([UoN Health and Safety Guidance for the Placement of Higher Education Students](http://www.nottingham.ac.uk/safety/documents/placements.pdf))

Safety Office

Risk Assessment for Student Placement

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| --- | --- | --- | --- |
| **Placement provider** |  | **Name of Placement organiser** |  |
| **Address** |  | **Placement approved by [print name]** |  |
| **Key contact for placement** |  | **Signature of approver** |  |
| **Name of student or student group** |  | **Date of Approval** |  |
| **Start & end dates of placement** |  |
| **1. General control measures** | **Yes/No** | **Action required before approval** | **Date action completed** |
| Has the placement provider confirmed receipt and acceptance of your written communication? |  |  |  |
| Has the placement provider identified any specific skills/knowledge requirements of the student |  |  |  |
| Has this placement provider been used before and been reviewed with regard to health and safety? |  |  |  |
| If ‘Yes’, do any concerns remain unresolved? |  |  |  |
| Does the placement provider have a H&S advisor? |  |  |  |
| Has the student received sufficient briefing? |  |  |  |
| **Risk assessment and further specific actions necessary** | **Risk profile [H,M,L** | **Action required before approval** | **completed** |
| Work factors |  |  |  |
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| Travel and transportation factors |  |  |  |
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| Location and/or regional factors |  |  |  |
|  |  |
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| General/environmental health factors |  |  |  |
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| Individual student factors |  |  |  |
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|  |  |
| Insurance limitations |  |  |  |
|  |  |
|  |  |
| **Conclusions** | **Yes/No** | **Action required before approval** | **Date action completed** |
| Is a site safety visit required before placement is approved? |  |  |  |
| Are the risks tolerable such that the placement can be approved? |  |  |  |