

The Cornell system of note taking

The Cornell system provides a format for making notes and can be used both in lectures and for reading.

You will find it helpful to add at the top of the page 'label' information

- date, module title/code, topic, subject [for lectures]
- date, bibliographic details e.g. author, title, date, publisher [for reading]

<p>Review column (1/3 width of page)</p> <p>[also known as the 'cue' column]</p>	<p>Notes (2/3 width of page)</p>
<p>Use for:</p> <p>Keywords</p> <p>Questions</p>	<p>Make your notes from your lecture/reading material here</p> <p>Keep it brief</p> <p>Going deeper with the Cornell system includes:</p> <ul style="list-style-type: none"> • Record – keywords in the 'review'/'cue' column • Question – identify gaps/questions you have • Recite – talk out loud based on your keywords and questions what you have understood from your lecture or reading • Reflect – ask yourself questions; explore 'Significance' e.g. <ul style="list-style-type: none"> ○ What is the evidence and how convincing is it? What positive/negative consequences are there? • Review – your notes and look at how the information relates to your assessment (e.g. exam, essay, report)
<p>Summary</p> <p>After the lecture/ after reading, use bullet-points, summarise or mind-map the most important points</p>	