



## **Medical Physiology and Therapeutics Year One Scholarship 2019/20**

### **Guidance Notes**

Successful applicants to the Medical Physiology and Therapeutics Year One Scholarship will receive £1,000 in year one of their course.

#### **Conditions of the award are as follows:**

1. The value of the award is £1,000 in year one only.
2. Candidates will be registered on year one of the full time BSc Medical Physiology and Therapeutics course at The University of Nottingham (UK Campus).
3. Candidates must meet the residency requirements for a UK 'home' student.
4. Candidates must be in receipt of all or part of the means-tested element of the student loan for living costs, and have applied for their maximum entitlement.
5. Candidates must be prepared to submit a personal statement to show their interest in Science.
6. Candidates in receipt of any external scholarships will not be eligible.
7. Candidates will normally be expected to attend at least 80% of all scheduled taught classes. Failure to do so may affect eligibility for this award, or result in a successful candidate's award being withdrawn.

The closing date for receipt of applications is **29 November 2019.**



## **Medical Physiology and Therapeutics Year One Scholarship 2019/20 Application Form**

Please read the accompanying guidance notes before completing this form.  
Any information provided will be treated as confidential and will only be  
used for the purposes of assessing your scholarship application.

### **Personal details**

Full Name

Student ID number (if known)

Address

Contact telephone number

Contact E-mail address

*Please note that registered students will be contacted using their  
University email account only.*

Please list anyone in your household who is financially dependent upon you  
giving the ages of children

Do you have a disability or other chronic medical condition?

Yes

☐

No

☐

If yes, please give details and state whether this necessitates additional expenditure

### **Personal statement**

**Please attach a personal statement** outlining your long term commitment to medical physiology and therapeutics e.g. work experience, voluntary work, involvement in extra curricular activities (e.g. Duke of Edinburgh Awards etc), support in the community, workshops or master classes you have attended demonstrating an interest in science. Please attach additional sheets if required. You may wish to provide a reference to support this statement.

Within the personal statement you may also include information about any specific financial difficulties you are experiencing and how/why these have come about. If you have supporting documentary evidence in relation to these difficulties you should include this within your application.

## Student income

Please indicate amounts you expect to receive over the first year of the course.

Income type	Student – annual amounts	Partner –annual amounts
Student Loan for living costs		
Grants – e.g. dependants grant		
Child Benefit		
Disability Allowances		
Tax Credits (please specify)		
Scholarship or Bursary (please specify)		
Parent/partner contribution		
Professional/Career Development Loan		
Net earnings		
Other benefits		
Other income including savings (Please specify)		
<b>Total annual income</b>		
Divide by 12 to give monthly figure		
Add partners monthly total		
<b>Total monthly income</b>		

## Student expenditure

Please include all essential expenditure; this should include costs relating to a partner and/or children where applicable. Amounts should be shown as monthly costs (i.e. dividing annual costs by 12).

<b>Expenditure type</b>	<b>£ per month</b>
Rent/mortgage	
Buildings insurance	
Insurance (contents/home)	
Gas	
Electricity	
Water	
Council tax	
Telephone	
Food	
Household/laundry	
Childcare costs	
Outstanding debts and payments	
Disability costs (not covered by DSA – please specify)	
Travel costs – daily travel - between home and term address	
Private vehicle costs (maintenance/tax/insurance)	
Tuition fees	
Books/equipment/course costs	
Medical costs (contact lenses/dentist)	
Other costs (please specify)	
<b>Total monthly expenditure</b>	

The University sometimes publicises the names of those who receive scholarships, or is asked to advise donors (whose generosity has made these awards possible) of the names of successful recipients of a particular award. Please email us at Financial Support, using the address below, if you **do not** wish your name to be disclosed in this way.

**Please sign and date the following declaration:**

I confirm that the information supplied is correct. I understand that giving false information may constitute a fraudulent claim and could result in any award being withdrawn

Signature  Date

**Please submit by the closing date: 29 November 2019 – late applications cannot be accepted.**

We will acknowledge receipt of your application by email within 3 days of receipt. If you do not receive an acknowledgement of receipt, please contact the Financial Support Team prior to the application deadline. We cannot deal with queries relating to lost applications received after this deadline. Applications are assessed after the closing date and all applicants will be notified of the outcome by email within 4 weeks of the closing date. If you have not heard from us within 4 weeks of this date, please get in touch.

**Data Protection and Confidentiality:** All information and supporting documentation supplied by you with this application will be used for the sole purpose of assessing your application. Your application and some related information, including the outcome of the application, will be held and maintained in accordance with the provisions of General Data Protection Regulations (GDPR). The data will not be passed to any other third party without your consent, except when the University is required to do so by law. For our full Data Protection and Confidentiality Statement, please see:  
**<http://www.nottingham.ac.uk/studentservices/support/financialsupport/data-protection.aspx>**

This form can be provided in alternative formats, e.g. Braille, large font.

Contact: Funding and Financial Support Team, Cherry Tree Lodge, University Park for information.

T: 0115 823 2071

E: [bursaries@nottingham.ac.uk](mailto:bursaries@nottingham.ac.uk)

*Please turn over.....*

## How to appeal

All applications to funds administered by the Funding and Financial Support team are assessed according to agreed guidelines and all assessments are checked prior to notifying the applicant of the outcome. If you are unsatisfied with the outcome your application you should initially contact the team to discuss your concerns (see contact details below).

If after an explanation of the assessment you believe there has been an **error or procedural inconsistency** you can ask for the outcome to be reviewed by emailing the Funding Manager, detailing the basis of your appeal. Please send your email to [john.hudson@nottingham.ac.uk](mailto:john.hudson@nottingham.ac.uk) and copy in [financialsupport@nottingham.ac.uk](mailto:financialsupport@nottingham.ac.uk).

Appeals must be lodged within 2 weeks of the date of the email notifying you of the initial outcome. You will be contacted within 7 working days of receipt of the appeal with confirmation of the outcome.

**Please note that this appeals process specifically relates to the outcome of a particular funding application. It provides a process by which to question that outcome in the context of the relevant criteria and assessment guidelines. The Funding and Financial Support Management's decision on such appeals is final. Where wider issues or questions are raised, these will be dealt with in accordance with the appropriate University procedure or policy.**

## IMPORTANT - CHECKLIST

**Please include the following photocopied documents with your application form. We cannot assess your application unless you supply all relevant documents.**

Please tick when you have attached the correct document/s.

Document	Attached	For office use only
Your <b>Student Finance Notification letter</b> for 2019/20 (UK home student)		
Career Development Loan (or other loan) documents, if applicable		
Personal statement		
Reference to support personal statement (if applicable)		
Evidence of benefits		
Evidence of tax credits		

Please send completed form and documents to:

[bursaries@nottingham.ac.uk](mailto:bursaries@nottingham.ac.uk) – scanned copies

or

**Funding and Financial Support, Student Services  
Medical Physiology and Therapeutics Year One Scholarship  
Cherry Tree Lodge  
University of Nottingham  
Nottingham, NG7 2RD**

**Closing date: 29 November 2019**