, when you come to a question slide, you simply ask the audience to respond. Wireless technology sends a signal from the keypad to a USB receiver plugged into the presentation computer and the results are instantly displayed on the screen.

**Key benefits for lecturers:**

- Create an active learning environment and increase the participation and the value of the learning experience for your students.
- Seamlessly combine teaching with participant evaluation and assessment.
- Provide opportunities for reflection and discussion, and immediately identify, clarify and confirm students’ understanding.
- Add new dimensions to your lectures, increasing participants’ attentiveness and keeping them engaged.

**Booking procedure:**

You can book systems, either in person, by telephone or email, with the Zonal IT Support Staff responsible for the area in which you wish to use the system. Please note that one full day’s notice is required for all booking requests. Confirmation of your booking will be sent via email within one working day. Please note that there is a limited supply of kits so booking requests are dealt with on a strictly first come first served basis.

Zonal IT Support Staff will deliver the systems comprising of handsets and a receiver, connect the equipment to the local computer and check that the handsets respond. They will then return at the end of your session to collect the equipment. Please note that the distribution and collection of handsets is the responsibility of the lecturer. Users are asked to make every effort to ensure the safe return of equipment as each handset costs £65 to replace. If equipment consistently goes missing then schools may be asked to fund its replacement. There are systems consisting of a receiver and 180 handsets located on each campus. Systems are intended for use within Central Teaching Rooms but may be used by university staff elsewhere in the university on a hire basis subject to availability. Cost will be £50 per receiver & £2 per handset with sets being collected and returned from Zonal IT Support offices.