



**University of
Nottingham**
UK | CHINA | MALAYSIA

School of Education
University of Nottingham
Dearing Building
Jubilee Campus
Wollaton Road
Nottingham
NG8 1BB

Head of School:
Professor Volker Wedekind

Dear Headteacher

The student who has approached you has been offered a place on the primary PGCE with the University of Nottingham.

Before beginning the course, students are expected to arrange to spend three days at the start of the academic year observing and supporting in a primary school, with the following objectives:

- To develop an understanding of a school in its community
- To consider how teachers convey a passion for teaching and learning
- To notice the organisation of a classroom and teachers' routines
- To understand how teachers start the year with a new class

Our beginning teachers always value such opportunities, and we hope that they make a useful contribution to primary schools, even over a short period of time.

We do appreciate that a beginning teacher's presence will create extra work in a busy school and would like to take this opportunity to thank you and your colleagues, on our own and the beginning teacher's behalf, for this important contribution to the development of a prospective primary teacher.

If you have any queries, please contact us at: uonschoolpartnership@nottingham.ac.uk

Yours faithfully

A handwritten signature in blue ink, appearing to read 'Helen Bowhay'.

Helen Bowhay
Director of Initial Teacher Education