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UNICAS Inter-disciplinary Sandpit Programme Funding Application Form

## Closing date: 4 pm on Tuesday 20 February 2018

Application for financial support from the UNICAS sandpit programme requires:

1. **Completed application form**

Please email the completed application form to **ginny.birney@nottingham.ac.uk** by 4pm on Tuesday 20 February 2018

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| **1A DETAILS OF PRINCIPAL APPLICANT\*** |
| **Name** |  | **Title** |
| **Position** | (If fixed term, also state contract end date) |
| **School** |  |
| **Cost Centre** |  |
| **Email address** |  |

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| **1B DETAILS OF SECOND APPLICANT\*** |
| **Name** |  | **Title** |
| **Position** | (If fixed term, also state contract end date) |
| **School** |  |
| **Email address** |  |

**\*Please continue onto a separate sheet if there are more than two applicants.**

**Please note:**

* An application that exceeds the word limit in any section will not be considered.
* Principal and second applicants must be from different schools.
* The principal applicant is required to have attended the ‘sandpit’.
* If successful, one project code will be set up. **Please advise the cost centre for this above.** This cost centre should undertake the majority of the purchases (usually the Principle Applicant’s cost centre).
* Project funding will run 1st April 20178– 31st July 2018 (funds will need to have been spent by 31/7/18).
* A final report (using a template provided) should be submitted by 1st October 2018.

Section 2: *Summary (****maximum 200 words****) of the intended research, its aims and objectives.* ***This section should demonstrate ‘Scientific excellence’, originality and exciting nature of the project****. Applicants should highlight the interdisciplinary elements of the proposed research in line with the criteria described during the sandpit event, together with the equipment to be used.* ***Please consider, when writing your application, that the judging panel will be from a variety of schools and disciplines****.*

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| **2 SCIENTIFIC VISION** |
| **Length of project** |  |
| **Title of project** |  |
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Section 3: *Description (****maximum 1 page A4, Arial, 11pt, 2cm margin****) of details of the proposed project, e.g. methodology, materials, collaboration, project timeline.* ***This section should demonstrate evidence of ‘Effective collaboration’ and ‘Novel use of research equipment’****.*

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| **3 DETAIL OF PROPOSED PROJECT** |
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Section 4: *Summary* ***(maximum 100 words)*** *addressing the potential economic and societal impacts of the proposed research.**Applicants should identify any outputs that will support the sustainability of the project’s activities beyond UNICAS funding. Applicants may find the guidance provided by RCUK helpful:* [*http://www.rcuk.ac.uk/ke/impacts/*](http://www.rcuk.ac.uk/ke/impacts/)

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| **4 POTENTIAL IMPACT** |
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Section 5: *Please provide a breakdown of the costs associated with your project. Any research staff costs must use the costs stated at* [*http://www.nottingham.ac.uk/hr/guidesandsupport/rewardpayandallowances/salaryscales/index.aspx*](http://www.nottingham.ac.uk/hr/guidesandsupport/rewardpayandallowances/salaryscales/index.aspx)*. You must also provide a justification for the resources requested (you may find the EPSRC guidance helpful:* [*http://www.epsrc.ac.uk/funding/howtoapply/preparing/writing/jor/*](http://www.epsrc.ac.uk/funding/howtoapply/preparing/writing/jor/)

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| **5 RESOURCES: DETAILS AND JUSTIFICATION** |
| **Details of and justification for costs**Below are some guidance notes/suggestions with regards to information to include when staff costs are to be incurred on your project:* Are staff costs for a current member of staff?
* If yes, are they paid from a research project, or school code, or other?
* If paid by a research project, will this project ‘pause’ to allow the staff member to work on the UNICAS project, or will they run in parallel.
* If a current member of staff, are they in the UK on a work visa?
* If yes, is the staff member’s work restricted to a particular project?
* If staff costs are not for a current member of staff, do you know who will be appointed?
* If yes, what is their current status (e.g. unemployed, PhD student)? Do they require a work permit or does their current work permit allow them to take up this post?
* If no, have you factored in recruitment time to your application?
 | **COST (£)** |
| **Total proposed cost (maximum £15,000)**  | **£**  |

Section 6:  *Summary* ***(maximum 100 words). This section should demonstrate ‘Likelihood of external funding’ after the UNICAS funded project****.*

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| **6 POTENTIAL SOURCES OF EXTERNAL FUNDING** |
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Section 7:  *Summary* ***(maximum 100 words). This section should identify connections and show evidence of fitting with the University’s 2020 Research Strategy.***

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| **7 HOW DOES THIS PROJECT FIT WITH THE UNIVERSITY’S 2020 RESEARCH STRATEGY?** |
| *Summary* ***(maximum 100 words).***  |

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| **8 Applicants’ Declaration** |
| In typing my name below, I confirm that the proposed research project is a new collaboration that has yet to receive funding either from external or internal sources.I understand that if awarded a grant, I shall be required to write a brief report on the outcomes of the project, to provide a brief account of expenditure and to adhere to the expectations as set out in the Call for Applications.**Name (Principal Applicant):** **Name (Second Applicant):** **Date:**  |

*The panel will judge and score the projects based on the below criteria. Please use this as a guide when writing your application.*

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| **9 Assessment criteria** |
| **Scoring criteria** | **Weighting** |
| Scientific excellence & Originality | 30/100 |
| Effective collaboration | 25/100 |
| Novel use of research equipment | 20/100 |
| Value for money | 15/100 |
| External funding & Impact | 10/100 |

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