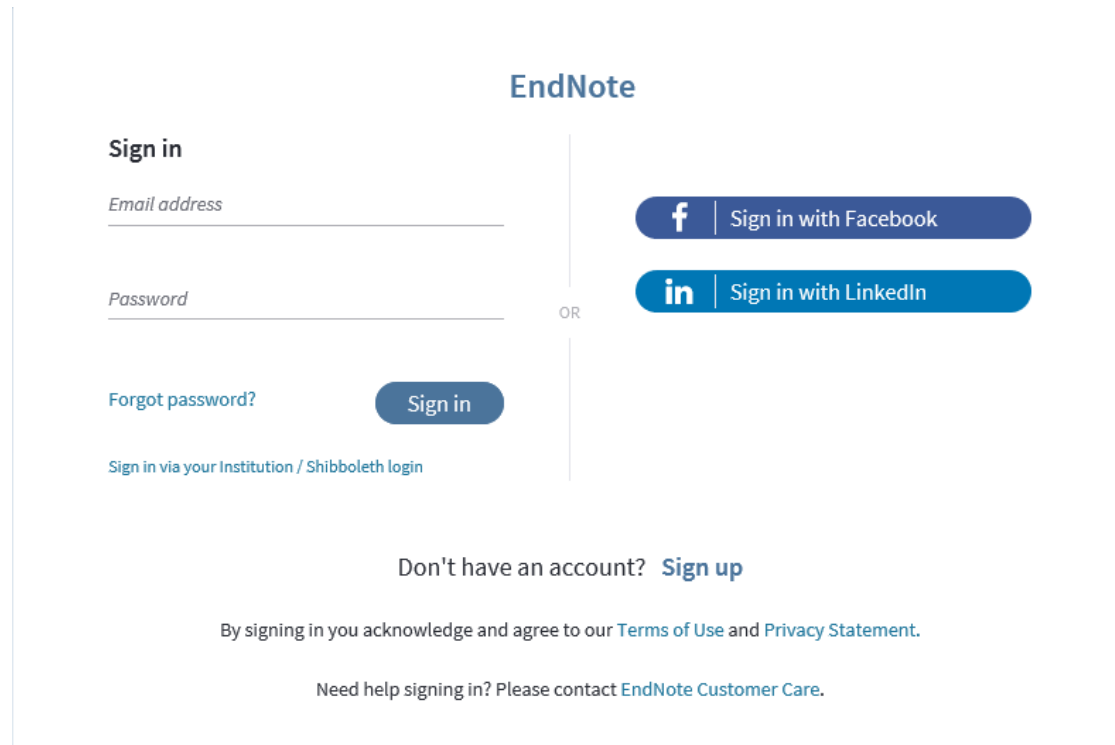


EndNote Online

Importing references from databases



The screenshot shows the EndNote Online sign-in interface. At the top center is the "EndNote" logo. Below it, on the left, is a "Sign in" section with two input fields: "Email address" and "Password". Below these fields are links for "Forgot password?" and a "Sign in" button. Below the "Sign in" button is a link for "Sign in via your Institution / Shibboleth login". On the right side, separated by a vertical line and the word "OR", are two social login buttons: "Sign in with Facebook" (with a Facebook 'f' icon) and "Sign in with LinkedIn" (with a LinkedIn 'in' icon). At the bottom of the sign-in area, there is a link for "Don't have an account? Sign up". Below the sign-in area, there is a disclaimer: "By signing in you acknowledge and agree to our Terms of Use and Privacy Statement." and a support link: "Need help signing in? Please contact EndNote Customer Care."

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Many online resources allow you to quickly add references to your **EndNote Online account**. The examples below show how you would import references to EndNote Online from some of the more commonly used resources using Chrome. Different browsers may have slightly different steps (e.g. in Internet Explorer, instead of clicking on the .ris file, select Open¹).

The method for downloading from resources not covered below will be very similar. If you need support, please contact the Library Helpline: <http://www.nottingham.ac.uk/library/help/libraryhelplineform.aspx> or library-helpline@nottingham.ac.uk. For further guidance on using EndNote, please see the resources produced by [Clarivate Analytics](#) or the [EndNote Online YouTube Channel](#).

Supplier	Database	Downloading from database off campus	Downloading from databases on campus	Importing into EndNote Online
CAS	SciFinder	<ul style="list-style-type: none"> • Tick reference(s) that you want to export • Click Export • Choose Citation export format (*.RIS) • Click Export • Click Open • Enter your email address and password for EndNote Online <p>References automatically imported</p>	<ul style="list-style-type: none"> • Tick reference(s) that you want to export • Click Export • Choose Citation export format (*.RIS) • Click Export • Click Open • Will save into downloads folder. 	<p>From the Collect tab</p> <ul style="list-style-type: none"> • Click Import References • Browse for the saved .ris file • Click Open • Choose the import option: RefMan RIS • Choose a group to import to • Click Import

¹ A .ris file expresses bibliographic citations in a tagged format which can be read and imported by most reference management packages.

Clarivate Analytics	<p>Web of Knowledge including:</p> <ul style="list-style-type: none"> • Web of Science • BIOSIS Zoological records 	<ul style="list-style-type: none"> • Tick reference(s) that you want to export • Click Export to Endnote online • Enter your email address and password for EndNote Online. • Choose the amount of information to export e.g. Full record • Click Export <p>References automatically imported</p>	<ul style="list-style-type: none"> • Tick reference(s) that you want to export • Click Export to EndNote online • Choose the amount of information to export e.g. Full record • Click Export • If not already logged into Endnote Online enter your email address and password. 	Correct import filter is selected automatically
EBSCO	<p>British Education Index</p> <p>Business Source Premier</p> <p>CINAHL</p> <p>ERIC</p> <p>Historical Abstracts</p>	<ul style="list-style-type: none"> • Click Blue folder icon • Go to Folder View (this is in a pane on the right hand side of the screen, may be collapsed, if so click on the left pointing arrows) • Click Export • Choose Direct export to Endnote Web • Click Save 	<ul style="list-style-type: none"> • Click Blue folder icon • Go to Folder View (this is in a pane on the right hand side of the screen, may be collapsed, if so click on the left pointing arrows) • Click Export • Choose Direct export to Endnote Web • Click Save 	
Elsevier	Science Direct	<ul style="list-style-type: none"> • Select reference(s) that you want to export • Click Export • Select export citation to RIS 	<ul style="list-style-type: none"> • Select reference(s) that you want to export • Click Export • Select export citation to RIS 	<p>From the Collect tab</p> <ul style="list-style-type: none"> • Click on Import References • Browse for the saved .ris file in downloads folder • Click on Open

				<ul style="list-style-type: none"> Choose the import option: RefMan RIS Choose a group to import to Click Import
Elsevier	Scopus	<ul style="list-style-type: none"> Select reference(s) that you want to export Click export Select method of export - RIS Format Choose the level of information you wish to be imported Click Export 	<ul style="list-style-type: none"> Select reference(s) that you want to export Click Export Select method of export - RIS Format Choose the level of information that you wish to be imported Click Export 	<p>From the Collect tab</p> <ul style="list-style-type: none"> Click Import References Browse for the saved .ris file Click Open Choose the import option: RefMan RIS Choose a group to import to Click Import
Google	Google Scholar	<p>There are two options:</p> <p>1) Changing the Scholar settings</p> <ul style="list-style-type: none"> Go to Settings in the menu on the home page Under Bibliography Manager, select Show links to import citations into Refman Click Save Search for your references Click the Import into RefMan link 	<p>There are two options:</p> <p>1) Changing the Scholar settings</p> <ul style="list-style-type: none"> Go to Settings in the menu on the home page Under Bibliography Manager, select Show links to import citations into Refman Click Save Search for your references Click the Import into RefMan link 	<p>From the Collect tab</p> <ul style="list-style-type: none"> Click on Import References Browse for the saved .ris file Click Open Choose the import option: RefMan RIS Choose a group to import to Click Import

		<ul style="list-style-type: none"> • Save the file <p>Or</p> <p>2) Export from the publisher page</p> <ul style="list-style-type: none"> • Click on the title link within your Google Scholar results to go to the publisher homepage. <p>Better export options may be available</p>	<ul style="list-style-type: none"> • Save the file <p>Or</p> <p>2) Export from the publisher page</p> <ul style="list-style-type: none"> • Click on the title link within your Google Scholar results to go to the publisher homepage. <p>Better export options may be available</p>	
IEEE	IEEE Xplore	<ul style="list-style-type: none"> • Mark references • Click Export • Click Citations • Output format :RIS • Click Export • Click Save file • Click OK 	<ul style="list-style-type: none"> • Mark references • Click Export • Click citations • Output format: RIS • Click Export • Click Save File • Click OK 	<p>From the Collect tab</p> <ul style="list-style-type: none"> • Click Import References • Browse for the saved .ris file • Click Open • Choose the import option: RefMan RIS • Choose a group to import to • Click Import
JSTOR	JSTOR	<p>Need to save one item at a time, multiple export does not work.</p> <ul style="list-style-type: none"> • Click Cite this item • Click Export a RIS file <p>Click save</p>	<p>Need to save one item at a time, multiple export does not work.</p> <ul style="list-style-type: none"> • Click Cite this item • Click Export a RIS file <p>Click save</p>	<p>From the Collect tab</p> <ul style="list-style-type: none"> • Click Import References • Browse for the saved .ris file • Click Open • Choose the import option: RefMan RIS • Choose a group to import to <p>Click Import</p>

NLM	PubMed	<p>There are 2 options:</p> <p>1) Searching within PubMed</p> <ul style="list-style-type: none"> • Mark references • Click Send to • Choose citation manager • Click create file • Click Save file • Click OK <p>2) Search from EndNote Online</p> <ul style="list-style-type: none"> • From the Collect tab, click on Online Search • Choose PubMed • Click Connect • Enter your search • Choose whether you want all references retrieved or a range of references • Click Search • Click Retrieve (Note: there is no way to view the references you find before they are imported) 	<p>There are 2 options:</p> <p>1) Searching within PubMed</p> <ul style="list-style-type: none"> • Mark references • Click Send to • Choose Citation manager • Click Create File • Click Save File • Click OK <p>2) Searching from EndNote Online</p> <ul style="list-style-type: none"> • From the Collect tab, click on Online Search • Choose PubMed • Click Connect • Enter your search • Choose whether you want all references retrieved or a range of references • Click Search • Click Retrieve (Note: there is no way to view the references you find before they are imported) 	<p>From the Collect tab</p> <ul style="list-style-type: none"> • Click Import References • Browse for the downloaded folder (probably within My Documents and Downloads) • Click Open • Choose Pubmed (NLM) filter • Choose a group to import to • Click Import
OvidSP	<p>Various databases including:</p> <ul style="list-style-type: none"> • AMED 	<ul style="list-style-type: none"> • Click Export • From the Export To drop-down menu, choose RIS 	<ul style="list-style-type: none"> • Click Export • From the Export To drop-down menu, choose: RIS 	<p>From the Collect tab</p> <ul style="list-style-type: none"> • Click Import References • Browse for the saved file

	<ul style="list-style-type: none"> • CAB Abstracts • Embase • Food science & technology abstracts • Inspec • International Pharmaceutical Abstracts • Medline • PsycInfo 	<ul style="list-style-type: none"> • Choose the amount of information to export (it may work better if you select Complete Reference) • Click Export • Click Open • Click Save <p>Some manual editing may be required (see final column)</p>	<ul style="list-style-type: none"> • Choose the amount of information to export (it may work better if you select Complete Reference) • Click Export • Click Save as 	<ul style="list-style-type: none"> • Choose the import option for the database name (e.g. Medline OvidSP, AMED OvidSP etc.) <p>Some manual editing may be required. E.g. when downloading from CAB Abstracts the year may be missing, or when downloading from INSPEC, the volume, year and pages are not always put in the correct field</p> <p>(Exporting the complete reference rather than just the citation may solve this.)</p> <ul style="list-style-type: none"> • Choose a group to import to • Click Import
Proquest	<p>Various indexes including:</p> <ul style="list-style-type: none"> • ABI/Inform • ASSIA • Biological Sciences • British Humanities Index • Environmental Science • Medline etc. 	<p>You may first need to disable pop up blockers (tools > popup blocker > turn off popup blocker, or, internet options > privacy > untick turn on pop up blocker)</p> <ul style="list-style-type: none"> • Click Save • Click RIS • Scroll to the bottom of the window and click on Continue • Click Open • Click Save 	<p>On Campus Use Firefox</p> <p>You may first need to disable pop up blockers (tools > popup blocker > turn off popup blocker, or, internet options > privacy > untick turn on pop up blocker)</p> <ul style="list-style-type: none"> • Click Save • Click RIS • Scroll to the bottom of the window and click on Continue • Click Save File • Click OK 	<p>From the Collect tab</p> <ul style="list-style-type: none"> • Click Import References • Browse for the downloaded folder (probably within My Documents and Downloads) • Click Open • Choose the import option: RefMan RIS • Choose a group to import to • Click Import

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	Reading Lists	<p>From the reading list</p> <ul style="list-style-type: none"> • Click on Three dots • Select Download RIS 	<p>From the reading list</p> <ul style="list-style-type: none"> • Click on Three dots • Select Download RIS 	<p>From the Collect tab</p> <ul style="list-style-type: none"> • Click on Import References • Browse for the downloaded folder (probably within My Documents and Downloads) • Choose Import option: RefMan Ris • Choose a group to import to <p>Click Import</p>