



University of  
**Nottingham**

UK | CHINA | MALAYSIA

The background of the slide is a dark blue gradient with a pattern of glowing green binary code (0s and 1s) that appears to be radiating from the center, creating a sense of digital energy and technology.

## Vision for **technical talent**

## Technical Skills and Conference Fund

A dedicated fund to support our  
talented technicians

The University of Nottingham's technicians are vital to the success of our institution. Our highly skilled and expert technical staff are essential to delivering research and teaching on an international stage.

[nottingham.ac.uk/technicians](https://nottingham.ac.uk/technicians)



# Technical Skills and Conference Fund

We employ over 700 technicians across our campuses in the UK, China and Malaysia. They have expertise that spans a wide range of disciplines and they make a fundamental contribution towards the University's aims to deliver excellence in research and knowledge exchange, teaching and the student experience.

The University of Nottingham is proud to be a founding signatory of the Technician Commitment – a sector wide initiative, backed by a range of stakeholders, to ensure visibility, recognition, career development and sustainability for the technical community in higher education and research. In 2017, the Research Councils issued a statement regarding expectations of research organisations to ensure that technical staff are 'supported as equal members of research teams and have access to appropriate career development and progression' – a sentiment which is echoed by the University of Nottingham.

The University has a diverse technical base of the highest quality in terms of skills, knowledge and expertise. Our vision is to ensure that our technical staff are world-class and that the University of Nottingham is the employer of choice for technical talent. We are committed to attracting, developing and retaining the highest-quality technicians.

In December 2018, we launched a new strategy to enable us to achieve this vision and deliver on our **Technician Commitment**. Our strategy has four strands, aligned to key elements of the University's Strategy: **research excellence, teaching and student experience, people, and partnerships for growth** and can be found at [nottingham.ac.uk/technicians](https://nottingham.ac.uk/technicians)

One way in which we have pledged to support technical colleagues in their development is through the creation of a new Technical Skills and Conference Fund. This fund has been developed to ensure technical colleagues can apply for dedicated funding to facilitate their attendance at appropriate courses and conferences to ensure they can continue to develop their technical skills and expertise.

## About the Fund

To be eligible to apply to the Technical Skills and Conference Fund you must be a member of staff of the Technical Services Job Family.

Applicants are encouraged to seek a contribution from their faculty/school/department but are still encouraged to apply to the Fund if faculty/school/department funds are unavailable.

## The application process

There are four application deadlines, as follows:

**31 March, 31 May, 30 September, 31 January**

To apply, please complete the Technical Skills and Conference Fund application form which is available at [nottingham.ac.uk/technicians](https://nottingham.ac.uk/technicians)

Valid expenditure includes: conference registration fees, training course fees, standard class travel, accommodation and subsistence in line with the University's Travel and Expenses Policy.

Applicants are encouraged to apply to the University's Conference and Training Care Fund for funding to cover reasonable 'additional' caring costs for dependents necessarily incurred when they attend work related training, including conferences, development events and training courses – further details are available at: [nottingham.ac.uk/go/conference-and-training-care-fund](https://nottingham.ac.uk/go/conference-and-training-care-fund)

**Please note that the Technical Skills and Conference Fund is for technical training courses and relevant conferences only. Applications for funding to cover tuition fees will not be accepted.**

Forms must be submitted by 5pm on the appropriate deadline (as detailed above) to: [Carly.Dellar@nottingham.ac.uk](mailto:Carly.Dellar@nottingham.ac.uk)

## Terms and conditions

1. You must be a member of staff in the Technical Services Job Family at the time of attending the conference or the course.
2. Applicants must be able to demonstrate efforts to seek faculty/school/department and/or external funding.
3. You will be eligible to receive only one Technical Skills and Conference Fund award per year.
4. Details of successful applicants, (including name, faculty, school/department), conference/course title and location of the conference/course, will be made available on the University's Technicians website).
5. As a condition of any funds awarded, you will be required to complete a short report on learning outcomes and your experience on return from your trip.