

How do I obtain a recycling bin?

Recycling bins are purchased by the school/department requiring the bin. Various internal recycling bins are available to suit different settings. However, before ordering a recycling bin, it is worth considering the following:

Is there an existing recycling bin that could be used?	Before purchasing additional bins, which would increase the overall number of bins that need to be emptied by cleaning staff, it's worth checking whether an existing bin could be relocated. In open plan areas, it is anticipated that bins are shared by a number of people.
Will the new recycling bin be paired with a general waste bin?	<p>To ensure that the recycling bin is used effectively, it's important that it is next to a general waste bin – otherwise it's easy to just use the nearest bin irrespective of what waste stream it is for. Not only can this reduce our recycling rates, it can also lead to contamination of the waste that has been separated for recycling.</p> <p>Rather than adding a new recycling bin, it may be that a general waste bin could be removed?</p> <p>Alternatively, you could consider the Eco Nexus Duo bin as this has sections for mixed recycling and landfill waste within the same bin.</p>
How much waste is likely to be generated?	This will help to identify what size bin is most appropriate for the setting.
Are under desk bins still used?	Providing a new communal recycling bin could be an opportunity to consider whether individual waste bins are still needed.
Is the room in QMC but not within the Medical School block?	'Embedded spaces' in QMC (i.e. in East, South and West blocks) are advised to use the recycling bins recommended by the hospital. Please see the table on page 3.

Page 2 lists the different internal recycling bins used on University of Nottingham campuses, including the Medical School.

Page 3 lists the internal recycling bins recommended by NUH NHS Trust for embedded spaces in QMC.

Having identified the one that best suits your needs and budget, please raise a purchase order for the supplier on Agresso – the products are not currently listed on SciQuest. (prices correct as at October 2019)

Please note that Glasdon apply the following discounts to bulk orders of the same bin:

16-49 units	10% discount
50+ units	15% discount

Bin capacity	Model & specification for University of Nottingham	Supplier	Unit price (ex VAT)	Signage required
50 litres	Lucy swing bin blue Product code: 017185 	Bunzl Cleaning and Hygiene Supplies (Agresso id = 62449)	£8.14	Sticker for bin lid Please email sustainability@nottingham.ac.uk , specifying the number of stickers you require. These will then be sent to you in the internal mail.
85 litres	Eco Nexus Duo 85 Recycling Bin <ul style="list-style-type: none"> • Grey body • Black 50-50 split dual open aperture • DEFRA mixed recycling (white on blue) and landfill disposal (black on white) graphics to both aperture and front of the unit • Sign carrier kit & UoN portrait poster 	Glasdon (Agresso id = 63620)	£120.97 (discount available if buying 16 or more – see above)	Sign carrier kit should be delivered with a UoN poster already inserted. If the poster isn't included, please email sustainability@nottingham.ac.uk .
100 litres	Nexus 100 Mixed Recyclables Recycling Bin <ul style="list-style-type: none"> • Grey body • Blue open aperture • DEFRA mixed recycling graphic in blue • Sign carrier kit & UoN landscape poster 	Glasdon (Agresso id = 63620)	£215.04 (discount available if buying 16 or more – see above)	Sign carrier kit should be delivered with a UoN poster already inserted. If the poster isn't included, please email sustainability@nottingham.ac.uk .

Bin capacity	Model & specification for embedded spaces in QMC	Supplier	Unit price (ex VAT)	Signage required
20 litres	<ul style="list-style-type: none"> • Wheeled metal bin • White body, frame & stand • Silent closing green lid <p>Product code: RFG/20/HY/HF/NOTT/GRN</p> 	Wybone (Agresso id = 145969)	£48.11	<p>Sticker for bin lid</p> <p>Please email Paul.Sharp2@nuh.nhs.uk, specifying the number of stickers you require.</p>
50 litres	<ul style="list-style-type: none"> • Wheeled metal bin • White body, frame & stand • Silent closing green lid <p>Product code: RFG/50/HY/HF/NOTT/GRN</p> 	Wybone (Agresso id = 145969)	£68.17	<p>Sticker for bin lid</p> <p>Please email Paul.Sharp2@nuh.nhs.uk, specifying the number of stickers you require.</p>
75 litres	<ul style="list-style-type: none"> • Wheeled metal bin • White body, frame & stand • Silent closing green lid <p>Product code: RFG/75/HY/HF/NOTT/GRN</p> 	Wybone (Agresso id = 145969)	£71.50	<p>Sticker for bin lid</p> <p>Please email Paul.Sharp2@nuh.nhs.uk, specifying the number of stickers you require.</p>