

## **Jaspal Kaur, Director of Human Resources**

### **What is the role of the Human Resources department?**

Within Human Resources, we're responsible for supporting the University in all aspects of employment that relates to staff. This largely falls into two parts. On an operational level, we provide advice and support to individuals, to managers. On a strategic level, we're involved and engaged in issues of importance to the University.

### **What are the main strategic goals for Human Resources?**

Our main strategic goals focus on the recruitment of the best staff, retaining the best staff, and once individuals are here, ensuring that we develop the talent of that group of individuals.

### **When might I need to talk to somebody in Human Resources?**

We would want to encourage staff to talk to us at the earliest stage and in particular for international staff, that would be from the point that they were considering moving to the UK and we would want to support individuals in that process right through to any stage in the employment cycle, so wherever they have any queries, require quite clarification around terms and conditions of employment, we would be encouraging individuals to come to us.