Lord Dearing Award

Academic, Teaching and Research Staff

Introduction

The University of Nottingham is committed to high standards in teaching and learning and seeks to recognise staff who demonstrate challenging, creative and innovative learning and teaching practice. The Lord Dearing Award is one method through which teaching excellence is recognised.

Eligibility

All staff across the university that contribute to teaching and learning are eligible for nomination. Specific areas include:

- all forms of teaching/teaching support (e.g. lectures, seminars, tutorials, field trips, practical classes, research degree supervision, technology enabled learning, responsibility for health and safety within the learning environment);
- different types of excellence achieved (e.g. technical innovation, experience in a specialist area of creative development of new practices and courses).

Both individuals and teams are able to submit for a Lord Dearing Award.

An individual nominee and at least one member of a team submission must provide evidence of one of the following:

- have gained or be working towards Advance HE recognition (e.g. Associate Fellow; Fellow; Senior Fellow; Principal Fellow);
- have gained or be working towards PGCHE completion;
- have gained an alternative teaching qualification (e.g. PGCE; PGCAP; PGCEE);
- has exception from the University based on prior experience and/or qualifications (e.g. email communication; offer of employment letter);

UNNC and UNMC staff should check local additional eligibility requirements.

Individuals can be nominated and submit for a LDA as long as any previous awards have not been received within the previous five years. This does not apply to members of winning teams, who may subsequently be nominated in their own right, and vice versa to individual winners who may be nominated again as part of a team. Nominees must be on the University’s payroll on the date of the Panel Meeting.
Nomination Process

Nominations can come from:

- Peers;
- Academics;
- Line managers;
- Students;
- Self-nomination.

Evidence

The following evidence is required to support an individual or team submission:

1. Narrative of up to 500 words detailing the context of your contribution to teaching and learning and the **scope, reach** and **impact** of your practice;

2. SET scores for three modules delivered within the past five years (see Appendix A for specific criteria); SET equivalency for staff in leadership roles who may have been bought out of teaching (see Appendix B for SET equivalency);

3. 360 review carried out by three individuals from: line manager/senior manager in the School/Department/Faculty; two peers; student (where applicable);

4. Session observation or professional dialogue about your practice with a Teaching and Learning Observation College Associate. This should be arranged through the TLOC website.

Process

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st November 2019</td>
<td>Call for nominations</td>
</tr>
<tr>
<td>15th November 2019</td>
<td>Nomination deadline</td>
</tr>
<tr>
<td>22nd November 2019</td>
<td>Nominees confirm whether they intend to submit for the award or not via the LDA website</td>
</tr>
<tr>
<td>22nd November 2019 – 3rd April 2020</td>
<td>Collation of evidence</td>
</tr>
<tr>
<td>13th – 24th April 2020</td>
<td>Faculty scrutiny of evidence</td>
</tr>
<tr>
<td>4th May 2020</td>
<td>LDA Panel meeting – determination of awards</td>
</tr>
<tr>
<td>8th May 2020</td>
<td>Candidates notified of outcome</td>
</tr>
<tr>
<td>July 2018</td>
<td>Awards presented at a relevant School/Department Graduation ceremony</td>
</tr>
<tr>
<td>16th September 2020</td>
<td>Celebratory lunch</td>
</tr>
</tbody>
</table>
Dissemination

Lord Dearing Award (LDA) recipients will be expected to engage with a range of activities to promote recognition of teaching excellence at the University, including:

- Presentation or workshop at the University’s annual Teaching and Learning or APM conference;
- Mentoring potential LDA recipients during the next cycle of submissions;
- Provision of content (e.g. video; thought piece) for the LDA web space;
- LDA recipients from UNMC and UNNC would present at an equivalent local conference or event as determined by their campus (if unable to travel to UNUK).

Further Development

LDA recipients will be eligible for funding of £750 (individuals) and £1,000 (teams) to engage with specific collaborative projects that enhance teaching and learning across the three campuses projects. An application to fund a project can be made to the Professional Development Team based in the UK. Outcomes from the project should be presented at the subsequent Teaching and Learning, APM conference or Technical Services event as appropriate. Funding will be provided by UNUK.

Celebration

LDA recipients will be recognised through a range of marketing activities and specific events such as*:

- Celebratory event hosted by the Pro-Vice Chancellor (Education and Student Experience) and Associate Pro-Vice Chancellor (Education and Student Experience);
- LDA recipients will be presented with certificates at the appropriate Graduation ceremony;
- Individuals and teams may be contacted by Marketing to provide a case study/video commentary for dissemination on the LDA web-space.

*Specific celebratory events will be determined locally at UNNC and UNMC
Appendix A: SET Scores

- SET scores will be viewed in relation to each campus, School and Discipline
- SET scores should be in the top half of scoring for each School but serve as a ‘flag’ only. Should SET scores be ‘red flagged’, this would require further scrutiny from the panel – each submission is viewed holistically recognising that SET scores form only one piece of evidence submitted.

In addition:
- The data should not exceed a maximum period of 5 years.
- SET scores from three modules should be provided.

Appendix B: SET Equivalency

Staff in leadership positions who currently do limited or no direct contact with students should provide two areas of evidence from the list below:

- Historic SET scores from three modules (reason for this should be highlighted in the 250 word narrative);
- Publications connected to discipline pedagogy;
- Examples of initiatives that have a demonstrable impact on the student experience;
- Examples of initiatives that have influenced improvements to SET and NSS scores within the area of responsibility;
- Successful doctoral completions;
- PDPR comments related to influence on teaching and learning;
- Communication from colleagues (e.g. email).