

SQ3R: survey, question, read, recall, review

**Keep bibliographic records:
author, title, date of publication, place of publication,
publisher, page numbers**

Survey: What is your text?

Title, front and back cover information, contents, and index – or abstract

Introduction or preface – what is this text about?

Check 'topic sentences' – the first line of each paragraph

Headings, diagrams, graphs and conclusions

Question:

Is it relevant?

What exactly do I want to learn / what level of detail do I need?

Am I ready for this text – or would reading a more basic overview first help me understand the topic more?

Read:

Active reading

Break material into small chunks

Recall:

Close the text and try and note down what the key points were

Think about the questions you had in mind for reading the text

Re-read

Identify key phrases

Use colour-coding

Apply critical thinking skills

Review:

Did you answer your question?

What are the key points?

Are your notes clear?

Can you summarise this text without looking back at it?

Discuss it with others