



University of
Nottingham

UK | CHINA | MALAYSIA

ACADEMIC REGULATIONS FOR THE UNIVERSITY OF NOTTINGHAM MALAYSIA (UNM) FOUNDATION PROGRAMME

These regulations take effect from 2020-21 for students admitted during or after April 2020 and apply to all the UNM Foundation Courses that make up the UNM Foundation Programme. In addition to these regulations, students will be subject to the supplementary regulations for their particular Foundation Course. These supplementary regulations can be found at <http://programmespec.nottingham.ac.uk>

Admission

FM1. Entry requirements for the individual Foundation Courses can be found at <https://www.nottingham.edu.my/Study/Foundation-courses/UG-Foundation-courses.aspx>. All applicants for the Foundation Programme are considered solely on the basis of their merits, abilities and potential, regardless of gender, ethnic or national origin, age (subject to the University regulations on minimum age; <https://www.nottingham.edu.my/Study/How-to-apply.aspx>), disability, religion, sexual orientation or any other irrelevant distinction.

FM2. Students satisfying the entry requirements will be admitted into a 2-semester Foundation Course if they have 12 years of recognised full-time education, but must take a 3-semester Foundation Course if they only have 11 years of recognised full-time education.

Attendance

FM3. Students are expected to attend all teaching activities necessary for the pursuit of their studies, undertake all associated assessments and attend meetings and other activities as required by their Unit or the University. Students should refer to the UNM [Supplementary Policy on Attendance](#) and the Attendance Monitoring Procedure of schools and departments.

FM4. When required, the University will report non-attendance to the appropriate authorities including the immigration authorities. Failure to maintain at least 80% attendance may negatively impact the visa renewal for international students and their ability to continue studying at UNM.

FM5. Students with unauthorised absences may be given marks of 0% for remaining assessments, have their registration suspended, or be assumed to have withdrawn from the course, as set out in the [University Quality Manual](#).

Programme of Study

FM6. Students must take and select modules in accordance with the programme specification for their Foundation Course. The selection of modules should be undertaken in consultation with their academic tutors and is subject to the approval of the Unit delivering their Foundation Course. In making their selection of modules, students must satisfy any conditions set out in the relevant module or programme specification.

Passing Modules and Successfully Completing a Semester

FM7. The pass mark for a module is 40%. In addition, the module specification may require a particular mark to be gained in individual components of a module in order for that module to be passed. Only students who have passed all the modules totalling 60 credits in a given semester of a Foundation Course will have successfully completed that semester.

Reassessment

FM8. A student who, at the first attempt, has failed one or more modules has a right to one reassessment in each failed module. The format of the reassessment will be the same as for the first attempt unless stated otherwise in the module specification.

FM9. Where a student has pass marks in one or more components of the module, but has failed the module overall, the Unit delivering the module may limit the reassessment to the components which have been failed. The reassessment mark for the module will then be a combination of the marks from the components passed first time and the components which have been reassessed.

FM10. All reassessments will take place in the August/September resit period. Students will not be reassessed in modules they have already passed. If all modules for a semester are passed after reassessment, the student will have successfully completed that semester.

Further Reassessment Opportunities

FM11. A student who, after reassessment, has still failed one or more modules will not be permitted to progress to an undergraduate programme and will have no further reassessment opportunities, except in the circumstances set out in Regulation 12 below.

FM12. A student who, after reassessment, has not passed all modules but:

- a) has failed at most 20 credits of modules in a Foundation Course, and
- b) has an average of at least 40% across all modules in the Foundation Course

will be permitted one further reassessment in the failed modules at the next available opportunity.

FM13. If, after this one further re-assessment, the student has still not passed all modules, the student will not be permitted to progress to an undergraduate programme and will have no further reassessment opportunities.

Extenuating Circumstances

FM14. When a student has experienced circumstances affecting their ability to pass all modules in a given semester as defined in the [Policy on Circumstances Affecting Students' Ability to Study and Complete Assessments](#), all resulting reassessments will be classified as first attempts and must be undertaken during the August/September resit period.

FM15. If such a student has not passed all modules after the initial reassessment, they will have the right to the further reassessments set out in Regulations FM8-12 above. These further reassessments will take place at the next available opportunity.

Completing a Foundation Course

FM16. A student who has successfully completed all semesters of a Foundation Course will be permitted to progress to the relevant UNM undergraduate programme, subject to satisfying any additional requirements specified by the Unit delivering that undergraduate programme.

FM17. Such students will receive a qualification of the University of the Nottingham when completing their UNM undergraduate degree programme. A student successfully completing the Foundation Course who does not choose to progress to a UNM undergraduate programme will be issued with a Transcript and a Letter of Completion.