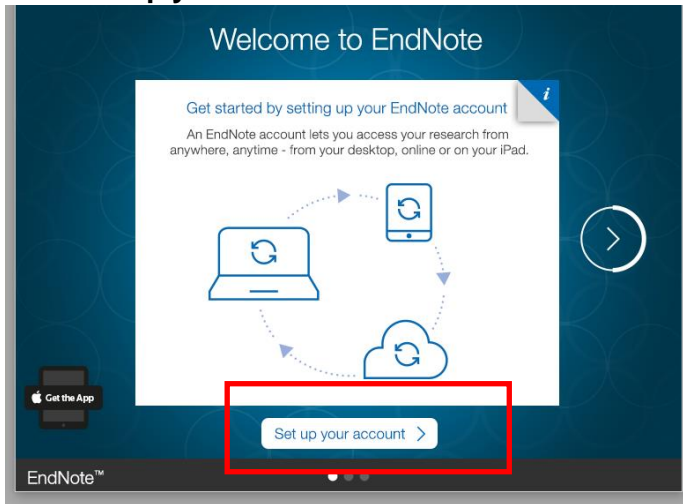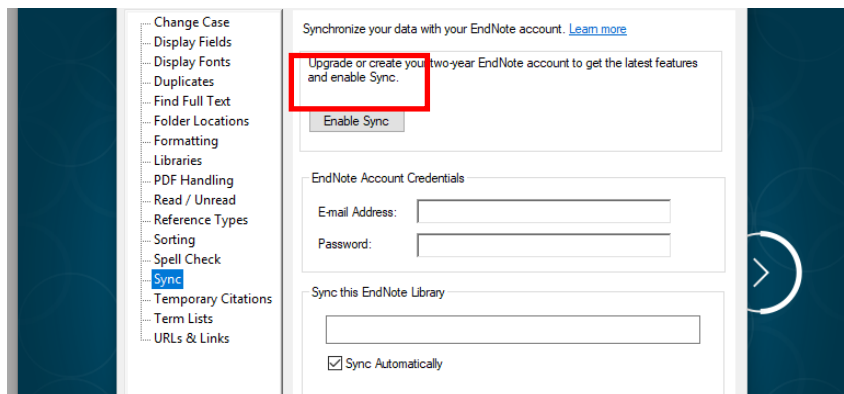# Creating a new EndNote Desktop Library for the first time and syncing with EndNote Online

If you are creating an EndNote Desktop Library for the first time, we recommend that you save this to your **C Drive** and register for an **EndNote Online** account at the same time to ensure your EndNote Desktop Library is backed up.
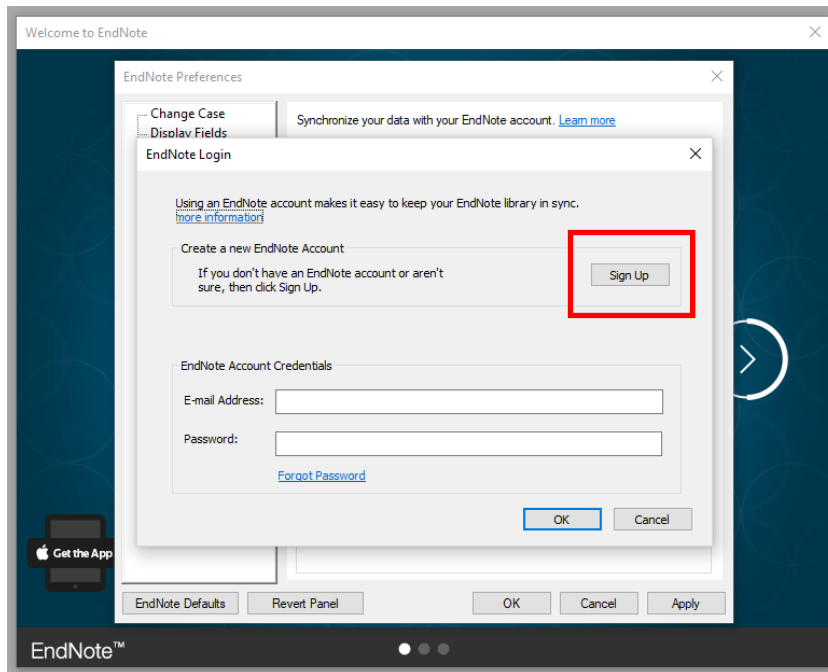
1. Go to the **Start (Windows)** button

2. Click the **Endnote folder** then **Endnote**

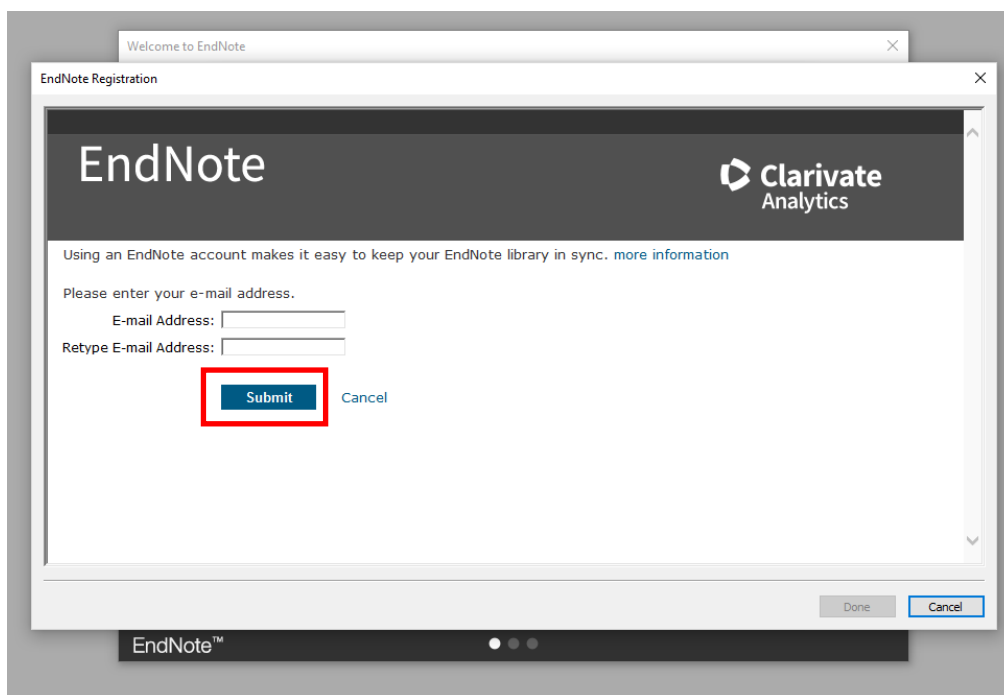3. **Accept** the licence

4. Click **set up your account**:
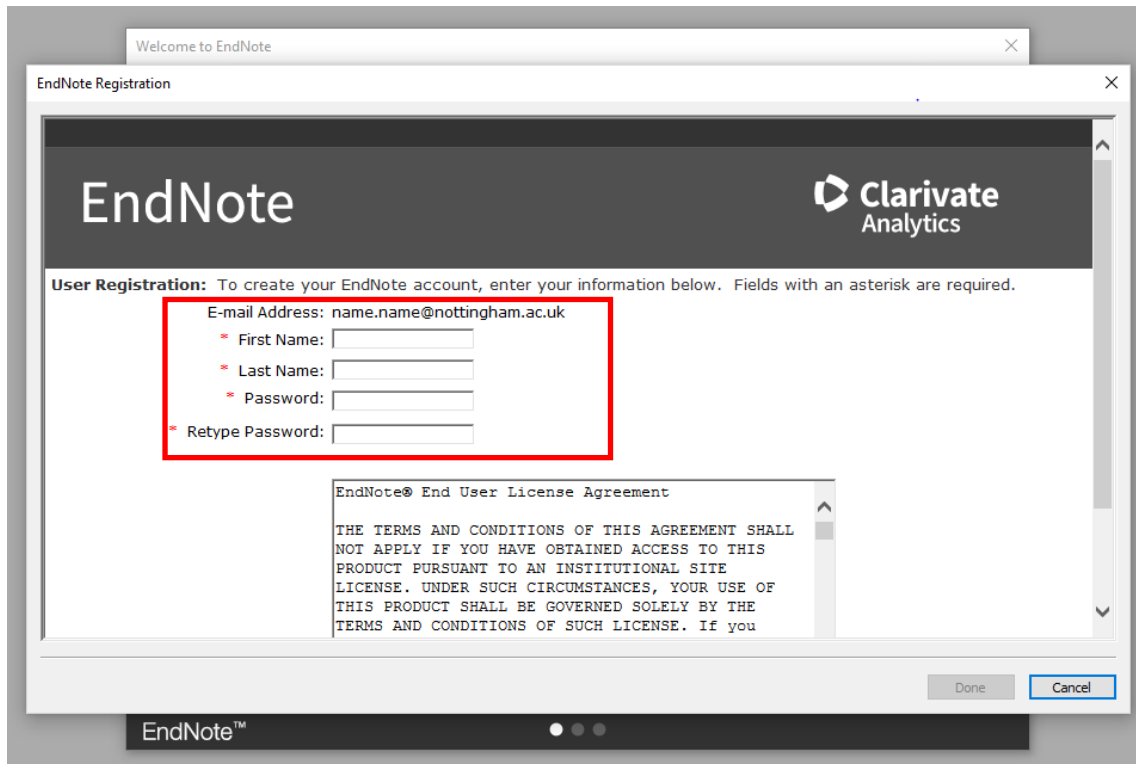

5. Click **Enable Sync**:

6. Click **Sign up** – this will enable you to set up your **EndNote Online** account:
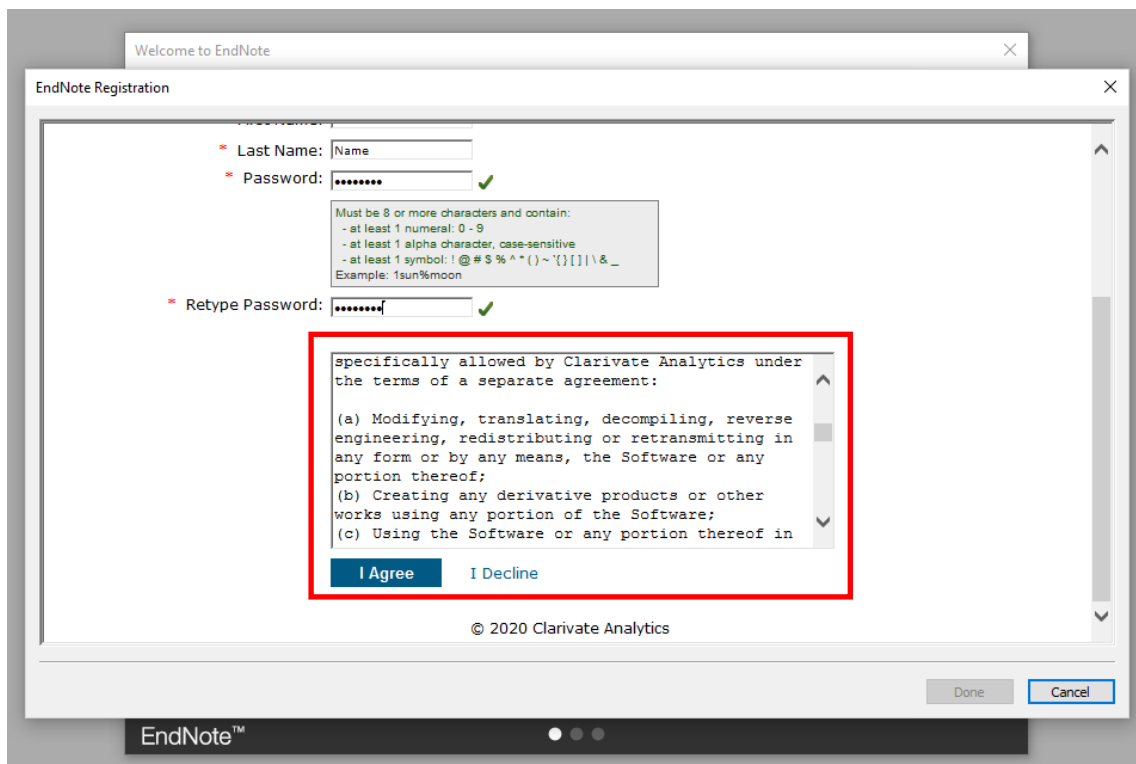

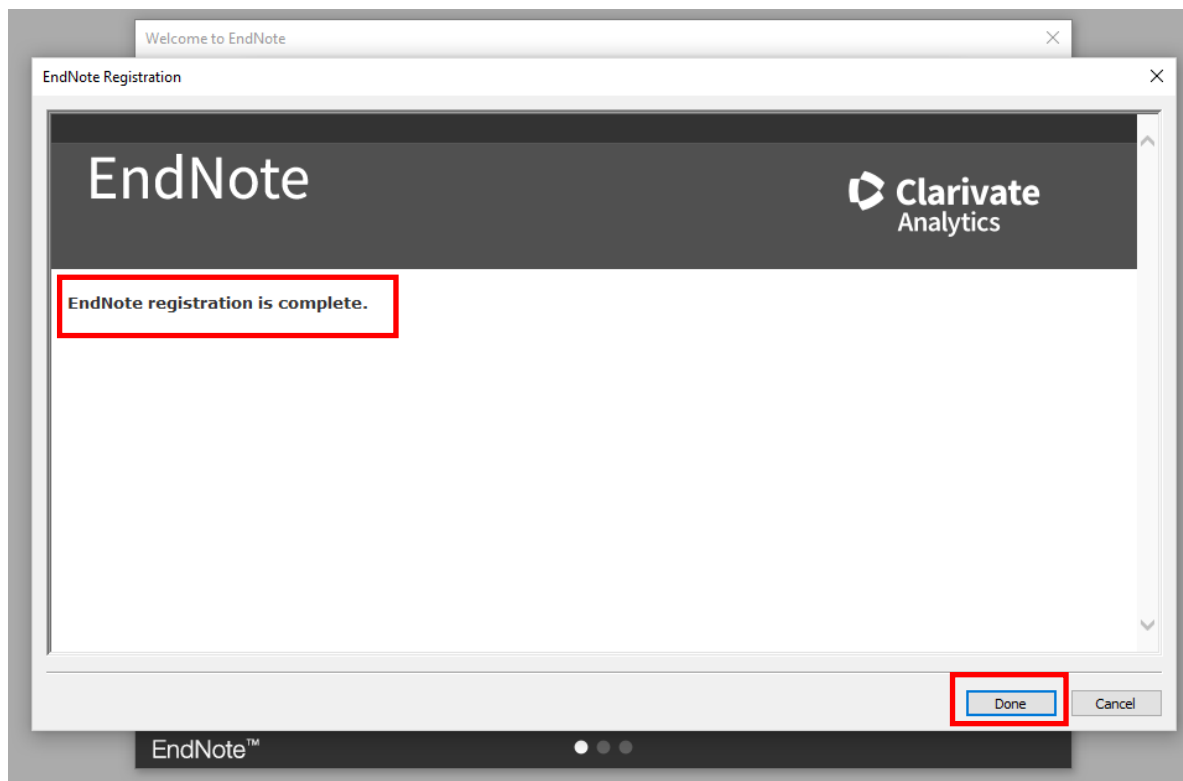7. Enter an **E-mail Address** and click **Submit**:

8. Complete the **User Registration** details, including setting a **password**:
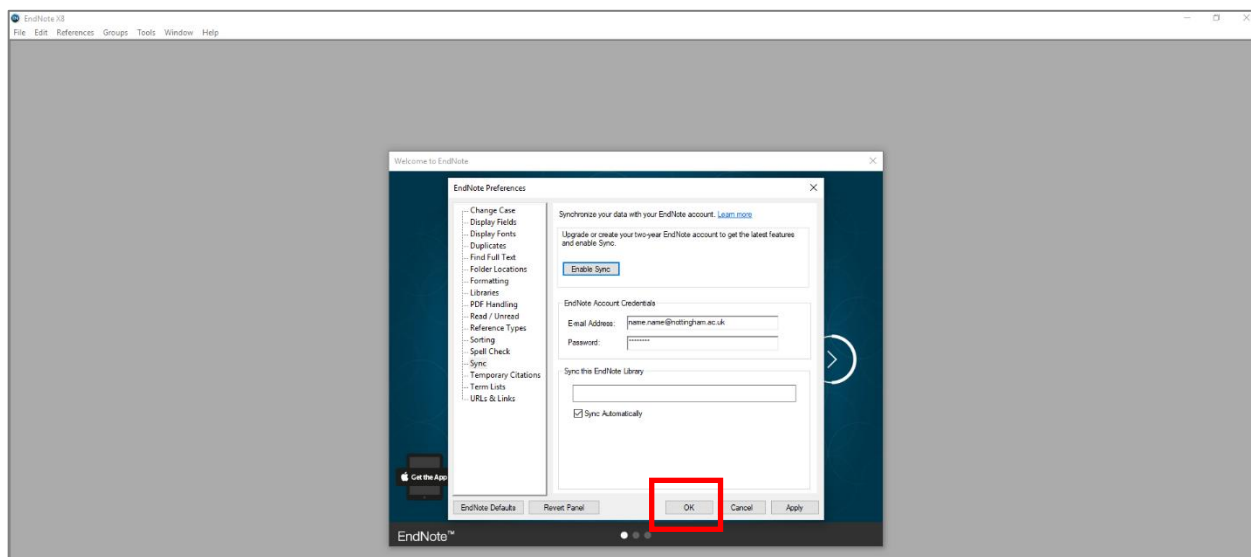

9. Scroll to the end of the **EndNote End User Licence Agreement** and click **I Agree**:
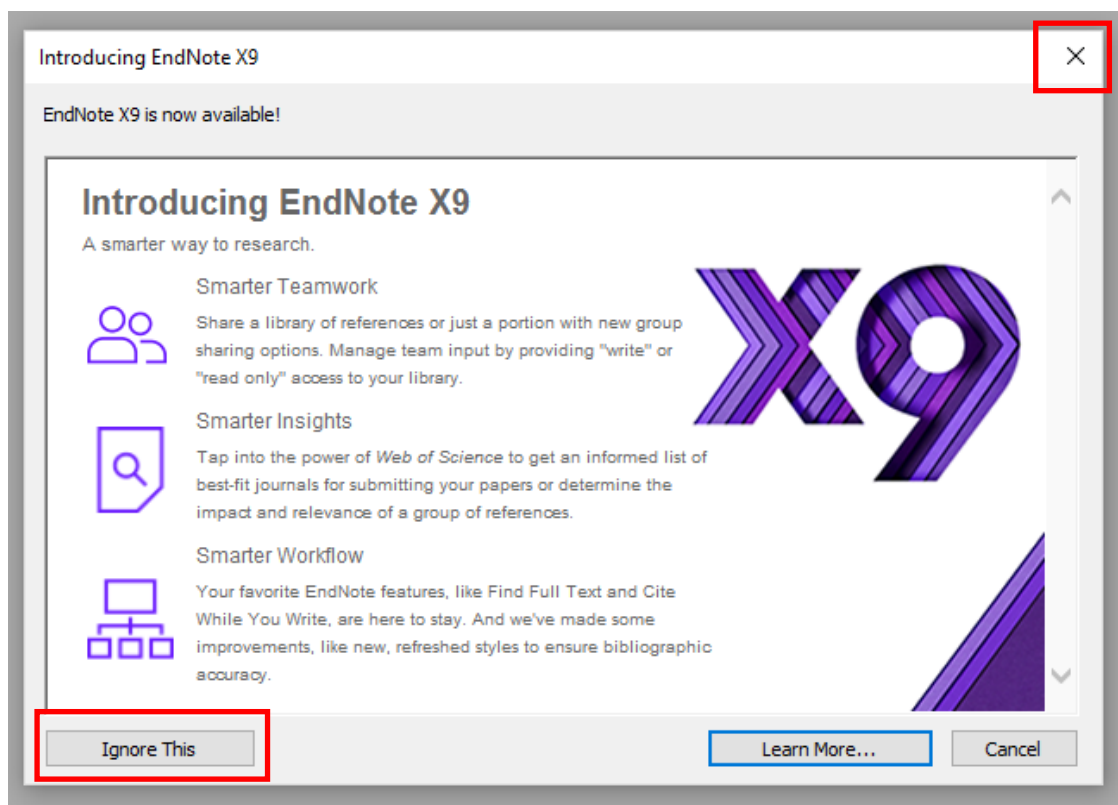
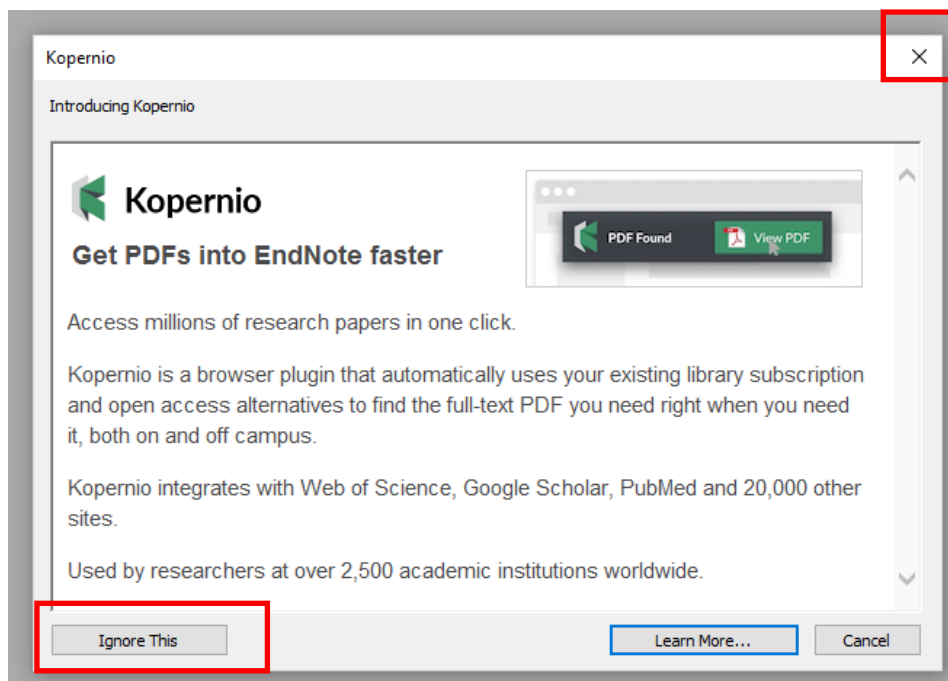10. Your **EndNote Online** account should now be set up. Click **Done**:

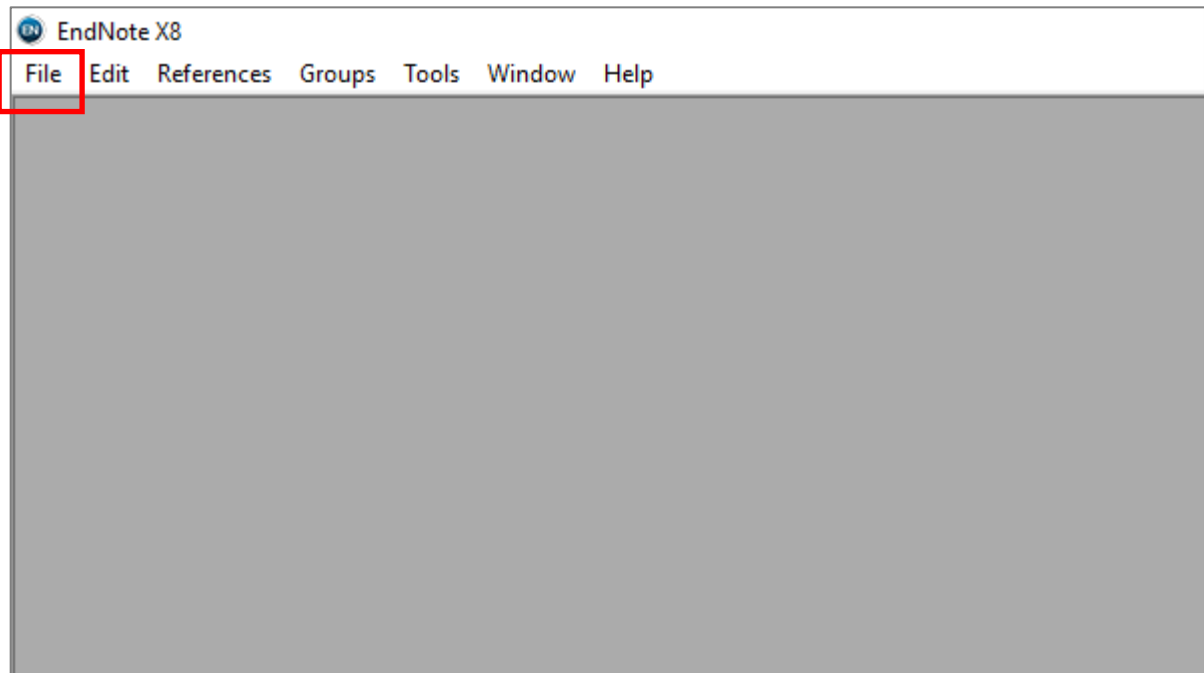11. Create your **EndNote Desktop** Library next, by clicking **OK**:

12. Click **Ignore This** or click **Close** if you see this window:
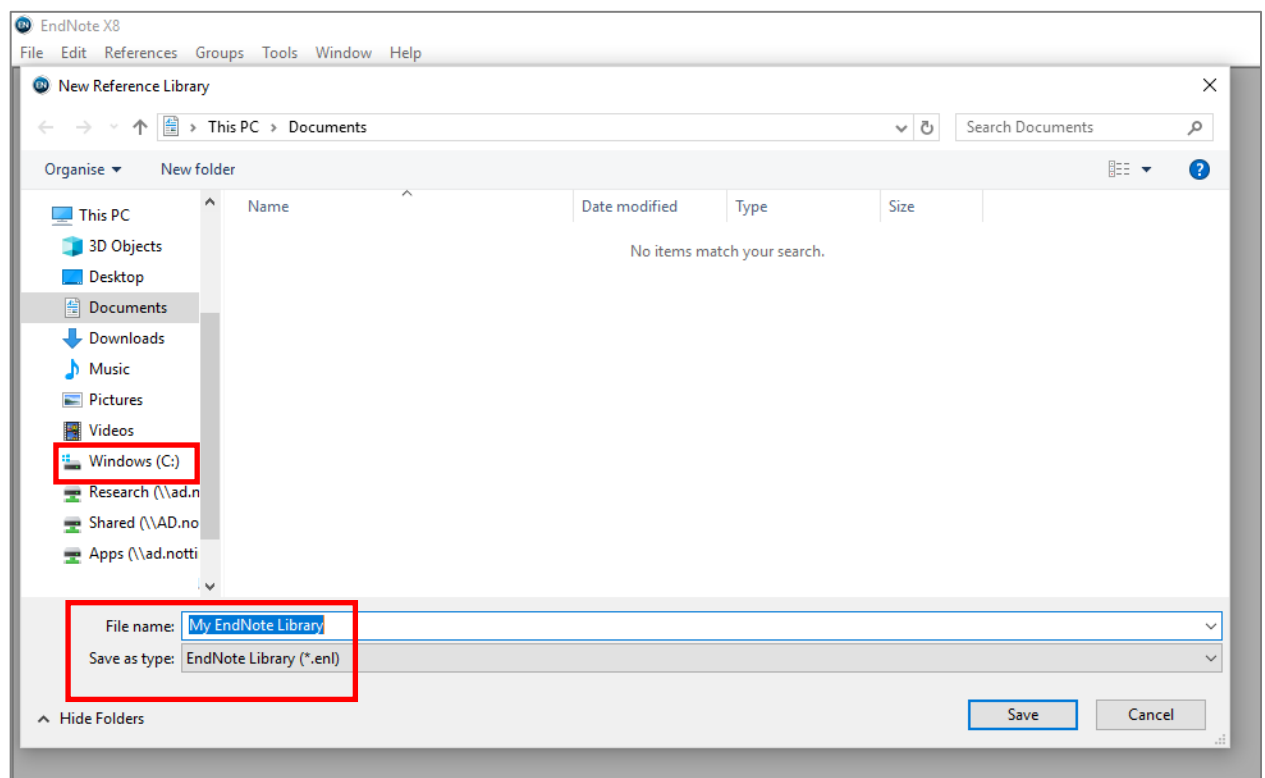

13. Click **Ignore This** or **Close** again if you see the Introducing Kopernia dialog box:

14. To save your **EndNote Desktop** Library, click **File** then **New**:

15. Save your **EndNote Desktop** Library to your **C Drive**. The File name will default to **My EndNote Library**, but you can rename this:

16. To access **EndNote Online** go to myendnoteweb.com and login using the **email address** and **password** you created previously: