University of Nottingham UNISON branch invites all UNISON members to attend the AGM on:

**Thursday 5 March 2020**

**in A48 Sir Clive Granger Building, University Park.**
**Time: 10am till 12 noon. Refreshments will be available from 9.30am, and sandwiches from 12-12.30.**

Human Resources has confirmed paid time-off to attend the meeting, including reasonable travelling time. If your manager raises any difficulties with you attending please let us know straightaway by telling your local rep or by email: unison@nottingham.ac.uk.

**What happens at the AGM?**

- Report of branch finances
- Report of the branch’s activity during the past year
- Discuss branch plans for 2020
- An opportunity for you to have your say on how the branch is run, meet your representatives, and discuss views about the workplace.

The AGM is also where Branch Officer and Workplace Representative roles are approved for the following year. Every Branch Officer and Workplace Representative role is open for nomination. If more than one nomination is received then we will hold an election, with voting at the AGM.

Support and training is available for anyone putting themselves forward for any role within the branch. If you need any more information please email unison@nottingham.ac.uk.

If you would like to be more involved with your branch please complete a nomination form, available from unison@nottingham.ac.uk or the folder outside the branch office, Room E133 Portland Building, University Park. You will need the support of two UNISON members - please contact unison@nottingham.ac.uk if this could be a problem for you. The closing date for nominations is **5pm on Monday 2 March 2020**. If you need any help completing the form please get in touch: unison@nottingham.ac.uk.

Please make every effort to come and meet your representatives. We look forward to seeing you on the day!

**All nominations for Branch Officer and Workplace Representative posts should be returned on the nomination form by 5pm on Monday 2 March 2020 to: Unison Office, E133 Portland Building, University Park,**