

Exceptional (COVID-19 specific) Limited Remote Study Policy

For the academic year of 2022/23

Overview

This policy sets out the process for considering applications for COVID-19-related remote study and the grounds on which such applications may be granted, along with relevant guidance.

This policy is set in the context of existing regulations for voluntary interruption of studies, as well as existing routes for short term sickness reporting. The policy is based upon the premise that very few students are expected to study remotely outside of those degree courses designed exclusively for distance learning.

The policy is applicable to offer holders for certain, full-time, taught, postgraduate programmes (please see Appendix for details of these) who will be registered at the University of Nottingham in the UK and not at the overseas campuses during the 2022/23 academic year.

The policy has been reviewed and amended from the previous version and will be reviewed by the Deputy Registrar periodically and before the close of 2022/23 academic year.

Conditions of the policy

- Applications for remote study can only be made on grounds that, as at the date of the request, an applicant's travel to England is legally prohibited due to COVID-19, either by the UK Government or the Government of the student's country of domicile, including where relevant regional government. For the avoidance of doubt, if travel is permitted subject to conditions such as quarantine or vaccination and isolation requirements being observed on departure and/or arrival, then that travel is not legally prohibited and requests for remote study will not be granted.
- Even if made on the above grounds, applications for remote study will only be granted if the University agrees that it is possible from an academic point of view for a student to study remotely.

Applicants for remote study should note that:

- Remote study is only available for a limited range of academic programmes (please see list in the Appendix).
- Offer holders for these programmes must apply for remote study by the 16th September 2022.
- Some optional modules on the relevant programmes may not be available for remote study or may be restricted.
- Scheduled learning will be delivered based on UK normal teaching hours (9am to 6pm BST or GMT).
- If an offer-holder on a relevant programme is granted the right to study remotely, this will normally mean that all their teaching and assessment will be done remotely. Anyone who is accepted for remote study may not enter or reside in the UK on a University of Nottingham sponsored visa. Please see the section on "Join on-campus study for semester 2" for more information should circumstances change and you are able to join us in person.

- A CAS¹ will not be issued for offer-holders/students with approved remote study status. Any CAS already issued to an offer-holder who is approved subsequently for remote study will be withdrawn.

Join on-campus study for semester 2

If travel restrictions are removed during semester 1, students may apply to cancel their remote study status and continue the programme in semester 2 in person in the UK, subject to eligibility for a visa. On campus study in semester 2 must be applied for by 16th December 2022 to enable a CAS to be issued. Semester 1 teaching and assessment will complete in remote form.

Process to apply for remote study:

1. Eligible offer holders will receive an email with remote study information and link to the application form
2. Eligible offer holders need complete and submit application online before the 16/09/2022 should you wish to apply for remote study.
3. Confirmation to remote study request will be made based on the criteria above, and will be communicated to eligible offer holders by email.

Study remotely

Remote study of a programme designed to be undertaken in person will mean that students will not have the opportunity to engage in in-person learning with their peers and tutors or physically access resources such as the library or engage with wider student opportunities. Whilst the University will, wherever reasonably possible, provide suitable alternatives, some students may, in such circumstances, find it harder to remain engaged. It is important students carefully think through all issues related to remote study - for example, they may also find they remain liable for contracts they have signed (such as landlord accommodation). The option to study remotely should not be considered lightly.

Important points which need to be considered:

- Full tuition fees will be payable regardless of any period of remote study and students are responsible for any costs they incur as a result of the University enabling their request to study remotely.
- Studying remotely may also have an impact on any applicable Student Loan Company (SLC) (or other provider) funding. Students are responsible for exploring any reduction in funding that might occur as a result of studying remotely.
- Students will remain liable for any contractual obligations they hold, including for tax liabilities in their country of domicile. Students should consider the financial aspects of remote study carefully. For the avoidance of doubt, if you fail to meet any tax liability related to your studies at the University and the relevant authorities transfer that liability to the University as the supplier of your education, then a charge will be made against your student account for the requisite cost plus an administration fee of £50. This cost will be classified as a tuition related cost and failure to pay will prevent you from registering for subsequent years of study or graduating where relevant.
- It is important to note, should study on campus in semester 2 be approved, arriving in December/January will restrict accommodation options and/or increase your costs and there is

¹ CAS stands for 'Confirmation of Acceptance for Studies'. The CAS is an electronic record that the University produces for the Home Office and it is required for any student visa application.

no guarantee that a visa application made part-way through the course would successfully result in a visa being granted by the UK Government.

- Studying remotely has implications for Graduate Visa eligibility. Where a student is on a course with an expected duration of 12 months or less (e.g. Masters programme), any period of remote study will result in that student not meeting the UKVI requirements for the Graduate Visa.
- It is your responsibility to ensure a suitable environment for your study, your full engagement is crucial as part of your study and will impact on your final performance. Studying remotely will not in and of itself constitute grounds for academic appeal.

Appendix

Taught Programmes with Potential for Remote Study

Faculty	Programme title
Social Sciences	U7PTESOL (X30V): MA Teaching English to Speakers of Other Languages (TESOL)
	U7PELMGT (X399): MA Educational Leadership and Management
	U7PEDCTN (X309): MA Education
	U7PTCSOL (X905): MA Teaching Chinese to Speakers of Other Languages (TCSOL)
	U7PDTLEF (X392): MA Digital Teaching and Learning
	U7PMPADM (L436): MPA Public Administration
	U7PPBPLCJ (L430) MA Public Policy
	U7PINTSPJ (L420) MA International Social Policy
	LLM
	U7PINTCL (M135): International Commercial Law
	U7PMLASW (M108): LLM Law
	U7PINTLW (M131): LLM International Law
	U7PICJAC (M136): LLM International Criminal Justice and Armed Conflict
	U7PEULAW (M129): LLM European Law
	U7PINTLD (M132): LLM International Law and Development
	U7PHRLAW (M206): LLM Human Rights Law
	U7PPBILW (M134): LLM Public International Law
	U7PACTFN (NN3A): MSc Accounting and Finance
	U7PRKMGT (N203): MSc Risk Management
	U7PFNINV (N323): MSc Finance and Investment
	U7PBMGNT (NN1A): MSc Business and Management
	U7PMKTNG (N506): MSc Marketing
	U7PMNGNT (N20B): MSc Management

	U7PHMRMOJ (N609): MSc Human Resource Management and Organisation
	U7PBKGFN (N314): MSc Banking and Finance
	U7PEPIMG MSc Entrepreneurship, Innovation and Management
	U7PTRSMM MSc International Tourism Management and Marketing
	U7PIFSOM MSc Information Systems and Operations Management
	U7PLSCMG MSc Logistics and Supply Chain Management
	U7PSCOPM MSc Supply Chain and Operations Management
	U7PINTBS MSc International Business
	U7PFNTEC MSc Financial Technology
Arts	P901 MA International Media and Communications
Science	G405 MSc Computer Science
	3C00 MSc Computer Science 2 year programme

Module restrictions for Remote Study

P901 MA International Media and Communications

Compulsory – Remote study students must take all modules in this group:

Module code	Module title	Credits	Semester
CULT4045	Issues and Challenges in Contemporary Media	20.00	Autumn UK
CULT4058	Mastering the Arts: Interdisciplinary Approaches to Research	20.00	Autumn UK
CULT4061	Cultural, Media and Visual Studies Dissertation	60.00	Full Year UK
CULT4043	Technology and the Transformations of Communication	20.00	Spring UK
CULT4048	Media and Cultural Industries Practices	20.00	Spring UK
LANG1004	Inter Faculty Japanese 1a	10.00	Autumn UK
LANG1011	Inter Faculty Japanese 1b	10.00	Spring UK

Remote study students must also take one of the following:

Module code	Module title	Credits	Semester
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CULT4018	Investigating Cultural Industries	20.00	Autumn UK
CULT4059	Gender, Sexuality and Media L4	20.00	Spring UK

G405 MSc Computer Science

Remote study students must take 80 credits from this group. Remote study students taking the Artificial Intelligence pathway must choose COMP4026.

Module code	Module title	Credits	Semester
COMP4037	Research Methods	20.00	Spring UK
COMP4003	Research Project in Computer Science	60.00	Summer UK
COMP4026	Research Project in Computer Science (Artificial Intelligence)	60.00	Summer UK

Remote study students choose between 0 and 100 credits from this group. Remote study students taking the Artificial Intelligence pathway must choose at least 40 credits from this group:

Module code	Module title	Credits	Semester
COMP4041	Linear and Discrete Optimization	20.00	Autumn UK
COMP4030	Data Modelling and Analysis	20.00	Spring UK
COMP4033	Fuzzy Logic and Fuzzy Systems	20.00	Spring UK
COMP4038	Simulation and Optimisation for Decision Support	20.00	Spring UK
COMP4124	Big Data Learning and Technologies	20.00	Spring UK

Remote study students choose between 0 and 100 credits from this group.

Module code	Module title	Credits	Semester
COMP4019	Advanced Algorithms and Data Structures	10.00	Autumn UK
COMP4032	Advanced Computer Networks	20.00	Autumn UK
COMP4040	Project in Advanced Algorithms and Data Structures	10.00	Autumn UK
COMP4121	Cyber Security	10.00	Autumn UK
COMP4002	Games	20.00	Spring UK

COMP4036	Mixed Reality	20.00	Spring UK
COMP4074	Programs, Proofs and Types	20.00	Spring UK
COMP4101	Malware Analysis	10.00	Spring UK

3C00 MSc Computer Science 2-year programme

Remote study students must take this module:

Module code	Module title	Credits	Semester
COMP4037	Research Methods	20.00	Spring UK

Remote study students choose between 0 and 100 credits from this group. Students taking the Artificial Intelligence pathway must choose at least 40 credits from this group:

Module code	Module title	Credits	Semester
COMP4041	Linear and Discrete Optimization	20.00	Autumn UK
COMP4030	Data Modelling and Analysis	20.00	Spring UK
COMP4033	Fuzzy Logic and Fuzzy Systems	20.00	Spring UK
COMP4038	Simulation and Optimisation for Decision Support	20.00	Spring UK
COMP4124	Big Data Learning and Technologies	20.00	Spring UK

Students choose between 0 and 100 credits from this group.

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COMP4019	Advanced Algorithms and Data Structures	10.00	Autumn UK
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COMP4040	Project in Advanced Algorithms and Data Structures	10.00	Autumn UK
COMP4121	Cyber Security	10.00	Autumn UK
COMP4002	Games	20.00	Spring UK
COMP4036	Mixed Reality	20.00	Spring UK

COMP4074	Programs, Proofs and Types	20.00	Spring UK
COMP4101	Malware Analysis	10.00	Spring UK

The option of free additional choice of modules is unavailable for Remote Study on these programmes:

Programme title
U7PTESOL (X30V): MA Teaching English to Speakers of Other Languages (TESOL)
U7PELMGT (X399): MA Educational Leadership and Management
U7PEDCTN (X309): MA Education
U7PTCSOL (X905): MA Teaching Chinese to Speakers of Other Languages (TCSOL)
U7PDTLEF (X392): MA Digital Teaching and Learning
U7PINTSPJ (L420) MA International Social Policy
U7PHRLAW (M206): LLM Human Rights Law
P901 MA International Media and Communications

No optional modules are available for Remote Study on these programmes:

Programme title
U7PRKMGT (N203): MSc Risk Management
U7PHMRMOJ (N609): MSc Human Resource Management and Organisation