**REQUEST FORM FOR THE**

**APPROVAL OF RESEARCH DEGREES**

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| For research programmes that have significant resource implications or a substantial taught element (e.g. an Integrated PhD or a Professional Doctorate, etc.), a Business Case and, if applicable, Supplementary Regulations will be required. Please contact the Curriculum Approvals and Advisory Team for guidance. |

**Section A: Details**

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| Proposed Title |   |
| Qualification |   |
| Administering School |   |
| Contributing School(s) and % |  |
| Campus | UK |[ ]  Malaysia |[ ]  Ningbo |[ ]   |

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| Mode of Study | Full Time |[ ]  Part Time |[ ]
| Mode of Delivery | In Person |[ ]  Distance Learning |[ ]  Blended Learning | ☐ |

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| Proposed academic period programme is to commence from |   |
| Annual start date(s) |   |

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| Recruitment | Direct application |[ ]  Transfer in |[ ]  Not available to International Students |[ ]
| Do you wish the programme to appear on the University online application form? |
| Yes |[ ]  No |[ ]  If Yes, please specify from what date | Click to enter a date. |

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| Home Fee Band |   | International Fee Band (if applicable) |   |

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| Is this programme request as a result of successful strategic funding being secured from Research Council or equivalent sources? | [ ]  | Name of Research Council |  |

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| Duration (full time) | 12 months |[ ]  24 months |[ ]  36 months |[ ]  42 months |[ ]  48 months |[ ]
| **IMPORTANT:** Where the duration of the registered period of study is greater than the standard duration (e.g. 36 months for a PhD) please carefully read and acknowledge your understanding of the following in relation to programmes greater than 36 months. |
| Research Degrees have a maximum duration of 48 months including Thesis Pending period. The Thesis Pending period will be reduced pro-rata if the duration of the degree is longer than 36 months. Students must submit within the term of their registered study. Full tuition fees will be payable for the duration of study. **Please tick the box** **to confirm that this is understood by all appropriate persons** (*including potential supervisors, administrators*) **and be made clear to applicants and students where relevant in the Department or School.** [ ]  |
| **Please provide evidence of the funding that will cover the fees for the full duration of registered period of study. 1** |

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| Is this programme part of a partnership arrangement? |[ ]
| Name of Collaborative Partner(s) |   |
| Is this a Dual Award? |[ ]  Start at UoN |[ ]  Start at Partner |[ ]  Start at either | [ ]  |
| Partnership Approved  | Approved |[ ]  Pending |[ ]
| If the collaboration is based on an approved existing programme, please provide code and Academic Plan here |
| Code |   | Academic Plan |   |  |

**Section B: Request**

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| Requested by |
| Name |   | School/Dept |   | Position |   |
| Approved in School |
| Committee Title |   | Date |   |

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| **Signing of request**2Please note that the submission of this document to Curriculum Approvals and Advisory Team will be deemed a signed statement, even in the absence of a handwritten or electronic signature. |
| Date |   | Name |   | Position |   |
| Signature | Enter name Or add electronic signature:  |

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| Please check each box that applies |
| I can confirm that: |[ ]  The proposed degree will follow [standard regulations](https://www.nottingham.ac.uk/qualitymanual/research-degree-progs/pgr-prog-regs.aspx)3 |
|  |[ ]  There is no defined pattern of taught modules associated with the programme (ie there is no taught course structure) |
|  |[ ]  The programme has no significant cost or resource implications |
|  |[ ]  The programme is of either 36, 42, or 48 month duration (doctoral level only) |
| * If any of the above statements cannot be confirmed then a Business Case and a Programme Specification/Supplementary Regulations may be needed for approval. Please see the [Quality Manual](https://www.nottingham.ac.uk/qualitymanual/prog-and-mod-design-and-approval/programmes.aspx) for more details.
* Guidance can also be sought from the Curriculum Approvals and Advisory team.
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**Section C: Approval**

*To be completed by Curriculum Approvals and Advisory Team*

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| **For Office Use Only** (Curriculum) |
| Date of Approval | Click to enter a date. | Approved By |   |
| Confirmed to School |   | Professional Services notified |   |
| Reported to QSC |   | Campus Solutions updated |   |
| Partnership Team Approval |  | Added to OAA (if required) |  |