To be completed by the University Asbestos Manager. To be stored on the individual’s personnel record for 40 years.

Exposure shall be taken to mean exposure to a level that exceeds the current Control Limits set out in the Control of Asbestos Regulations.

|  |  |
| --- | --- |
| **Information** |  |
| Name of Employee |  |  |
| Date and Time of Incident |  |  |
| Nature of ExposurePlease detail damage or work to ACM, uncontrolled release of asbestos fibre from asbestos removal enclosure etc. |  |  |
| Location of IncidentDetail where the incident took place |  |  |
| Type of Asbestos Fibre/Asbestos Material |  |  |
| Duration and level of exposureAs measured by personal air test monitoring |  |  |
|  |  |
| **Record Actions** |  |
| [ ]  | Person air monitoring undertaken | Date | Signature |  |
|  |  |
| [ ]  | Copies of analytical records attached to this document | Date | Signature |  |
|  |  |
| [ ]  | Post exposure procedure followedSee below for details | Date | Signature |  |
|  |  |
| [ ]  | Occupational Health Referral | Date | Signature |  |
|  |  |
|  |  |
|  |  |
| **Comments** |  |
|  |  |

|  |  |
| --- | --- |
| **Authorisation –** Completed by University Asbestos Manager |  |
| Name |  | Signature |  | Date |  |  |

To be retained of employees personnel file for 40 years.