Documents needed for University Support Funds applications

Please try to upload these as pdf documents. Mobile phone screenshots can be unclear so may mean we have to come back to you for better quality documents; which will delay the assessment.

Mobile phone screenshots for bank account printouts are NOT accepted.

Everyone must upload the following to support their applications:

- **Tenancy agreement** for the relevant academic year – this must show the cost of the rent and the length of the tenancy

- **Transaction and daily balance printouts for ALL bank accounts** the applicant has in their name (and if applicable, any partners accounts); this includes Monzo and Revolut type accounts and savings accounts. The printouts must cover the two month period immediately prior to submitting their application. Eg 20/9/2022 to 20/11/2022 for applications submitted on or around 20 November.

- If the applicant has a **maintenance loan from Student Finance**, they must provide a printout of an instalment going into their bank account.

- **Proof of funding** – please upload ALL relevant letters
  - Student Finance letter for the relevant academic year
  - NHS Bursary /Learning Support Fund /Social Work Bursary letter
  - University /School /Department /International Scholarship
  - Postgraduate funding – including any loans taken out
  - Partner’s wage slips x 3 months or latest year’s self-assessment tax form
  - Evidence of Child Benefit
  - Evidence of tax credits or income from benefits

Additional documents that applicants should upload to support their application - where relevant

- Proof of therapy and/or supervision costs (Counselling students only)
- Proof of childcare costs – see template letter on the web page
- Proof of any childcare funding held, including childcare vouchers purchased through a work scheme
- Evidence relating to high medical costs
- Evidence relating to any field or mandatory course related trips

Anything else you believe will support your fund application